



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Council

Date: **Wednesday 21 January 2026**

Time: **6.00 pm**

Place: **Council Chamber**

For any further information please contact:

Democratic Services

committees@gedling.gov.uk

0115 901 3844

Council

Membership

Mayor Councillor Kyle Robinson-Payne

Deputy Mayor Councillor Sandra Barnes

Councillor Michael Adams	Councillor Alison Hunt
Councillor Pauline Allan	Councillor Darren Maltby
Councillor Roy Allan	Councillor Ron McCrossen
Councillor Jane Allen	Councillor Viv McCrossen
Councillor Stuart Bestwick	Councillor Andrew Meads
Councillor David Brocklebank	Councillor Julie Najuk
Councillor John Clarke	Councillor Marje Paling
Councillor Jim Creamer	Councillor Michael Payne
Councillor Andrew Dunkin	Councillor Lynda Pearson
Councillor Boyd Elliott	Councillor Sue Pickering
Councillor David Ellis	Councillor Catherine Pope
Councillor Rachael Ellis	Councillor Grahame Pope
Councillor Roxanne Ellis	Councillor Alex Scroggie
Councillor Andrew Ellwood	Councillor Martin Smith
Councillor Paul Feeney	Councillor Sam Smith
Councillor Kathryn Fox	Councillor Ruth Strong
Councillor Helen Greensmith	Councillor Clive Towsey-Hinton
Councillor Jenny Hollingsworth	Councillor Henry Wheeler
Councillor Paul Hughes	Councillor Russell Whiting
	Councillor Paul Wilkinson

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SUMMONS

A meeting of the Borough Council will be held on Wednesday 21 January 2026 at 6.00 pm to transact the business as set out below.



Mike Hill
Chief Executive

AGENDA

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This Council notes that:-

- Gedling Borough, like many places across the country, has seen a rise in HMOs, a rise in housing delivery and a rise in housing need. Numbers of small HMOs falling within Use Class C4 (occupied by between three and six unrelated people sharing basic amenities) are hard to ascertain. This is due to the lack of any national requirement for licensing or planning permission. This is a national issue with significant local impacts.
- While HMOs form an important part of the local housing mix, an over-concentration can lead to issues such as parking pressures and increased noise, creating a detrimental impact on community cohesion and local amenity.
- Under the current planning framework, the change of use from a dwellinghouse (Class C3) to a small HMO (Class C4) is permitted development under the Town and Country Planning (General Permitted Development) (England) Order 2015 (GPDO).
- An Article 4 Direction removes permitted development rights in defined areas, meaning that planning permission would be required for this change of use via a formal planning application. Such applications would then be assessed on their merits in accordance with the National Planning Policy Framework (NPPF), the Local Plan and other relevant material considerations, including adopted Supplementary Planning Documents (SPDs).
- There is no single action that will allow us to prevent landlords from developing HMOs under current national planning legislation. We will work with Michael Payne MP and Michelle Welsh MP to encourage the Government to review and draft new legislation to

enable the removal of permitted development rights facilitating the change of use of premises to HMOs. This would give Local Plans and local policies greater authority regarding new HMOs, allowing detrimental impacts on the community to be considered through the usual planning process.

- Council is aware that Cabinet have been monitoring the concentration of HMOs over the last three years and met in September 2025 and determined at that point, there was insufficient evidence to demonstrate an Article 4 Direction was necessary to protect local amenity or the well-being of the Netherfield Ward. Cabinet also agreed that a new boroughwide report on HMOs be brought to Cabinet within three months. Cabinet will be considering this report in January 2026.

This Council believes that:-

- It is important to proactively manage the distribution and concentration of HMOs to protect the character and amenity of local neighbourhoods to ensure a balanced mix of housing types and prevent urban cramming.
- Introducing an Article 4 Direction is an established and proportionate planning tool that enables the Council to assess proposals for HMOs on a case-by-case basis.

This Council therefore resolves to:-

1. Support Cabinets continued review of evidence of the concentration of HMOs in the Borough of Gedling.
2. Recommend that Cabinet consider as part of their continuing review, whether there is sufficient evidence for an Article 4 Direction to be made to protect local amenity or the wellbeing of residents either across the whole borough or across specific areas of the borough where the concentration of HMOs is higher.
3. Ensure all tools available to the Council to support the regulation of HMOs are effectively engaged.
4. Request that the Leader of the Council write to Steve Reed OBE MP, Secretary of State for Housing, Communities and Local Government, calling for the removal of General Permitted Development Rights for HMOs of between three and six occupants, specifically where there is a material change from Class C3 (dwellinghouse) to Class C4 (house in multiple occupation) and requesting the introduction of national floor space standards for HMOs.

Proposer: Councillor Alison Hunt

Seconder: Councillor Sandra Barnes

Agenda Item 4

MINUTES COUNCIL

Wednesday 12 November 2025

Councillor Kyle Robinson-Payne (Mayor)

Present:	Councillor Pauline Allan Councillor Roy Allan Councillor Jane Allen Councillor Stuart Bestwick Councillor David Brocklebank Councillor John Clarke Councillor Jim Creamer Councillor Andrew Dunkin Councillor Boyd Elliott Councillor David Ellis Councillor Rachael Ellis Councillor Roxanne Ellis Councillor Andrew Ellwood Councillor Paul Feeney Councillor Kathryn Fox Councillor Jenny Hollingsworth Councillor Paul Hughes Councillor Alison Hunt	Councillor Darren Maltby Councillor Ron McCrossen Councillor Viv McCrossen Councillor Andrew Meads Councillor Julie Najuk Councillor Marje Paling Councillor Lynda Pearson Councillor Sue Pickering Councillor Catherine Pope Councillor Grahame Pope Councillor Alex Scroggie Councillor Martin Smith Councillor Sam Smith Councillor Ruth Strong Councillor Clive Towsey-Hinton Councillor Henry Wheeler Councillor Russell Whiting Councillor Paul Wilkinson
Absent:	Councillor Sandra Barnes, Councillor Michael Adams, Councillor Helen Greensmith and Councillor Michael Payne	

58 THOUGHT FOR THE DAY

The Mayor's chaplain read an extract from the ancient book of Ecclesiastes, which centred the idea of giving to those less fortunate.

59 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Adams, Barnes, Greensmith and Payne.

60 MAYOR'S ANNOUNCEMENTS

The Mayor spoke about the recent community events he had attended across the borough, noting his particular pleasure to have hosted a quiz night for his charity which had raised over £4,000. He gave several thanks to those who had helped to make the event such a success.

He also noted that he had recently joined the UK delegation visit to Auschwitz to commentate the anniversary of Kristallnacht, the night of broken glass.

61

TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 17 SEPTEMBER 2025

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

62

DECLARATION OF INTERESTS

Councillor Maltby declared an interest in relation to a member question at item 9 as he was a veteran that could potentially receive support from the council.

63

YOUTH COUNCIL WHITE RIBBON PRESENTATION

Representatives of the Youth Council gave a presentation to members about domestic abuse from a youth perspective, how members could help and what White Ribbon Day was.

They explained that White Ribbon Day was an international day of action to end violence against women and girls, with a particular focus on men and boys to be allies by making the ‘White Ribbon promise’. It was noted that 25 November began the 16 days of activism against gender-based violence.

64

TO DEAL WITH ANY PETITIONS RECEIVED UNDER PROCEDURAL RULE 7.8

The Mayor welcomed the petitioners to present the petition to the council, which had been signed by 1021 residents of the borough and related to the leisure transformation programme and how this impacted the indoor bowls facility at the Richard Herrod Centre.

After the petition had been presented, the Mayor confirmed that it had been accepted, the requested action being as follows:

“This petition is submitted with a request that the Council reconsider its plans as part of their Leisure Transformation Programme impacting the Indoor Bowls facility at the Richard Herrod Centre. The signatories to the petition call on Gedling Borough Council to:

1. *Reinstate, retain and protect indoor bowling as part of its facility mix within the proposed redevelopment of the Richard Herrod Centre*
2. *Recognise that by working with the Directors of Gedling Indoor Bowls Centre Limited and the English Indoor Bowls Association a financially viable and sustainable model with the inclusion of indoor bowls can be achieved*
3. *Pro-actively recognise and promote the proven mental and physical wellbeing benefits of indoor bowling”*

Members debated the motion and on being put to a vote, it was carried unanimously.

RESOLVED that:

Council have debated and accepted the petition actions.

65

TO ANSWER QUESTIONS ASKED BY THE PUBLIC UNDER PROCEDURAL RULE 7.7

One question was received from a member of the public, who was unable to attend to ask their question.

The question and answer were as follows:

1) Question to the Leader of the Council

Greater Carlton Neighbourhood Board is overseeing the delivery of £20 million in government funding to improve Carlton and surrounding areas. It goes without saying this a huge opportunity for Gedling - local involvement and insights from local residents will be crucial to make it a success.

At the June meeting of the Board, it was discussed that there will be some promotion done in the summer (2025) to raise the Board's profile.

Given the next meeting minutes mention their engagement had 'not had a significant response rate' is the Leader worried on behalf of Gedling residents that the board is failing to engage residents well?

Response from Councillor Clarke:

Thank you for your question.

The Greater Carlton Town Neighbourhood Board is community led and comprises of 16 Members including Michael Payne MP and David Stewart, who is the Chairperson. I also sit on the Board and I'm grateful for the temporary cover provided by Cllr Creamer. The other Board Members include of a range of key stakeholders and volunteer representatives from the local community and business.

The Regeneration Plan and 4 Year Investment Plan was approved at the last Board meeting, and our Cabinet will be asked to do the same next week, as the Council is the accountable body. The Board under the leadership of David Stewart has listened closely to the voices of our communities and businesses. I have no concern about engagement - through extensive consultation, including surveys, workshops with young people, and direct engagement with local organisations, the Board has gained a deep understanding of both the barriers and the aspirations that shape the Greater Carlton area.

I know that each member of the Board feels a profound responsibility to create the conditions which enable Greater Carlton to thrive. The 10-year vision is clear: to make Greater Carlton a place where everyone can live well, dream big, and shape their own future.

Communication and promotion will be an ongoing priority for the Board as it prepares to delivery from April 2026. The Board are excited about working with partners to ensure that residents and stakeholders have opportunities to hear about progress. The Board has plans to continually review our engagement with the community and explore ways to extend the reach of the programme.

66

TO ANSWER QUESTIONS ASKED BY MEMBERS OF THE COUNCIL UNDER PROCEDURAL RULE 7.9

A question was asked of the Portfolio Holder for Sustainable Growth and Economy by Cllr Stuart Bestwick, as follows:

Further to the Cabinet's report regarding the implementation of Article 4 on HMO conversions in December 2022 which stated, '*There is still currently insufficient evidence to demonstrate an Article 4 direction is necessary to protect local amenities or the wellbeing of the Netherfield ward.*' And '*The situation should, however, be monitored to ensure that a proliferation of HMOs does not emerge. [This is] in any particular locality or the Netherfield ward as a whole, which might then justify further that consideration of an Article 4 direction is required.*' Could the Cabinet Member advise what monitoring has been undertook and do they agree with me that, as a result of a large increase in HMOs across our Borough, now is the time to introduce Article 4 to provide this Council, its Planning Committee and our residents with greater control over decisions relating to HMO conversions?

Response by Cllr Hollingsworth:

Following the report to Cabinet in December 2022 a further report setting out an updated position was presented to Cabinet on 4 September 2025. The assessment of the composition of the housing stock in Netherfield undertaken at that time identified that only 0.44%, a total of 14 properties out of 3120, are HMOs. The report therefore concluded that there was insufficient evidence to demonstrate that an Article 4 direction or any other measure is necessary to protect local amenity or the well-being of the Netherfield Ward.

It was resolved that Cabinet:

- (1) Agreed that there was insufficient evidence to demonstrate that an Article 4 direction or any other measure be necessary to protect local amenity or the well-being of the Netherfield Ward.

- (2) Agreed that the overall number of HMOs in the Netherfield Ward should be monitored.
- (3) Agreed that a new boroughwide report for HMOs be brought before the committee within the next three months.

The Boroughwide report is currently being progressed by officers and is on the Forward Plan for consideration by Cabinet in January 2026.

A question was asked of the Portfolio Holder for Climate Change and Natural Habitat by Cllr Sam Smith, as follows:

Further to our Overview & Scrutiny meeting in October, could you please update council on the results of the audit and implementation of measures, such as bunds, to help mitigate vehicle and caravan access to the play parks and fields across Gedling Borough, particularly at Burton Road's Jubilee Park and Carlton's Richard Herrod Centre field?

Response by Cllr Viv McCrossen:

It goes without saying that we take this very seriously in terms of our open spaces and our parks. We know that our open spaces are open for everybody, and we know how worrying and how disruptive the devastation that's often left if we do get an encampment. We are blessed in the borough because we have 52 open spaces, 32 parks, and that equates to 708 hectares of land. We are very vigilant around trying to secure them.

So, to secure private land in the UK from unauthorized traveling encampments, landlords are allowed to implement physical preventative measures. These measures can include gating, which is installing strong robust metal gates at all authorized access points using toughened steel padlocks, which are preferably boxed in to prevent them from being easily forced open with angle grinders.

We can heighten barriers, combining gates with heightened barriers to deter caravans and large vehicles from entering. We can use natural obstacles using natural resources such as trees, water features, ditches, and ponds to make access difficult. We can use bollards and heavy blocks - install bollards that are very heavy concrete blocks at vulnerable entrance points to ensure that they are heavy enough that they cannot be moved easily off or towed away.

We can use fencing, installing appropriate fencing around perimeters. While costly, it acts as an efficient visible deterrent and physical barrier. And we can use of course security cameras. Although potentially very costly, security cameras and guards can be effective.

In terms of our parks and open spaces specifically, like I say, the council has responsibility for 708 hectares of open space. The council has been

highly successful in implementing traveller hardened measures in the past and these have been introduced in many of our areas. Although we have seen recently new ways to gain access, we will always sadly be found. A recent audit of these sites identified that many of these measures are already in place but that we will always do more, funding permitted. The audit showed a number of areas that may be worth further consideration. Please be assured that the council will continue to do all we can to ensure these resources are used to the maximum effect, using the resources that are available to us.

Regarding the specific sites of Burton Road, Jubilee Park and Richard Herrod Centre Field, the park's operation manager has visited these to reassess opportunities for further mitigation. We have swiftly actioned these and work today includes an additional post has been installed at the Richard Herod site to close off a gap. New bollards have been installed at the Carlton Forum site, and we have engaged with Severn Trent to ensure that a separate access point to Jubilee Park is secured.

Unfortunately, in the most recent case, access is being gained through existing gates and barriers which are routinely locked and secured by our parks team. This makes measures for target hardening these sites more difficult as more expensive solutions would not have prevented access on these occasions. Instead, the team remained vigilant in checking for any damage to locks and gates to ensure they remain secure and in situ to restrict any further unauthorized accessed attempts.

A question was asked of the Leader of the Council by Cllr Darren Maltby, as follows:

Following a recent motion submitted by the Conservative Group and given that there are approximately 832 veterans residing in Gedling who could benefit from the Council's recent update to exclude Armed Forces Disability Payments, including Housing Benefit, Council Tax Support, Discretionary Housing Payments and Disabled Facilities Grants, from income assessments for local welfare benefits, can the Leader of the Council confirm how many veterans have actually benefited from this policy change to date and outline what steps are being taken to ensure that all eligible veterans and their families are made aware of, and able to access, the additional support now available to them?

Response by Cllr Clarke:

I am happy to confirm that Gedling Borough Council automatically disregards Armed Forces Disability Payments of all types when assessing entitlement to Council Tax Support, Housing Benefit and Disabled Facilities Grants.

We currently have ten veterans who are receiving Council Tax Support through a disregard of their Armed Forces Disability Payment under our local scheme. Of these ten veterans, two were also receiving Housing Benefit but have since migrated across to Universal Credit managed by the Department for Work and Pensions, ending the Council's involvement. However, I am pleased to say that the DWP also disregard their Armed Forces Disability Payment from their Universal Credit calculations.

The Discretionary Armed Forces Personnel, Veterans and Immediate Family Disabled Facilities Grant policy was formally adopted by the Council on 24 September 2025, alongside the revised Private Sector Housing Grants and Assistance Policy 2025. So far, we are working with one ex-armed forces applicant for a Disabled Facilities Grant, and we are considering the best option for them to achieve the maximum grant assistance from us.

In terms of Discretionary Housing Payments, these are different as they are designed to sit on top of benefit and be a short term resolution for households in financial hardship. By their very nature they are a discretionary allowance assessed on both household income and expenditure. The Council allows for an individual in receipt of Armed Forces Disability Payment to receive a Discretionary Housing Payment if financial hardship is demonstrated. Unfortunately, our system does not have the facility to report on individual claims, so it has not been possible to provide statistics on the number of veterans currently in receipt of such a payment.

It is clear that out of approximately 832 veterans residing in Gedling very few are currently receiving entitlement to Council support. This does not mean they have been turned down as our policies are designed to facilitate support. However, we can always do more, and we are currently reviewing our website and processes for further promotion of support to veterans. More generally, Disabled Facilities Grants will be promoted in the Christmas edition of Contacts which will soon be circulated to all households in the Borough.

67

REPORTS AND RECOMMENDATIONS OF THE EXECUTIVE OR A COMMITTEE (PROCEDURAL RULE 7.10)

None.

68

UPDATE TO THE CONTRACT AND PROCUREMENT RULES

RESOLVED that:

The updates to the Contract and Procurement Rules for implementation into the Constitution, be approved.

69

CHANGES TO COMMITTEE ALLOCATIONS

RESOLVED that:

The following changes to representation on committees, be approved:

- 1) Remove Councillor Roxanne Ellis from Environment & Licensing Committee
- 2) Remove Councillor Roxanne Ellis from Licensing Act Committee
- 3) Remove Councillor Roxanne Ellis from Joint Consultative & Safety Committee
- 4) Remove Councillor Roxanne Ellis from Appeals & Retirement Committee
- 5) Add Councillor Rachael Ellis to Joint Consultative & Safety Committee
- 6) Add Councillor Creamer to Environment & Licensing Committee
- 7) Add Councillor Creamer to Licensing Act Panel
- 8) Add Councillor Sam Smith to Appeals & Retirement Committee

70

TO CONSIDER COMMENTS, OF WHICH DUE NOTICE HAS BEEN GIVEN, UNDER PROCEDURAL RULE 7.11

Members raised a question about the link to see details of delegated decisions – it was noted this would be resolved shortly.

71

TO CONSIDER MOTIONS UNDER PROCEDURAL RULE 7.12

None.

The meeting finished at 7.33 pm

Signed by Chair:
Date:

MINUTES COUNCIL

Wednesday 26 November 2025

Councillor Kyle Robinson-Payne (Mayor)

Present:	Councillor Sandra Barnes Councillor Michael Adams Councillor Pauline Allan Councillor Roy Allan Councillor Jane Allen Councillor Stuart Bestwick Councillor David Brocklebank Councillor John Clarke Councillor Jim Creamer Councillor Andrew Dunkin Councillor Boyd Elliott Councillor David Ellis Councillor Rachael Ellis Councillor Andrew Ellwood Councillor Paul Feeney Councillor Kathryn Fox Councillor Helen Greensmith Councillor Jenny Hollingsworth	Councillor Paul Hughes Councillor Alison Hunt Councillor Darren Maltby Councillor Ron McCrossen Councillor Viv McCrossen Councillor Andrew Meads Councillor Julie Najuk Councillor Marje Paling Councillor Michael Payne Councillor Lynda Pearson Councillor Sue Pickering Councillor Catherine Pope Councillor Grahame Pope Councillor Sam Smith Councillor Henry Wheeler Councillor Russell Whiting Councillor Paul Wilkinson
Absent:	Councillor Roxanne Ellis, Councillor Alex Scroggie, Councillor Martin Smith, Councillor Ruth Strong and Councillor Clive Towsey-Hinton	

72 THOUGHT FOR THE DAY

None of the Mayors chaplains were able to attend the meeting so the Deputy Mayor, Councillor Sandra Barnes, read a thought for the day.

73 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Roxanne Ellis, Scroggie, Martin Smith, Strong and Towsey-Hinton.

74 MAYOR'S ANNOUNCEMENTS

The Mayor addressed the council and expressed delight having attended several more events across the borough. He highlighted a few of those as follows; the 1st Netherfield Rainbows, Brownies and Guides Promise Award presentation at the Loco Youth Centre in Netherfield, the Vincent de Paul group Christmas dinner at the Good Shepherd Church, and a charity football match at Carlton 3G Football Centre in aid of MacMillan cancer support, hosted by Snakes United FC.

The Mayor also reminded members that he would be holding a Civic Carol Concert at the Good Shepherd Church on Friday 19 December at 7pm, confirming all proceeds raised at the event would go to the Motor Neurone Disease Association and the MNDA Nottingham Branch. He thanked the Good Shepherd Church and Father Philipp for their continued support in supporting the Mayor and their charities.

75

DECLARATION OF INTERESTS

Councillors Adams, Bestwick, Clarke and Sam Smith declared a non-pecuniary interest as members of Nottinghamshire County Council.

Councillor Payne declared an interest as the Member of Parliament for Gedling.

76

LOCAL GOVERNMENT REORGANISATION IN NOTTINGHAM AND NOTTINGHAMSHIRE

Consideration was given to a report of the Chief Executive which had been circulated prior to the meeting asking that members consider the submission of the final business case for Local Government Reorganisation (LGR) in Nottingham and Nottinghamshire in line with government requirements.

A request for a recorded vote on the recommendations was proposed and seconded.

On being put to the vote, the motion was carried.

RESOLVED:

To recommend the following to Cabinet for formal approval:

That Cabinet:

- a. Approves submission of Option 1e (a Northern unitary based on existing boundaries of Ashfield, Bassetlaw, Gedling, Mansfield, Newark & Sherwood; a Southern unitary based on existing boundaries of Broxtowe, Nottingham City, Rushcliffe) as this Council's preferred option for submission to Government by 28 November 2025.
- b. Delegates authority to the Chief Executive to make any minor amendments to the Option 1e submission if required prior to submission to government.
- c. Supports continued collaborative working with other local authorities across Nottingham and Nottinghamshire on implementation proposals for the new authorities.

- d. Notes the risks associated with Local Government Reorganisation and ensures that appropriate governance, communication, financial and management arrangements are put in place to mitigate potential impacts during the transition period.

The meeting finished at 7.10 pm

Signed by Chair:
Date:

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Report to Council

Subject: Petitions Scheme

Date: 21 January 2026

Author: Deputy Chief Executive

Purpose

To present a petition in relation to the impacts of the Leisure Transformation programme on Calverton Leisure Centre and advise on the procedure that Council needs to follow under the Council's Petitions Scheme.

Recommendation

THAT:

Council is recommended to debate the petition.

1 Background

- 1.1 The Council has received a petition which contains 286 signatures from residents that work, live or study within the borough of Gedling and is attached at Appendix 1 to this report. The petition is presented by users of the early morning swimming sessions at Calverton Leisure Centre and relates to the leisure transformation programme and how this impacts on Calverton Leisure Centre. The petition asks the following:

This petition is submitted with a request that the Council reconsiders its plans as part of the leisure transformation programme impacting Calverton Leisure Centre.

The signatories to the petition call on Gedling Borough Council to:

- 1. Remove Calverton Leisure centre from the leisure transformation strategy.*
- 2. Not to issue notice on the joint use agreement for Calverton leisure centre.*

3. Continue to directly manage Calverton leisure centre.

- 1.2 The Council has a petitions scheme within the Constitution. The scheme states that a petition of this nature containing over 140 signatures shall trigger a “Petition for debate” as a local issue affecting no more than two wards within the Council’s area. The petitions scheme requires the issue to be debated by a meeting of Council.
- 1.3 The petitions organiser has up to five minutes to address the meeting in order to present the petition. The request to the Council which is the subject of the petition shall be deemed to be the motion before Council and to have been moved and seconded when the petition is accepted by the Mayor.
- 1.4 After the lead petitioner has been given the opportunity to address Council, members will be given the opportunity to debate the issues raised by the petition. At the conclusion of the debate the Council has to decide how to respond to the petition and the following courses of action may apply:
 - Council can, if appropriate, instruct that the action the petition requests is carried out in whole or in part;
 - Council can determine not to take the action requested in the petition for reasons put forward in the debate in whole or in part;
 - Council can ask for further investigation into the matters the petition raises, for example by a relevant committee, portfolio holder or officer;
 - Where a decision of the Executive is required, Council should decide on whether or not to make a recommendation to inform the decision;
- 1.5 Where Council is minded to make a recommendation to another body because it is outside of the scope of Gedling Borough Council’s work, then Council will consider making representations on the petitioner’s behalf to that body. For example, where the petition relates to policing or crime matters it may be necessary to make representations to the Police service. The petition scheme points out that the council works with a large number of local partners and where possible would work with those partners to respond to the petition.

2 Further information

- 2.1 On 25 September 2025, at a special Cabinet meeting, Cabinet agreed the following recommendations:

1. Cabinet notes the research, findings and recommendations from the updated Leisure Strategy which forms the evidence base and strategic framework for future investment and management of the Council's leisure portfolio.
2. Cabinet notes the results of the 2025 Leisure Transformation Consultation and Stakeholder Engagement.
3. Cabinet approves further feasibility work on the recommended outline facility mix for the Carlton Leisure and Community Wellbeing Centre ("Carlton Active"), based on Option 3 - core facilities with soft play. At this stage this will not include a 3G football pitch.
4. Cabinet agrees, in line with the Leisure Facilities Strategy, that the Council will continue to engage with and offer non-financial support to Gedling Indoor Bowls Club in exploring relocation options.
5. Cabinet agrees to undertake consultation to seek a public view on the Council withdrawing its service provision from the joint use agreement leisure centre sites, in line with the recommendations of the Leisure Strategy.

2.2 These recommendations were formulated following a review of the Council's Leisure Strategy and following extensive consultation with residents, stakeholders and partners on the proposals for the development of a new leisure facility at the site of the Richard Herrod Leisure Centre. The Council's Leisure Strategy includes a review of all Council managed or owned Leisure assets and sets out a number of recommendations for each facility.

2.3 In relation to Calverton Leisure Centre, this is a site operated and managed by the Council but is not in the Council's ownership. There are two joint use agreements in place with Redhill Academy Trust, who run the school site and Nottinghamshire County Council, who own the site. In terms of the state of the asset, Calverton Leisure Centre has £44,000 worth of major upgrade works identified in the last site condition report from 2017. The Strategy recommends that Calverton Leisure Centre is retained for community use in the short term, but with the opportunity to transfer management back to the school and Nottinghamshire County Council, or work with another provider to manage to reduce the Council's liability. Any transfer would seek to ensure continued community access to the pool, sports hall and 3G pitch. Consultation with the local community is required prior to any proposed withdrawal from the joint use agreement, which has a two year notice period.

2.4 Following on from the report to Cabinet in September and the agreed recommendations, in line with recommendation 5, a consultation was launched on 6 November 2025 in relation to the withdrawal of service provision from all joint use sites including Calverton Leisure Centre. The consultation ran until 18th December 2025 and is now closed. The consultation included:

- Paper copies of the consultation made available at all leisure centres
- A digital survey promoted via the Council website and social media channels
- Distribution through community and partner hubs
- Engagement through health and wellbeing co-production meetings

The consultation has resulted in over 900 responses. These responses are currently being analysed and all information from the consultation will be presented to Cabinet in the Spring in order for decisions about the sites to be made.

2.5 Decisions as to the future of Leisure provision sit with the Executive. Whilst a petition can still be debated and recommendations made; the proposed actions would be a decision for the Executive. Cabinet are currently due to consider the future of joint use sites in March 2026.

3 Proposal

3.1 It is proposed that Council should debate the contents of the petition as required by the petitions scheme contained within the constitution.

4 Alternative Options

4.1 The Council could determine not to debate the petition; however, it has been accepted as a petition for debate under the Council's scheme.

5 Financial Implications

5.1 There are no direct resource implications arising from this report. All financial implications in respect of Leisure Services are reflected in the September report to Cabinet.

6 Legal Implications

6.1 The petition has been accepted under the Council's Petition Policy and scheme, in accordance with this scheme and the Council's Procedure Rules, the petition should be debated and the options available to the Council are as set out in paragraph 1.4 above. As the actions within the

petition are actions that should be taken by the Executive, the Council can refer the matter to the Executive to consider taking into account any debate at Council.

7 Equalities Implications

7.1 There are no direct equality implications related to the Council considering this petition. The petitioner is invited to attend the meeting, and the Council meeting is open to the public and streamed to ensure maximum access. The Equality Impact Assessment in relation to the future facility mix at the Carlton Active site is shown at Appendix E to the Cabinet report.

8 Carbon Reduction/Environmental Sustainability Implications

8.1 There are no direct implications arising from the consideration of this petition by the Council.

9 Appendices

9.1 Appendix 1 - Letter accompanying the petition and the petition cover sheet.

Appendix 2 – Report to Cabinet 25 September 2025([Public Pack](#))Agenda Document for Cabinet, 25/09/2025 14:00

10 Background papers

10.1 None

Statutory Officer approval Approved by: M Hill Date: January 2026 On behalf of the Chief Financial Officer
Drafted by the Monitoring Officer

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Democratic Services

Gedling Borough Council
Civic Centre
Arnot Hill Park
Arnold
Nottinghamshire
NG5 6LU

11th January 2026

Submission of a petition for debate at the January 2026 full council meeting regarding the future of Calverton Leisure Centre

Dear Sirs

We represent the users of the early morning swimming sessions at Calverton and on behalf of all users of Calverton Leisure Centre, we wish to present this petition to the council which we have organised.

Attached is a petition signed by 286 signatories, all of whom live, work, or study in the borough of Gedling. Signatories who do not meet the qualifying criteria have been redacted. The petition relates to a local issue, affecting the Calverton ward (which includes Calverton Leisure centre) and exceeds the threshold of 140 signatures.

Having met all the necessary qualifying criteria, we request that this petition is placed on the January 2026 agenda for presentation and debate at the full council meeting on Wednesday the 21st of January 2026.

Statement and issue the petition relates to

This petition is submitted with a request that the council reconsiders its plans as part of the leisure transformation programme impacting Calverton Leisure Centre.

The signatories to the petition call on Gedling Borough Council to:

1. Remove Calverton leisure centre from the leisure transformation strategy.
2. Not to issue notice on the joint use agreement for Calverton leisure centre.
3. Continue to directly manage Calverton leisure centre.

Yours Sincerely

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PETITION TO SAVE CALVERTON LEISURE CENTRE

PLEASE SUPPORT US BY SIGNING BELOW

PETITION TO SAVE CALVERTON LEISURE CENTRE

PLEASE SUPPORT US BY SIGNING BELOW

Name of Swimmer	Postal or email address of Swimmer	Number of times per week that I use the pool	Reasons for wishing the pool at Calverton to remain open
1		1	I prefer to swim in a smaller pool. A length is a long distance in large pools. It is a much friendlier to be here than a large place
2		1	I walk to the pool and home again manageable for me. Good company to be found at the morning sessions.
3		3	I don't drive; but I can cycle to the pool. I enjoy my swim but I also like to see familiar faces and have a chat! It is a very friendly place.
4		1 - 2	I walk to the pool and enjoy the swim
5		3	This pool is an essential part of the community helping to ensure people's well-being. We need more facilities, not less with all the houses being built in Calverton.
6		4	This pool is a lifeline. It helps people keep fit both mentally & physically. Do the right thing for once! Keep this pool open!

PETITION TO SAVE CALVERTON LEISURE CENTRE

PLEASE SUPPORT US BY SIGNING BELOW

<u>Name of Swimmer</u>	<u>Postal or email address of Swimmer</u>	<u>Number of times per week that I use the pool</u>	<u>Reasons for wishing the pool at Calverton to remain open</u>
		1	It provides an opportunity to maintain Good fitness - physical & mental Wellbeing!
		3 (4m)	I Cycle here each time and any further distance would not make it viable for me + it is a brilliant facility for all fitness areas.
		1	I go here to have socialised with other people to exercise regularly & socialise with others.
		4	I am unable to travel to any other local pools and this facility is vital for my health and wellbeing.
		5	Don't need to travel very far.

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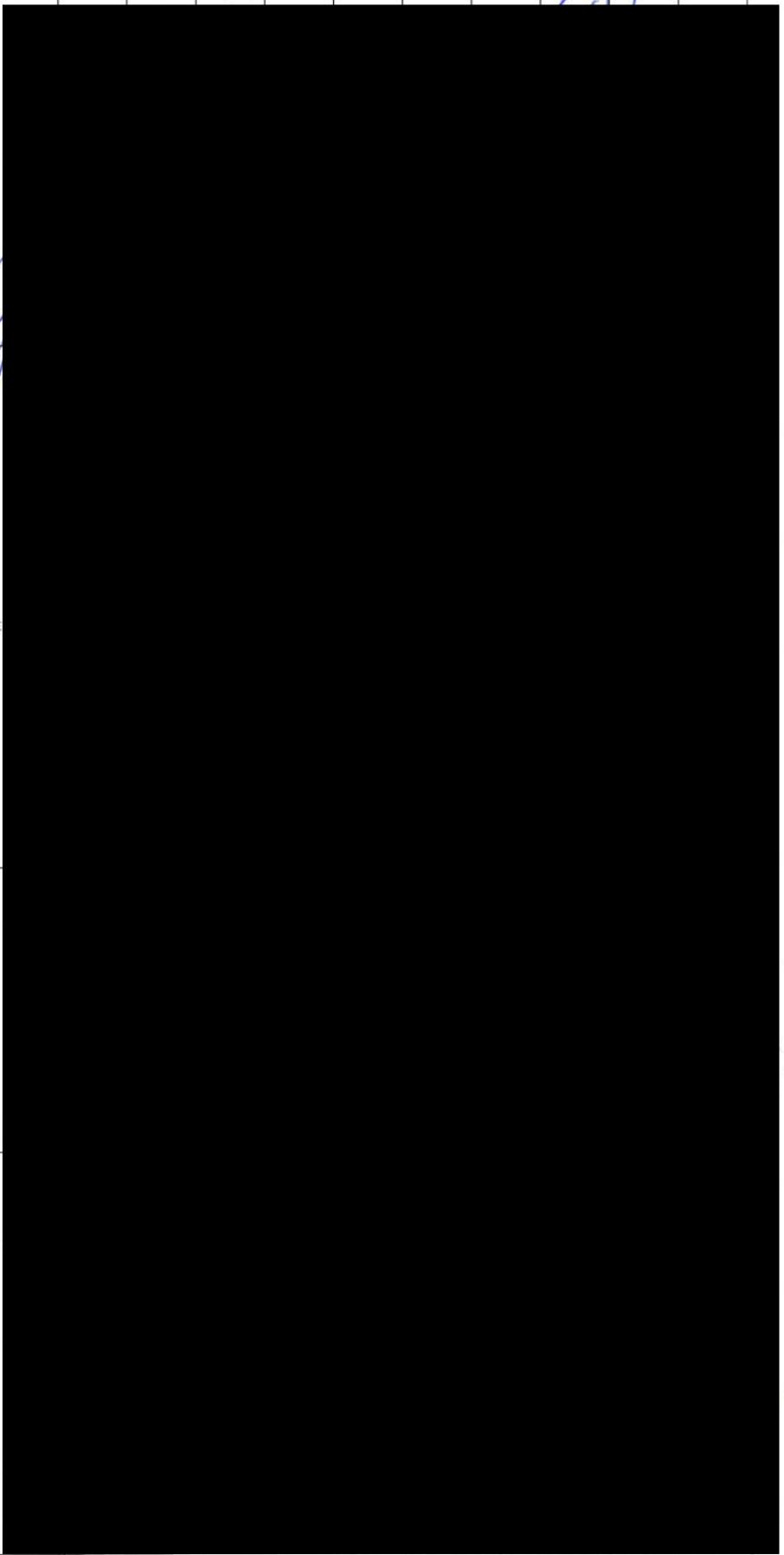
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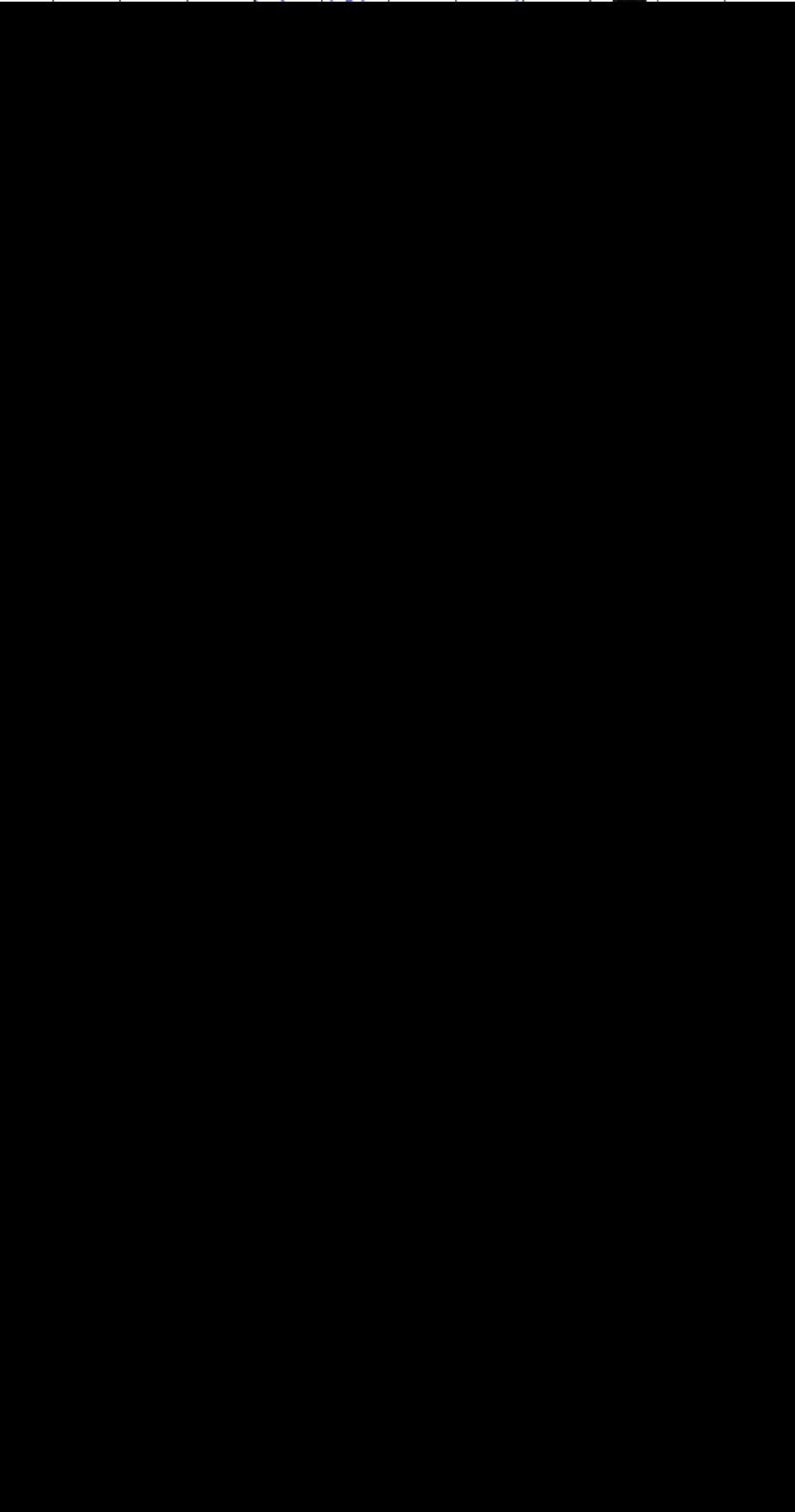
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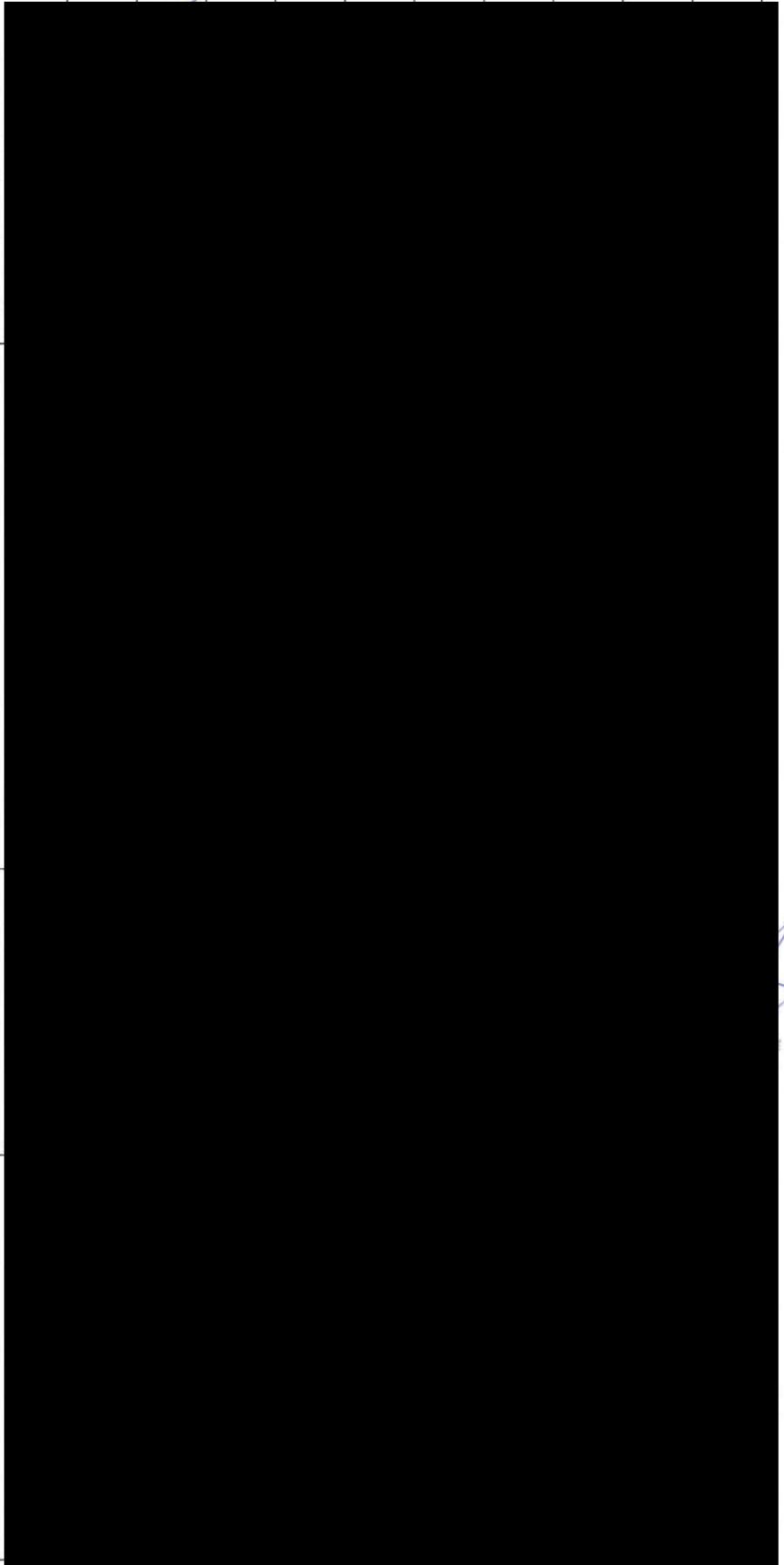
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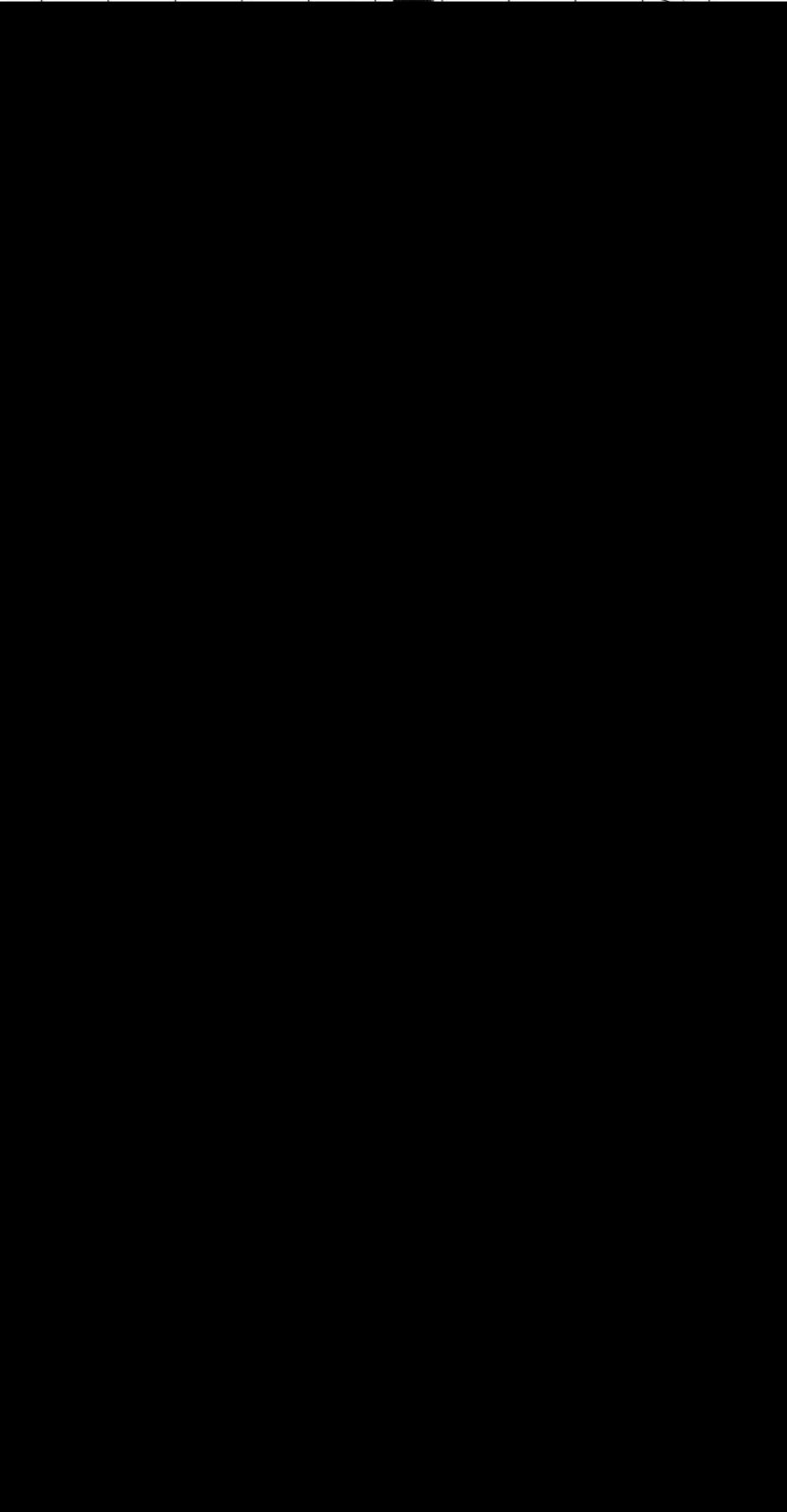
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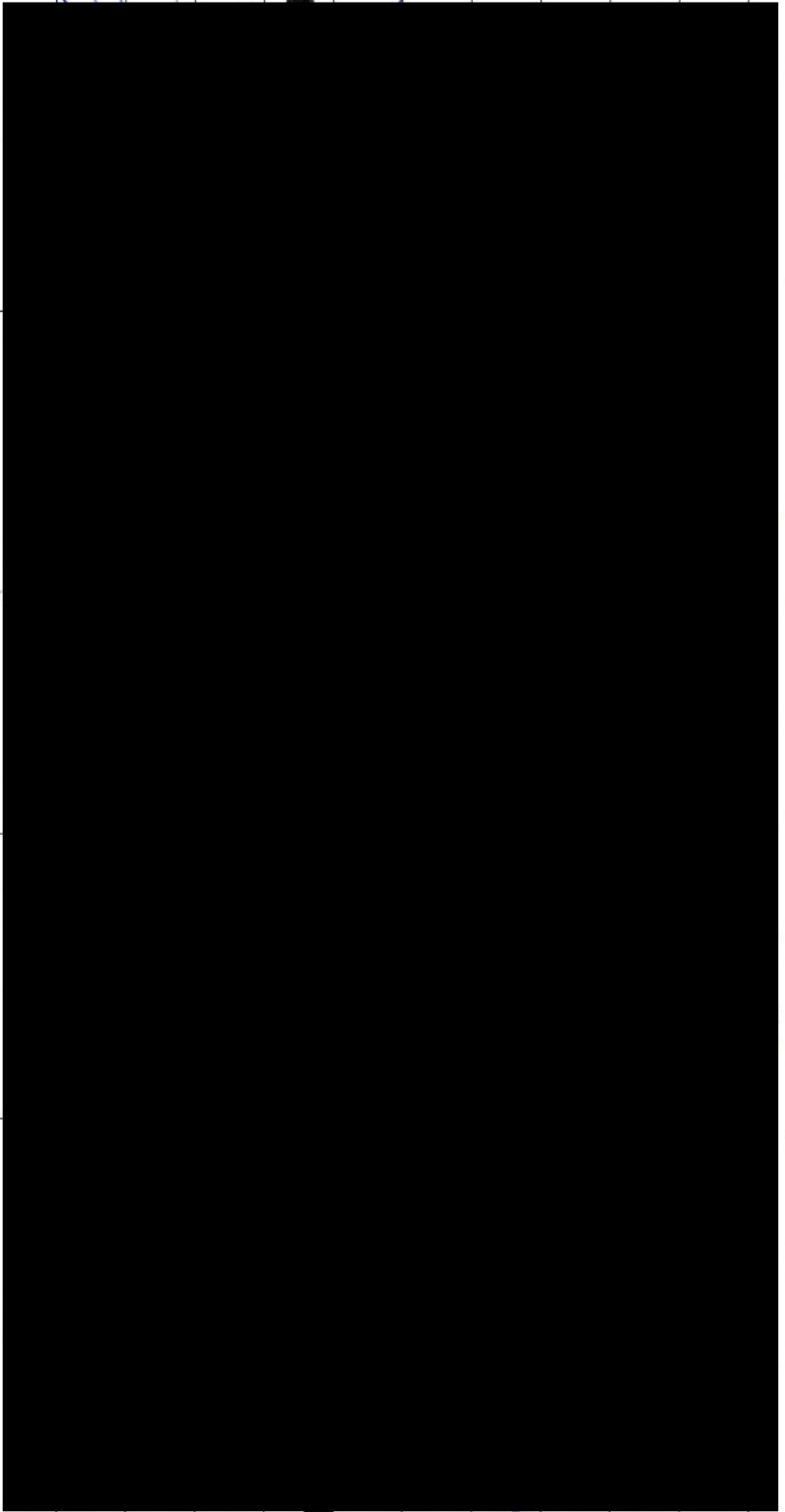
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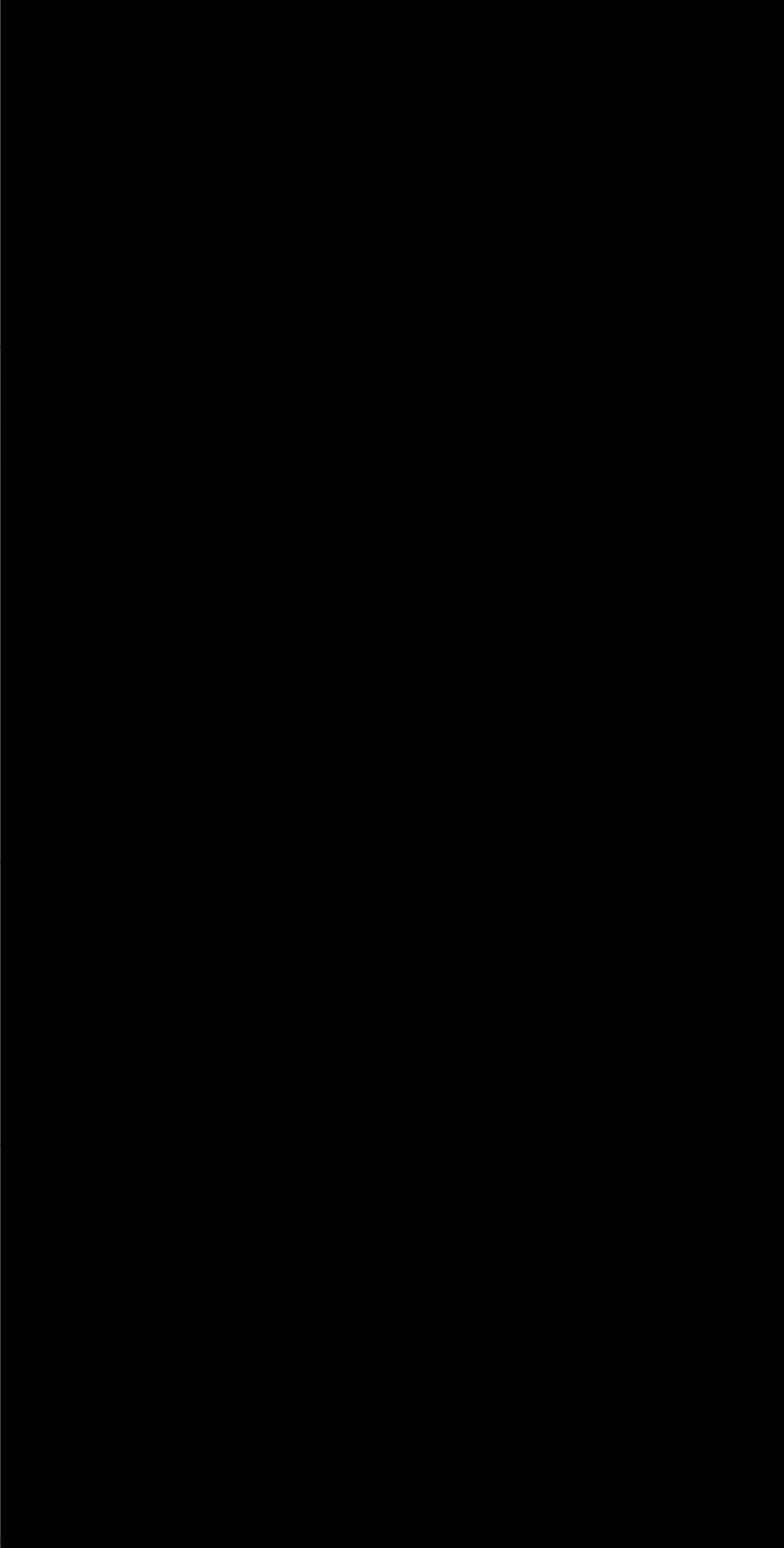
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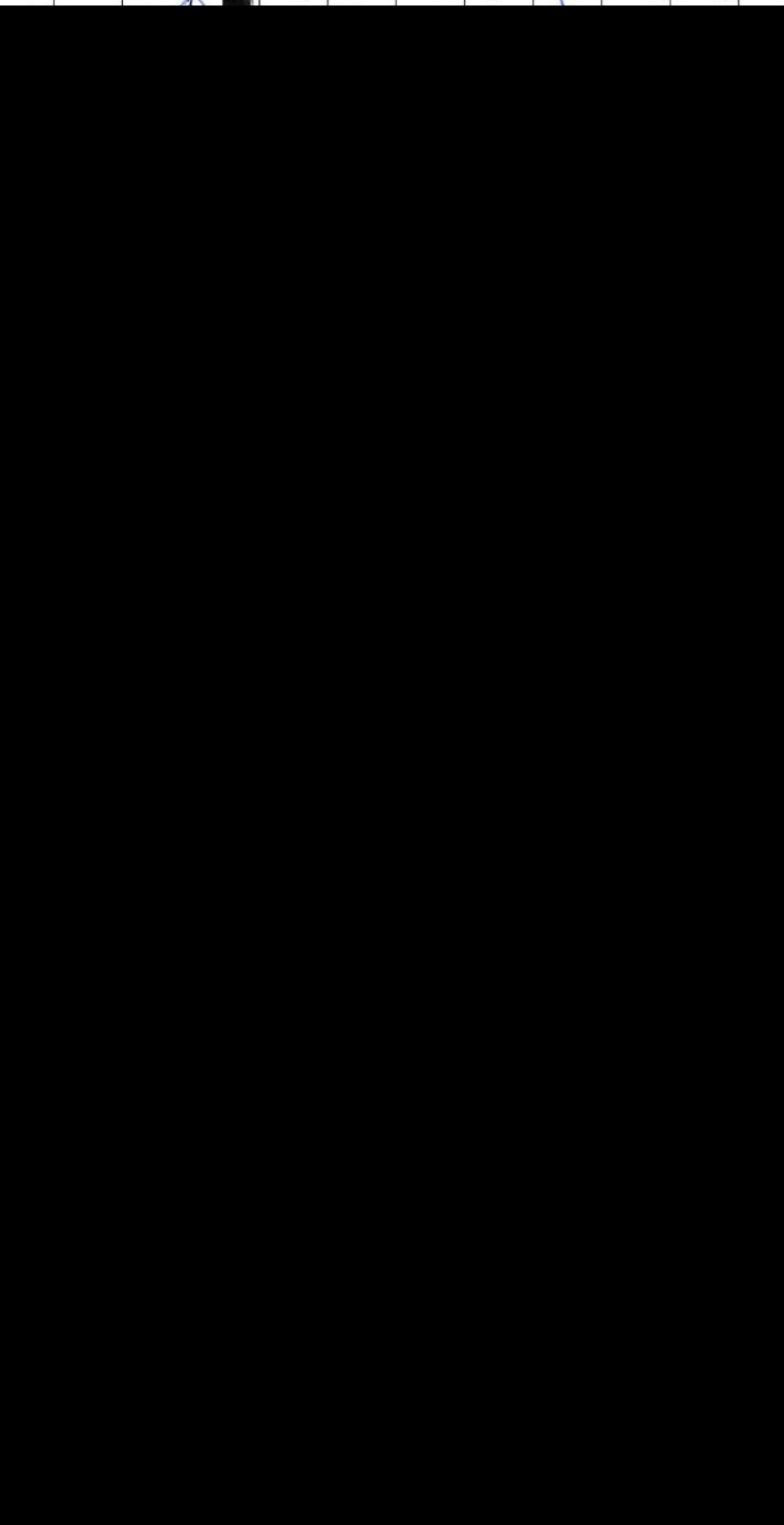
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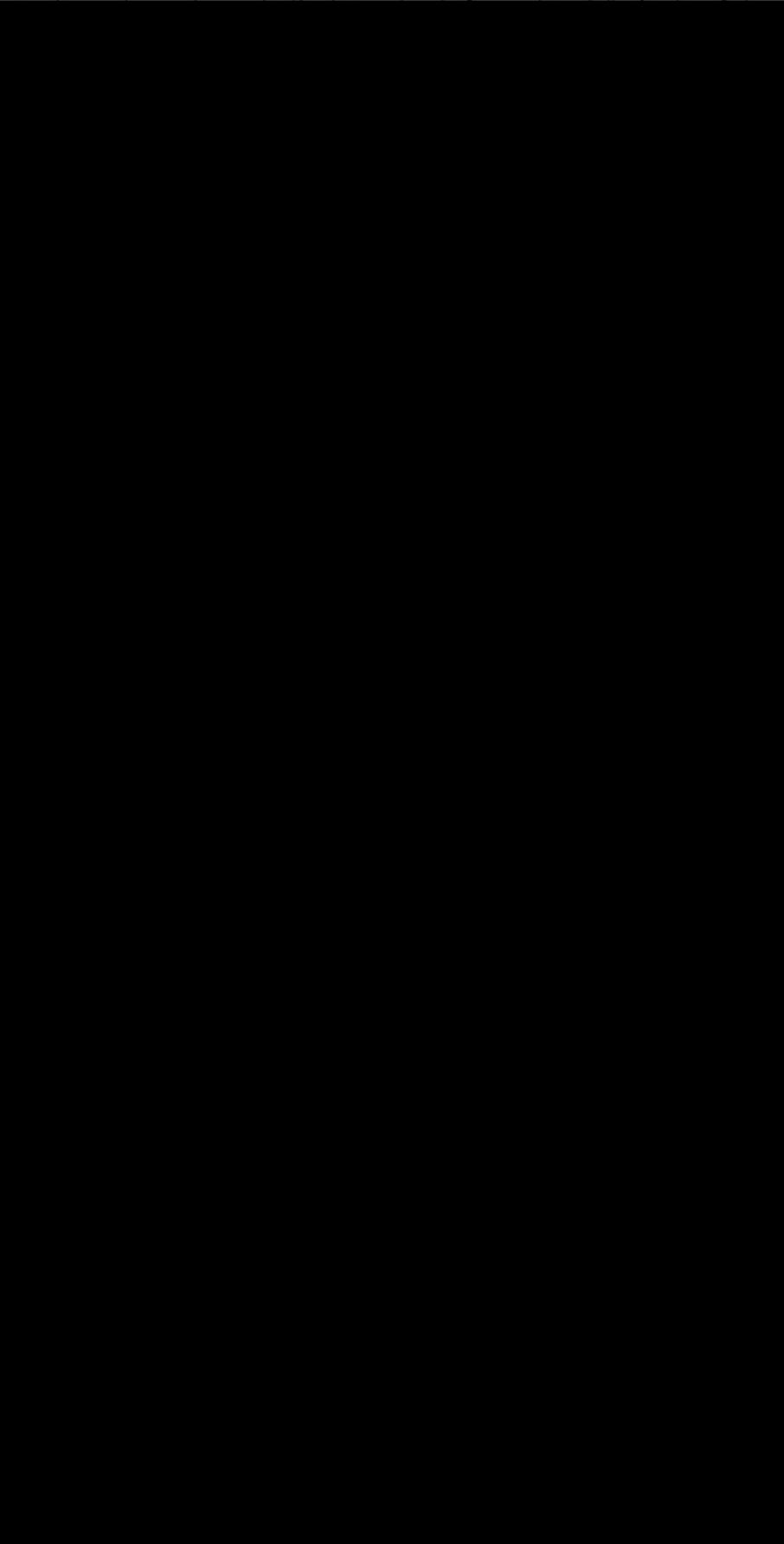
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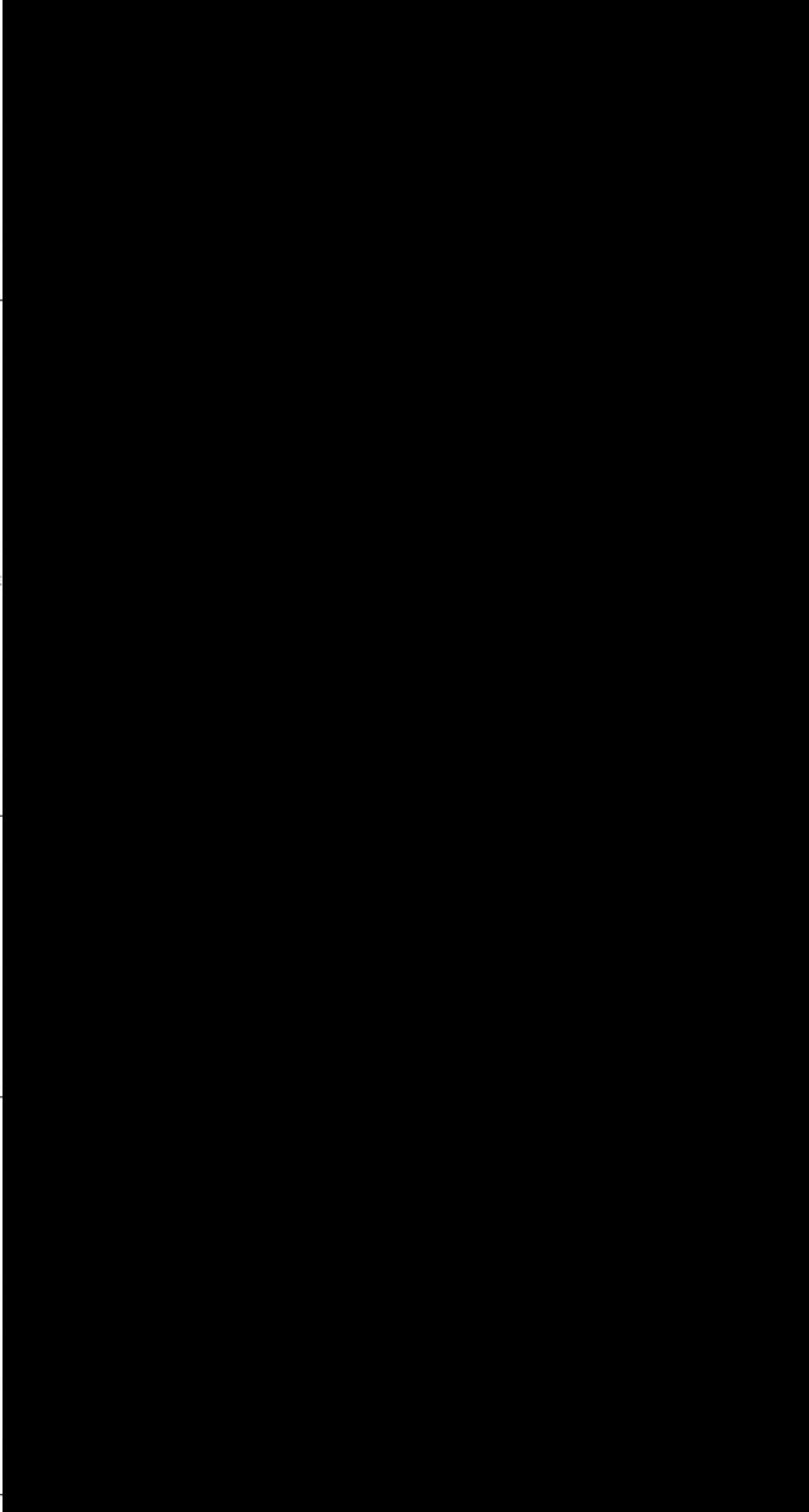
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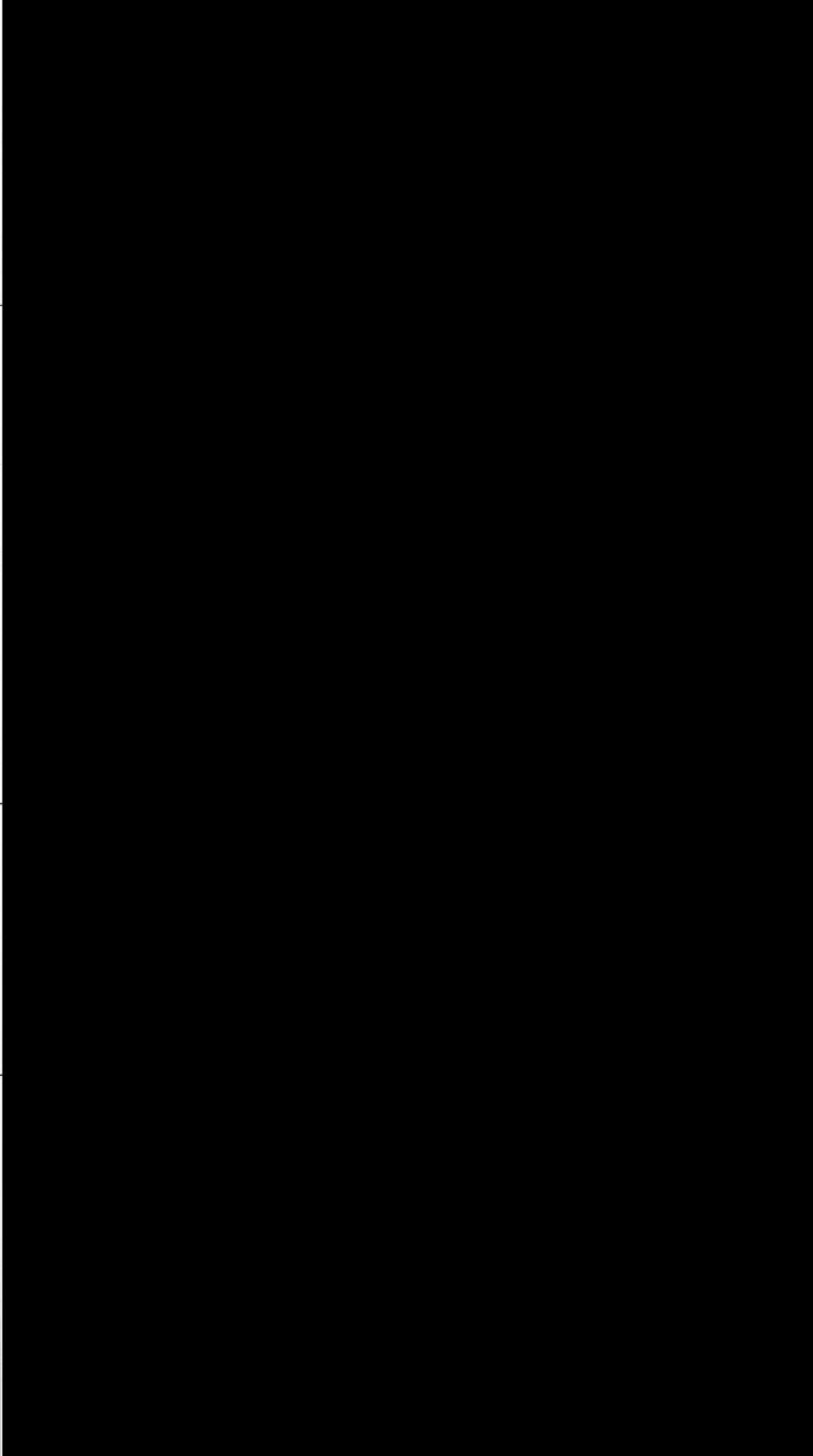
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PLEASE SUPPORT US BY SIGNING BELOW

Name of Swimmer	Postal or email address of Swimmer	Number of times per week that I use the pool	Reasons for wishing the pool at Calverton to remain open
		1 or 2	Local - this is a lifeline 1 + I can bring my daughter. 1
		3	Since starting swimming here its local, helped with my weightloss and been good for my mental health, I have made a lot of friends here. 2
		3	It's a vital part of my exercise regime - friendly, much - up - to - date and a great community of swimmers. 3
		2	All of the above. 4
		2	Local, lovely <u>staff</u> and facilities. It's a lifeline to the community. 4

PETITION TO SAVE CALVERTON LEISURE CENTRE

PLEASE SUPPORT US BY SIGNING BELOW

Name of Swimmer	Postal or email address of Swimmer	Number of times per week that I use the pool	Reasons for wishing the pool at Calverton to remain open
			This is a great community and swimming pool with my physical & mental health
		3	Great facilities, great staff, essential morning activity for mental health
		3	Its local, great staff, great community and important activity for mental health.
		3	Great setting, for a village that is dying
		2	Great for teaching and for exercise for everyone
		2	Great facility for village & beyond. And its schools.
		3	could not get elsewhere where so many different ages making it a good & supporting the community.

PETITION TO SAVE CALVERTON LEISURE CENTRE

PLEASE SUPPORT US BY SIGNING BELOW

Name of Swimmer	Postal or email address of Swimmer	Number of times per week that I use the pool	Reasons for wishing the pool at Calverton to remain open
		1	I have arthritis (age 72) and swimming is best exercise for me.
		1-2	THIS IS IN WITHIN WALKING DISTANCE
		3	therapeutic sessions at local
		4	1. Theory session
		5	1. Social and health. —
		6	3. Socialisation
		7	1. Bring my 2 year old for fun and exercise!
			fitness
			4. Fitness & Swimming.

PETITION TO SAVE CALVERTON LEISURE CENTRE

PLEASE SUPPORT US BY SIGNING BELOW

Name of Swimmer	Postal or email address of Swimmer	Number of times per week that I use the pool	Reasons for wishing the pool at Calverton to remain open
		3-4	Great facilities and the closest to me. Lovely staff. It's helpful.
		3	At 89 yrs old never old get senior senior 2
		3	Perfect for swimming facilities staff. Can't go anywhere else
		2	The other locations are 100 for to travel, I would be unable to swim
		3-4	It makes sense to keep it open. The pool is a huge asset to all of us. It's essential to keep it open for children & others!
		3-4	keep this open, local + important.
		3+	CALVERTON NEEDS THIS.
		2	Completely unnecessary to travel to Arnold or Rawdon or people will travel to Arnold or
		3	Rawdon to exercise - a huge loss
			My only option to keep swimming which is the only exercise my body will tolerate to improve my health

PETITION TO SAVE CALVERTON LEISURE CENTRE

PLEASE SUPPORT US BY SIGNING BELOW

Name of Swimmer	Postal or email address of Swimmer	Number of times per week that I use the pool	Reasons for wishing the pool at Calverton to remain open
		3 in school holidays	Local kids get to learn without travelling. Services 3x local schools - fantastic for local adults too.
		3-4	Thus is a well used community asset, socially & physically - you are building over 2000 More houses and taking away the Only Valde said exercise - send less out the other
		3	People of all ages get to socialise, strengthen their physical, social and emotionality, it builds community and gives great friendships and is fun, enjoyable & easily accessible. The staff are brilliant & the extra mile to support the pool is essential. for villages: sometimes the big is never aware's book us to see what's happening



Report to Overview & Scrutiny Committee

Subject: Overview & Scrutiny annual report

Date: 17 November 2025

Author: Democratic Services Manager

Purpose

To present the Overview & Scrutiny annual report to the committee

Recommendation(s)

That the Overview and Scrutiny Committee:

- 1) Consider and discuss the report and agree its submission to Council.

1 Background

As part of its work programme the Overview & Scrutiny Committee is required to prepare an annual report, which highlights work undertaken by the committee over the preceding year, for submission to Council.

The Overview & Scrutiny annual report attached at **Appendix 1**. This includes a summary of work undertaken by the committee during 2024/25. Members of the committee are asked to consider the report and make amendments to the report as appropriate.

2 Financial implications

There are no financial implications arising from this report.

3 Legal implications

There are no legal implication arising from this report.

4 Equalities implications

There are no equality implications arising from this report.

5 Carbon Reduction/Environmental Sustainability implications

There are no carbon reduction/environmental sustainability implications arising from this report.

6 Appendices

Appendix 1 - Overview & Scrutiny Committee annual report

OVERVIEW AND SCRUTINY ANNUAL REPORT 2024/25



The Overview & Scrutiny annual report highlights activity and the work of the committee and its working groups during the preceding year.

What does the Overview & Scrutiny Committee do?

All local authorities operating a cabinet system will have at least one Overview & Scrutiny Committee. The overview and scrutiny role is carried out by non-cabinet members; Gedling has one politically balanced committee of thirteen. The committee meets every eight weeks and like most council meetings it is open to the public.

The committee is not a decision-making body but one which monitors and influences those that do it, is a mechanism for achieving open and democratic accountability.

The role of the Overview & Scrutiny Committee is to ask questions, to assure themselves that issues are being addressed and emerging risks are recognised and acted upon. Effective scrutiny utilises information and ideas from a wide range of sources and involves holding the Council and other organisations to account, providing 'critical friend' challenge to the councils' executive and other service providers. In doing this members seek to reflect the aspirations and concerns of local residents and communities.

Scrutiny is a flexible process and can be carried out in a variety of ways. Areas of enquiry can be drawn from:

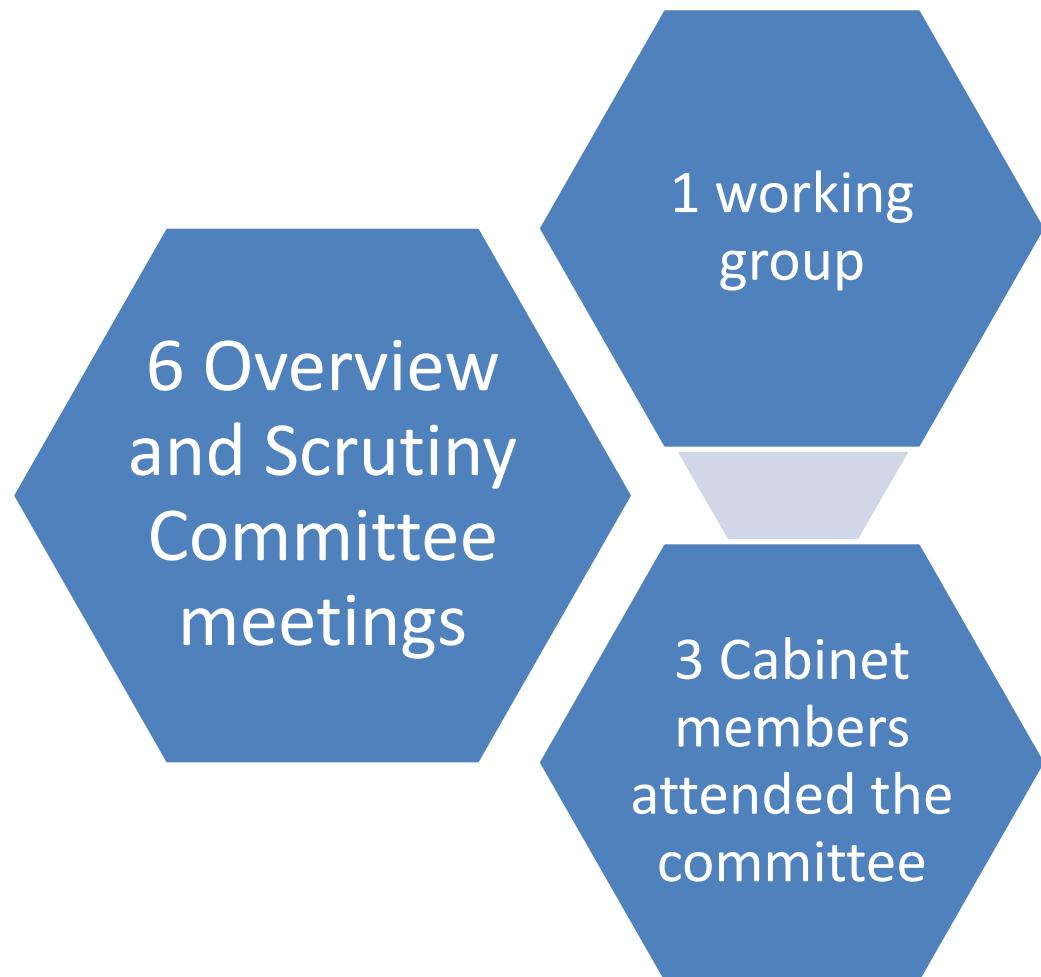
- Performance reports
- The Corporate Risk Scorecard
- Compliments and Complaints data
- Matters of local interest raised by members of the committee
- Issues raised by the wider Council membership
- Public and community engagement

At Gedling, the Overview & Scrutiny Committee's role in performance monitoring enables members to scrutinise detailed performance information on a quarterly basis to help identify areas of performance that require improvement. The committee can also consider the Council's Forward Plan. The Forward Plan is a document that contains details of key executive decisions the Cabinet, cabinet members and officers are likely to take over a six-month period, this enables the committee to monitor the executive decision-making programme and undertake pre decision scrutiny if they consider there is an issue of concern.

What Overview & Scrutiny does not do?

The committee is not a mechanism for the investigation of individual complaints; the Council has a separate process for this. It is also not able to look at individual planning or licensing decisions.

Work carried out during 2024/25



Scrutiny Working Groups

Working groups do much of the work of the committee by providing members with the opportunity to investigate issues in depth and recommend improvements through the gathering, and consideration, of evidence from a broad range of sources. This enables robust and effective challenge, as well as an increased likelihood of delivering outcomes. The Overview and Scrutiny Committee reports its recommendations to the Cabinet which then decides whether the recommendations will be accepted and acted upon, and if not, why not.

Funding review working group

This working group was established in September 2023 to examine the funding bid opportunities available to the council and the application process of these bids in an effort to make recommendations to aid in future successful bids.

The group met four times between September 2023 – October 2024 before agreeing to place the group on hold.

Given the groups consensus to provide regular feedback to Cabinet on the discoveries of the group, the below interim feedback and subsequent actions were produced.

In view of the feedback to members and the steps the Economic Development department had already taken regarding the government feedback, it was requested that all departments would review the lessons learnt and ensure the Council does not make the same mistakes in other areas for other bids. It was also agreed that future bids would need to undergo better consultation to ensure they were more robust and stood up to scrutiny.

Noting the uncertainty with how the new government might allocate funding, members felt that although more work needed to be done, the Funding Review Working Group should be placed on hold until the government had declared how the funding would be requested.

Future work of the group may include the following:

- Consulting with similar departments of other authorities who were successful
- Reviewing both successful and unsuccessful bids from neighbouring authorities, particularly where their first bid was unsuccessful and how their subsequent bid improved when successful
- Reviewing new governments policy on funding and how it is delivered and allocated to local government
- MP input and how they support bids
- Studying the success rate between political majorities

The Overview & Scrutiny Committee recommended that the Council:

- 1) Notes the update report and makes any comments, as necessary
- 2) Encourages all departments to review and record any lessons learnt to ensure the Council does not make the same mistakes with future bids
- 3) Encourages all departments to undertake more thorough consultation before sending in bids to ensure they are robust
- 4) Notes that the Funding Working Group be placed on hold until further clarity from the new government about the future funding frameworks is received

These recommendations were accepted at the Cabinet meeting on 13 February 2025.

Fly-Tipping, Litter & Waste Management working group

This working group has recently been agreed and will be kicking off in the coming weeks. An update of this will be given in the 2025/26 annual report.

Future Work Programme 2025/26

The committee has recently agreed a new work programme for the forthcoming municipal year. Key to developing the overview and scrutiny work programme is ensuring that the issues that really matter to local residents are reflected in the work for the year ahead.

Scrutiny of cabinet members will remain central to the work of the committee and working with external organisations will play an important part of the committees work as it looks to find improvements to important local issues.

The work programme will be considered at each committee to enable it to remain flexible and to respond to current issues. The committee will strive to continue to deliver an interesting, varied, and challenging work programme.



Report to Council

Subject Council Tax Reduction Scheme 2026/27

Date 21st January 2026

Author Assistant Director | Revenues & Welfare Services

Purpose

The purpose of this report is to seek approval for the Council Tax Reduction Scheme for 2026/27.

Recommendation(s)

THAT:

- 1) Council approves the Council Tax Reduction Scheme 2026/27 for adoption from 1st April 2026.
- 2) Council approves the Council Tax Reduction Scheme in relation to working aged claimants with no changes except for the annual uprating and amendments to allowances and premiums in line with the Housing Benefit levels published by the Department for Work and Pensions.
- 3) Council approves the Council Tax Reduction Scheme in relation to pension aged claimants with no changes except for those statutory changes anticipated by the annual amendments to The Council Tax Reduction Schemes (Prescribed Requirements) (England) Regulations 2012.

1 Background

- 1.1 The Council Tax Reduction Scheme (CTRS) provides financial assistance to residents on low incomes by reducing their council tax liability.

- 1.2 The current system requiring billing authorities to adopt their own schemes locally, replaced the national council tax benefits system in April 2013.
- 1.3 The Council must make any revision to its scheme, or any replacement scheme, no later than 11th March in the financial year preceding that for which the revision or replacement scheme is to have effect.
- 1.4 The Council currently operates a means tested CTRS aligned closely with the principles of the former national council tax benefits system which includes:
 - Support for working age claimants based on income and household circumstances up to 100%
 - Support for pension age claimants in-line with protections mandated by regulation.
- 1.5 In relation to working aged people, the Council has the discretion to run any scheme it deems appropriate whilst considering the interests of potential claimants of CTRS as well as the persons subject to its council tax.
- 1.6 Any alteration to the CTRS can only be made to the entitlement of working aged claimants and cannot affect pension age claimants.
- 1.7 In total the Council's CTRS discounts around £8m of council tax liability. The cost of this is shared amongst precepting authorities meaning that Gedling Borough Council funds around £627k of the total CTRS.
- 1.8 This also means that any reduction or increase made to the CTRS is shared among the precepting authorities accordingly.
- 1.9 To ascertain the impact of any alterations to the levels of CTRS awarded, modelling has been undertaken on various types of schemes following discussion with the Council's Senior Leadership Team (SLT).
- 1.10 The options modelled included introducing an upper limit on the amount of CTRS awarded, altering the non-dependent contribution values and introducing a band related cap to the amount of CTRS which can be awarded.
- 1.11 Assessments balanced the financial impacts, both in terms of the impact to claimants and the potential savings to the Council, of any such alterations to the scheme, as well as considering the number of claimants who would potentially be affected by the modelled changes.

- 1.12 It is considered that although some of the modelled alterations to the CTRS might yield a modest financial benefit to the Council, the financial impact to claimants and the social benefit impacts coupled with the potentially increased costs of collection, do not support a case for change in the CTRS currently.
- 1.13 It is recognised that other Councils in Nottinghamshire have different approaches to their own schemes, however, as the outcomes of Local Government Reorganisation are not yet known, it is anticipated that all schemes will need to be reviewed and consolidated as part of the new unitary Council.

2 Proposal

- 2.1 It is proposed that the Council Tax Reduction Scheme continues unchanged except for the annual uprating and amendments to allowances and premiums in line with the Housing Benefit levels.

3 Alternative Options

- 3.1 Four alternative options to the proposal of this report have been modelled and are described below:
- 3.2 **Percentage Caps** - This is an option which limits the overall amount of CTRS awarded regardless of the outcome of a means assessment. This could be limited at 90% award or 80% award for example. The Council currently has no limit to the award value and offers CTRS up to 100%.
- 3.3 **Non-Dependent Deduction** - This is an option to vary the weekly amount of contribution required to be paid by a non-dependent living in the same house as a CTRS claimant. The amount of £7.50 is currently deducted from the claimant's weekly CTRS award for each non-dependent living in the same household. The non-dependent deduction could be changed to any value.
- 3.4 **Council Tax Band Caps** - This is an option where the 100% CTRS awarded is limited to the value of the council tax payable for a property in a certain band. For example, the cap might be set at council tax band B meaning that if a claimant lived in a band C property and claimed full CTRS, they would be paid CTRS up to the council tax value of a band B property and must pay the remaining difference in charge between band B and band C. The Council currently has no banded limit to the CTRS.

- 3.5 **Minimum Award Limit** - This is the introduction of a minimum weekly award. For example, if the weekly minimum was set at £5 and a claimant's means assessed CTRS entitlement was £4.95 per week, they would receive no CTRS payment. The Council currently has no minimum award value.
- 3.6 The financial impact models of the various alternative options which have been assessed are attached at Appendix 1.

4 Financial Implications

- 4.1 The Council's CTRS discounts around £8m of council tax liability. The cost of this is shared amongst precepting authorities meaning that Gedling Borough Council funds around £627k of the total.
- 4.2 The Council's medium-term financial plan assumes the continuation of the CTRS without revision and does not anticipate any savings yielded from a change to the scheme.

5 Legal Implications

- 5.1 Paragraph 5 of Schedule 1A to the Local Government Finance Act 1992 requires the Council to review its scheme annually and consider whether to revise its scheme or to replace it with another scheme.
- 5.2 The Council must make any revision to its scheme, or any replacement scheme, no later than 11th March in the financial year preceding that for which the revision or replacement scheme is to have effect.

6 Equalities Implications

- 6.1 An equalities impact assessment has been carried out and is attached to this report at Appendix 2.

7 Carbon Reduction/Environmental Sustainability Implications

- 7.1 It is not considered that the proposals in this report will have any positive, or negative impact on the Council's carbon reduction goals nor any wider implications on environmental sustainability.

8 Appendices

- 8.1 Appendix 1 – Financial Impact Model of Alternative Options
- 8.2 Appendix 2 - Equalities Impact Assessment
- 8.3 Appendix 3 -

9 Background Papers

- 9.1 [Council Tax Reduction Scheme 2025/26](#)

Statutory Officer approval

Approved by: Tina Adams
Date: 07/01/2026
On behalf of the Chief Financial Officer

Approved by: Francesca Whyley
Date: 07/01/2026
On behalf of the Monitoring Officer

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Appendix 1 | Financial Impact Models

Modelled Scheme	Estimated Reduction (£)	Estimated Saving to GBC (£)	Number of Affected Claimants
90% + £10 non-dep	638,965	50,095	3,599
90% + £15 non-dep	697,524	54,686	3,599
80% + £10 non-dep	1,104,269	86,575	3,599
80% + £15 non-dep	1,159,590	90,912	3,599
Band B + £10 non-dep	267,901	21,003	382
Band B + £15 non-dep	334,428	26,219	382
Band C + £10 non-dep	192,351	15,080	121
Band C+ £15 non-dep	260,677	20,437	121
90% + £10 non-dep + £5 min award	651,104	51,047	3,599
90% + £15 non-dep + £5 min award	714,696	56,032	3,599
80% + £10 non-dep + £5 min award	1,126,885	88,348	3,599
80% + £15 non-dep + £5 min award	1,183,963	92,823	3,599
Band B + £10 non-dep + £5 min award	293,373	23,000	382
Band B + £15 non-dep + £5 min award	362,369	28,410	382
Band C + £10 non-dep + £5 min award	219,803	17,233	121
Band C+ £15 non-dep + £5 min award	289,894	22,728	121
100% + non-dep £10	44,105	3,458	302
100% + non-dep £15	119,505	9,369	302
100% + £5 minimum award	62,255	4,881	515
100% + non-dep £15 + £5 minimum award	138,847	10,886	515

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Appendix 3 | Council Tax Reduction Scheme Consultation Equality Impact Assessment

Council Tax Reduction Scheme 2026-27									
The main objective of Council Tax reduction Scheme report		The report proposes no amendments to the Council Tax Reduction Scheme for 2026/27							
What impact will this Council Tax Reduction Scheme report have on the following groups? Please note that you should consider both external and internal impact:									
<ul style="list-style-type: none"> External (e.g. stakeholders, residents, local businesses etc.) Internal (staff) 									
Please use only 'Yes' where applicable		Negative	Positive	Neutral	Comments				
Gender	External			✓					
	Internal			✓					
Gender Reassignment	External			✓					
	Internal			✓					
Age	External			✓	The proposals are only able to affect working age claimants. The Council does not have the discretion to make alterations to pension age claimants within its CTRS.				
	Internal			✓					
	External			✓					

Marriage and civil partnership	Internal			✓	
Disability	External			✓	The scheme considers disability, but there is no new impact from this report.
	Internal			✓	
Race & Ethnicity	External			✓	
	Internal			✓	
Sexual Orientation	External			✓	
	Internal			✓	
Religion or Belief (or no Belief)	External			✓	
	Internal			✓	
Pregnancy & Maternity	External			✓	
	Internal			✓	
Other Groups (e.g. any other vulnerable groups, rural isolation, deprived areas, low-income staff etc.). Please state the group/s:	External			✓	The scheme considers vulnerable groups and low-income households, but there is no new impact from this report.
	Internal			✓	

Is there is any evidence of a high disproportionate adverse or positive impact on any groups?		No	
Is there an opportunity to mitigate or alleviate any such impacts?			N/A
Are there any gaps in information available (e.g. evidence) so that a complete assessment of different impacts is not possible?		No	
In response to the information provided above please provide a set of proposed action including any consultation that is going to be carried out:			
Planned Actions	Timeframe	Success Measure	Responsible Officer

Authorisation and Review

Completing Officer	Andrew Solley
Authorising Service Manager	Tina Adams
Date	06/01/2026
Review date (if applicable)	January 2027

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Report to Council

Subject: Changes to committee membership

Date: 21 January 2026

Author: Democratic Services Manager

Purpose

Following formal notification from the Labour party, the allocation of seats to committees must be updated and this report proposes to make the necessary changes

Recommendation(s)

To approve the following changes to representation on committees:

- 1) Amend Councillor Feeney's role on the Standards Committee from Chair to Vice Chair**
- 2) Amend Councillor Brocklebank's role on the Standard Committee from Vice Chair to Chair**

1 Background

1.1 In determining the membership of committees, account must be taken of the requirements of the Local Government (Committees and Political Groups) Regulations 1990 and 1991 made under sections 15 and 16 of the Local Government and Housing Act 1989. These regulations require that seats on committees and sub-committees are allocated to the political groups in a way which reflects the overall political balance of the Council. A political group is defined as a group consisting of two or more members. Any singular member is not classed as a political grouping for the calculation of seat allocation.

There is no change to the political make-up of the Council, which is as follows:

Political party/grouping	Number of councillors
Labour Group	25
Conservative Group	9

Liberal Democrat Group	4
Independent Group	2
Independent members	1

2 Proposal

It is proposed to make the following changes to committee memberships:

- Amend Councillor Feeney's role on the Standards Committee from Chair to Vice Chair
- Amend Councillor Brocklebank's role on the Standard Committee from Vice Chair to Chair

3 Alternative Options

Council may decide not to approve the recommendations as proposed. However, these proposals have been put forward by the Labour Group to ensure that membership of Committees reflects requirements in the constitution in terms of Committee make up and membership.

4 Financial Implications

There are no financial implications arising from this report.

5 Legal Implications

The legal implications are as detailed in this report.

6 Equalities Implications

There are no equalities implications arising from this report.

7 Carbon Reduction/Environmental Sustainability Implications

There are no environmental sustainability implications arising from this report.

8 Appendices

None.

9 Background Papers

None.



Report to Council

Subject: Appointments to Outside Bodies

Date: 21 January 2026

Author: Democratic Services Manager

Wards Affected

All

Purpose

To update the list of appointments to Outside Bodies for the remainder of the municipal year.

Key decision

This is not a key decision.

Recommendation:

That Council approves the updated appointment of representatives to Outside Bodies as set out in Appendix 1.

1 Background

The Council makes nominations for representation to a range of Outside Bodies each year.

These include a wide range of organisations, from national and regional bodies to local community groups.

Nominations were sought from Group Leaders and agreed at the Annual General Meeting held on 21 May 2025. This report amends the appointment to Arnold Parochial Charities.

A full list of nominations is provided in Appendix 1 to this report.

2 Proposal

It is proposed that Council approves the appointments of representatives to Outside Bodies for the remainder of the municipal year.

3 Alternative Options

To not approve the appointments for the remainder of the municipal year and have no clarity over the membership of Outside Bodies.

4 Financial Implications

There are no direct financial implications associated with this report.

5 Legal Implications

The Local Government Act 1972, the Localism Act 2011, and Local Government Acts and Regulations made prescribe the governance arrangements for local authorities in considerable detail. They require councils to ensure that there is a council representation in place and this report asks members to agree this.

6 Equalities Implications

No direct implications as a result of this report.

7 Carbon Reduction/Environmental Sustainability Implications

No direct implications as a result of this report.

8 Appendices

Appendix 1 – Outside Body representation list for 2025/26.

9 Background Papers

None identified

10 Reasons for Recommendations

To approve the appointments of representatives to Outside Bodies for the remainder of the municipal year.

Statutory Officer approval

Approved by: M Hill

Date: January 2026

On behalf of the Chief Financial Officer

Approved by: F Whyley

Date: January 2026

On behalf of the Monitoring Officer

Outside Bodies Representation 2025/26

Name of Organisation	Representative(s)
Arnold O P W Committee (2 places)	Kyle Robinson-Payne Sandra Barnes
Arnold Parochial Charities (2 places)	Marje Paling Grahame Pope
Arnold Local Area Forum (7 places)	Marje Paling Kyle Robinson-Payne Sandra Barnes David Ellis Henry Wheeler Grahame Pope Kathryn Fox
Association of Public Service Excellence (APSE) (1 place)	John Clarke
District Council Network (DCN) (1 place)	John Clarke
East Midlands Councils (1 place)	John Clarke
East Midlands Combined County Authority (1 non-constituent member)	John Clarke
Economic Prosperity Committee (1 place)	John Clarke Jenny Hollingsworth (sub)
Gedling Borough Arts Association (1 place)	Henry Wheeler
Gedling Charities & J W Harris Charity (2 places)	Henry Wheeler Sam Smith
Gedling Social Mobility Commission (2 places)	Kathryn Fox Sandra Barnes
Greater Carlton Long Term Plan for Neighbourhoods (1 place)	John Clarke Jim Creamer (sub)
Haywood Road Community Association Management Committee (2 places)	Roy Allan Julie Najuk

Industrial Communities Alliance (formerly Coalfield's Community Campaign) (1 place)	John Clarke
Joint Waste Management Committee (1 place)	Marje Paling
Lambley Village Hall Management Committee (1 place)	Helen Greensmith
Local Government Association (2 places)	John Clarke Jenny Hollingsworth
Local Government Information Unit (<i>notice to withdraw given</i>) (1 place)	John Clarke
Mapperley Golf Course Management Committee (3 places)	Roy Allan Grahame Pope Jenny Hollingsworth
Netherfield Community Forum (2 places)	John Clarke Alison Hunt
Netherfield Partnership Steering Committee (1 place)	Alison Hunt
Nottingham & District Citizens Advice Bureau (1 place)	Lynda Pearson
Nottinghamshire Building Preservation Trust (1 place)	Roy Allan
Nottinghamshire Health and Wellbeing Board (1 place)	Henry Wheeler
Nottingham Playhouse Trust (1 place)	Henry Wheeler
PATROL Adjudication Joint Committee (1 place)	Alison Hunt
Police and Crime Panel (1 place)	David Ellis
Rural Community Action Nottinghamshire (1 place)	Rachael Ellis
Sherwood Forest Trust (1 place)	Viv McCrossen
Warren Hill Action Group (1 place)	Rachael Ellis



Report to Council

Subject: Review of Polling Districts, Polling Places and Polling Stations – Bestwood St Albans

Date: 21 January 2026

Author: Democratic Services Manager

Purpose

For Council to approve a new scheme of Polling Districts, Polling Places and Polling Stations in the Bestwood St Albans ward following the review process.

Recommendations

That Council:

- 1) Notes the responses to the consultation; and
- 2) Approves and adopts the new polling districts, polling places and polling stations scheme as set out in the attached document at Appendix 3; and
- 3) Request that the Chief Executive formally publishes the notice of the conclusion of the review and its findings; and
- 4) Note that the Chief Executive is authorised to designate an alternative polling place should one become unavailable at short notice before an election.

1 Background

1.1 The Electoral Registration and Administration Act 2013 required local authorities to complete a review of their polling districts and polling places by 31 January 2015 and requires them to do a subsequent review at least once every five years. The most recent scheduled review of the whole borough of Gedling commenced on 1 December 2023 and concluded in February 2024. The council have now commenced a localised review for the Bestwood St Albans ward only – this is due to the upcoming separation of the current Parish of St Albans following the recent Community Governance Review.

- 1.2 As required by the legislation, a public consultation period was held from Friday 24 October to Friday 19 December 2025 seeking the views and comments of electors, interested persons and any persons or bodies with expertise in access to premises or facilities for persons with any type of disability. The consultation also included all Borough Councillors, all Parish Councils, the MP and local community and voluntary groups.
- 1.3 During the consultation period, the Acting Returning Officer's proposals and maps of the proposed polling districts were published on the Council's website.
- 1.4 Responses to the public consultation are included with this report at Appendix 1. A total of 3 responses were received from parish councillors and the issues raised by the responses are addressed in the appendix.
- 1.5 For ease of reference the following definitions clarify the recommendations:

A Polling District is a geographical area created by the sub-division of a constituency, ward, or division into smaller parts.

A Polling Place is the building or area in which polling stations will be, selected by the Returning Officer.

A Polling Station is the room or area within the polling place where voting takes place. There may be more than one Polling Station in a Polling Place, and this is decided by the Returning Officer for the election.

- 1.6 The following guidance was considered when reviewing polling districts and polling places. The first two points are required by electoral law, and the others are best practice:
 - The council must seek to ensure that all electors have such reasonable facilities for voting as are practicable in the circumstances.
 - The Council must seek to ensure that as far as is reasonable every polling place is accessible to electors who are disabled.
 - Ideally, the polling place should be in its own polling district.
 - No polling place should be shared by two wards.
 - Where possible, "natural" boundaries should be used, e.g. railways, major roads, etc.
 - All properties in a minor road or estate should, ideally, be in the same polling district.

- 1.7 It should be noted that in the event a polling place becomes unavailable at short notice, the Chief Executive has delegated authority to find an alternative without the need to report to Council.

2 Proposal

- 2.1 Following collation of the consultation feedback, no changes are proposed to amend polling places from the original suggestions – to be held at the site of Emmanuel Church, Church Drive. The site has two potential polling stations, should separate physical rooms be required at an election – i.e. a parish council election

A new polling district will need to be established to ensure the newly created parish of Deer Park is a separate polling district.

- 2.2 The feedback gathered did make suggestions for altering polling places further than what the ARO had originally proposed and the specific feedback and the responses to these are shown in appendix 1.
- 2.3 Should Council approve this report, formal notice of the conclusion will need to be published online and in paper form at the Civic Centre as required by legislation. It is proposed that the Chief Executive formally publishes this notice.
- 2.4 An equality impact assessment of the proposals has been carried out, and included at appendix 4, which Council should have regard to when making its decision.

3 Alternative options

- 3.1 The ARO has reviewed all options given as part of the consultation and these are at appendix 1 of the report.
- 3.2 Members could choose to not accept the recommendations and suggest alternative arrangements, but this would mean we would not be able to conclude the review within the time set out in the notice of review published on 24 October 2025.

4 Financial implications

There are no direct financial implications associated with the recommendations within this report.

5 Legal implications

There are no direct legal implications. The report supports compliance with the Representation of the People Act 1983 and the Electoral Registration and Administration Act 2013.

6 Equalities implications

There is a requirement under the Elections Act 2022 for authorities to give due regard to the accessibility of polling places to ensure electors with disabilities can vote in person should they desire to do so. This report and its recommendations bring about positive implications as it means electors with disabilities can voter at more accessible stations with better facilities.

7 Carbon Reduction/Environmental Sustainability Implications

There are no direct carbon considerations associated with the recommendations within this report.

8 Background papers

None identified

9 Appendices

Appendix 1 – Summarised consultation responses with response from the (Acting) Returning Officer.

Appendix 2 – (Acting) Returning Officer proposals for the Bestwood St Albans ward of the Gedling constituency

Appendix 3 – Proposed new scheme of Polling Districts and Polling Places

Appendix 4 - Equality Impact Assessment

Appendix 1 – Consultation responses with response from the (Acting) Returning Officer.

		Existing Polling Place/District	Comment made	(Acting) Returning Officer Comments
1	Elected Member (parish councillor)	Emmanuel Church Hall – GA3	<p>In response to the consultation on the above, I support the proposals made for the use of Emmanuel Church Hall for the new St Albans Parish Council.</p> <p>It would be preferable to have a separate Polling Station for Deer Park Parish Council, particularly in view of the continuing disruption by and antagonism from some sitting Parish Councillors from the Deer Park area.</p> <p>The sports pavilion/changing rooms in Deer Park would be a better site as they sit within the new Deer Park Parish area.</p>	The pavilion on the Bestwood Tennis Club site would not be suitable as it does not have access via road making it inaccessible for electors with wheelchairs or who cannot walk on grass/uneven ground.
2	Elected Member (parish councillor)	Emmanuel Church Hall – GA3	<p>Thank you for the reminder regarding the polling district, station and places review for Bestwood St Albans ward.</p> <p>I have now shared this with residents via social media – please see the attached screenshot of my post.</p> <p>I have also encouraged residents to submit their own representations and provided a template to help them do so.</p>	No comment
3	Elected Member (parish councillor)	Emmanuel Church Hall – GA3	I haven't had any objections from Parishioners, and neither have I any objection to the plan.	No comment

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Current polling districts and polling places							
Ward	Parish	County Division	Constituency	Polling District	Electorate (1 Aug 2025)	Polling Place	Comments
Bestwood St Albans	Bestwood Village	Newstead	Gedling	GA1	1516	Bestwood Miners Welfare Social Club, Park Road, Bestwood Village, Nottingham, NG6 8TQ	No access issues
	Bestwood Village	Newstead	Gedling	GA2	270	Clubhouse Building, Killarney Park, Lamins Lane, NG6 8WS	No access issues
	St Albans	Arnold North	Gedling	GA3	2463	Emmanuel Church Hall, Church View Close, off Bewcastle Road, NG5 9QP	No access issues
Proposed polling districts and polling places (changes are highlighted)							
Ward	Parish	County Division	Constituency	Polling District	Electorate (1 Aug 2025)	Polling Place	Comments
Bestwood St Albans	Bestwood Village	Newstead	Gedling	GA1	1516	Bestwood Miners Welfare Social Club, Park Road, Bestwood Village, Nottingham, NG6 8TQ	No access issues.
	Bestwood Village	Newstead	Gedling	GA2	270	Clubhouse Building, Killarney Park, Lamins Lane, NG6 8WS	No access issues
	St Albans	Arnold North	Gedling	GA3	1928	Emmanuel Church Hall, Church View Close, off Bewcastle Road, NG5 9QP	No access issues
	Deer Park	Arnold North	Gedling	GA4	535	Emmanuel Church Hall, Church View Close, off Bewcastle Road, NG5 9QP	No access issues
ARO comments							
<p>Changes are proposed to the polling district boundary of GA3, Bestwood St Albans 3, given the upcoming split as a result of the Community Governance Review which recommended the abolition of St Albans Parish and the creation of two new parishes in the area. A new polling district, GA4 – Bestwood St Albans, is proposed to cover the new parish of Deer Park.</p> <p>We have suggested to keep the polling place for GA3 and GA4 the same as this venue is more centrally located and accessible and means a school does not need to be used. We did not receive many comments or suggestions from local people or councillors on changing this to better suit the community.</p>							

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Polling Districts, Polling Places and Polling Stations Review – Bestwood St Albans – 2025/26
 Proposed polling districts and polling places

Ward	Parish	County Division	Constituency	Polling District	Polling Place
Bestwood St Albans Ward	Bestwood Village	Newstead	Gedling	GA1	Bestwood Miners Welfare Social Club, Park Road, Bestwood Village, Nottingham, NG6 8TQ
	Bestwood Village	Newstead	Gedling	GA2	Clubhouse Building, Killarney Park, Lamins Lane, NG6 8WS
	St Albans	Arnold North	Gedling	GA3	Emmanuel Church Hall, Church View Close, off Bewcastle Road, NG5 9QP
	Deer Park	Arnold North	Gedling	GA4	Emmanuel Church Hall, Church View Close, off Bewcastle Road, NG5 9QP

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Appendix 4: Equality Impact Assessment

Name of project, policy, function, service or proposal being assessed:	Review of Polling Districts, Polling Places and Polling Stations The aim of the review was to establish that: <ul style="list-style-type: none">• Polling stations are accessible to all electors including those who are disabled• Remove barriers to voting through improved access to polling stations.				
	Please use only 'Yes' where applicable				
<u>Gender</u>	External			Yes	
	Internal			Yes	
<u>Gender Reassignment</u>	External			Yes	
	Internal			Yes	
<u>Age</u>	External		Yes		The polling station has disabled access with ramps provided where required.
	Internal		Yes		
<u>Marriage and civil partnership</u>	External			Yes	
	Internal			Yes	
<u>Disability</u>	External		Yes		The polling station has disabled access with ramps provided where required.
	Internal		Yes		
<u>Race & Ethnicity</u>	External			Yes	
	Internal			Yes	
<u>Sexual Orientation</u>	External			Yes	
	Internal			Yes	

Appendix 4: Equality Impact Assessment

<u>Religion or Belief (or no Belief)</u>	External		Yes		
	Internal			Yes	
<u>Pregnancy & Maternity</u>	External			Yes	
	Internal			Yes	
<u>Other Groups (e.g. any other vulnerable groups, rural isolation, deprived areas, low-income staff etc.)</u>	External		Yes		
	Internal			Yes	
Is there is any evidence of a high disproportionate adverse or positive impact on any groups?					No
Is there an opportunity to mitigate or alleviate any such impacts?					No
Are there any gaps in information available (e.g. evidence) so that a complete assessment of different impacts is not possible?					No



Report to Council

Subject: Independent Remuneration Panel - Report and recommendations for 2026/27

Date: 21 January 2026

Author: Democratic Services Manager

Purpose

To inform Council of the latest report from the Council's Independent Remuneration Panel (IRP) relating to member remuneration for 2026/27 and to invite Council to consider the recommendations made by the Panel.

Recommendations

- 1) To consider the report of the Independent Remuneration Panel and whether to accept the recommendations contained in the report, or to propose an alternative; and
- 2) Consequent on the IRP recommendations being accepted, to agree the schedule of members' allowances for 2026/27 as attached at Appendix 2 to this report; and
- 3) To authorise the Monitoring Officer to make appropriate amendments to section 29 of the Constitution to reflect any changes to the members' allowances scheme agreed

1. Background

- 1.1. The last IRP recommendations were debated at the Council meeting in January 2025 with members choosing not to accept some of the panel's recommendations – namely to remove the allowance for the Business Managers. It is also useful to note that at the meeting in January 2024, members agreed to link both Basic and Special Responsibility Allowances to increase in line with Chief Officer's local authority pay awards until the 2028/29 financial year.
- 1.2. The pay award was agreed in August 2025 and payments to members were made in August, being backdated to April 2025. For the 2025/26 year, allowances were increased by 3.2%, in line with the pay award to senior local government staff.

- 1.3. The Council will recall that, following a successful recruitment campaign, a new member was appointed to the IRP in August 2024 meaning the panel is at full capacity. The larger panel has increased the resilience and expertise of the panel, which allows for a more thorough review.
- 1.4. The IRP met in December 2025 to carry out its annual review of members' allowances.
- 1.5. Following that meeting, the Panel prepared a report to members regarding the suggested level of members' allowances to be payable for 2026/27. As detailed in the report, the reviewed anonymised responses from members, as well as some benchmarking of allowances paid by surrounding councils of varying size and political control. Current and predicted financial information, such as inflation figures (CPI and RPI), were also reviewed to get a feel for the upcoming national financial picture.
- 1.6. Following the meeting of the panel, additional information surrounding increased workload of the Leader of the Council was provided to the panel. The panel acknowledged the work of the Leader had increased, as a result of Local Government Reorganisation. However, after reviewing all of the information, they did not feel this warranted any further changes to remuneration, on top of the already approved indexation increase agreed by council.
- 1.7. After reviewing all relevant information, the panel agreed upon the below recommendations:
 - That all Basic Allowances only, payable from 1 April 2026, should be increased in line with the senior officer pay award offer; and
 - That the allowance for Business Managers be removed from the scheme; and
 - That the allowance for Policy Advisors be removed from the scheme; and
 - No other changes are made for the 2026/27 year.

2. Proposal

- 2.1 The Panel's report, including associated recommendations, is attached at Appendix 1. Recommendations are noted above at 1.6.
- 2.2 Should Council be minded to accept the Panel's recommendations, then the level of allowances to be paid to members for 2026/27, subject to any pay award, will be as set out at Appendix 2.

3. Alternative Options

- 3.1 The Independent Remuneration Panel is advisory in nature so Council could decide on an alternative scheme of allowances payable to members.

4. Financial Implications

4.1 Should Council accept the Panel's recommendations, then costs will be included in proposed budgets for 2026/27. Not all costs are known, due to the ad hoc nature of some of the suggested allowances, but the removal of the allowances for the Business Manager and Policy Advisor would help to alleviate any budgetary pressures given the already agreed increases to all members basic and special responsibility allowances.

5. Legal Implications

5.1 The Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended) set out that local authorities must establish a panel to review and advise on the level of allowances payable to members. The Council must have regard to the recommendation made by the Panel, but do not have to accept them.

6. Equalities Implications

6.1 The scheme as a whole seeks to support members by providing financial support for carers and parents.

7. Carbon Reduction/Environmental Sustainability Implications

7.1 There are no direct environmental impacts as a result of this report.

8. Appendices

8.1 Appendix 1 – Report of the Independent Remuneration Panel 2026/27
8.2 Appendix 2 – Proposed schedule of Members Allowances 2026/27

9. Background Papers

9.1 None identified

Statutory Officer approval

Approved by: Mike Hill
Date: 13.01.2026

Financial Officer

Approved by: Fran Whyley
Date: 13.01.2026

Monitoring Officer

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APPENDIX 1

Report of the Gedling Independent Remuneration Panel in respect of the 2026/27 year

Introduction

- 1.1 The Independent Remuneration Panel was established under the Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended) to provide advice and recommendations to the Council on its Members' Allowances Scheme and amounts to be paid under it.
- 1.2 The panel received administrative support from the Democratic Services Manager.
- 1.3 The Panel's Terms of Reference are as follows:

The Independent Remuneration Panel will review, on an annual basis, the level and extent of allowance payments made to Borough Councillors having regard to:

- The role of Councillor and the importance of effective democratically accountable local government and community leadership; and
- The scale and complexity of the Council's operations and changes taking place in the various roles Councillors are expected to fulfil and the responsibilities attached to the various roles; and
- The time commitment required from Councillors to enable both the Council and individual Councillors to be effective in their various roles; and
- The importance of encouraging people from all backgrounds and circumstances to serve in local government without suffering financial loss because of their membership of the Council.

The Panel will also:

- Consider the level and extent of travel and subsistence allowances including dependent carers' allowance; and
- Review the payment of allowances and expenses payable in relation to attendance at seminars, conferences, and other council business.

The Panel's operation:

- The Panel is comprised of four Independent Members
- Panel members are recruited by public advertisement and should be of good standing in the community either as a resident and/or a stakeholder in the Borough. Ideally members should have sound knowledge of employment and financial matters with an understanding of the operations of a local authority.
- The Panel is advisory in nature and the recommendations it makes are not binding on the authority. However, the Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended) requires Council to "have regard" to the Panel's recommendations when setting its allowances.

Process

- 2.1 A Strategic Review of Members' Allowances took place in 2015. The Review looked in detail at all allowances paid to members including the Basic Allowance and all positions attracting a Special Responsibility Allowance (SRA). The Review resulted in a completely rewritten scheme of members' allowances. The Panel made a series of recommendations to Council in March 2016 and a new scheme was agreed by members.
- 2.2 For the 2020 year, following the 2019 borough elections, Council adopted a revised scheme of members' allowances that better reflected the political makeup of the authority. Adjustments to the scheme were made to ensure that the amount of SRA's were better aligned to the size of a political group. Council also approved a new list of approved duties and a rate at which dependent carers allowance can be claimed.
- 2.3 Changes took place in the panel's membership due to resignations from previous panel members, which saw two new people join the panel in November 2023 with a third joining July 2024. The new panel undertook a thorough review, which took consideration of in depth benchmarking across the county, the council's current circumstances, changes in the councillors' roles and whether the specific roles and responsibilities for each type of role match the remuneration received by councillors.
- 2.4 For the 2025/26 financial year, councillors agreed to increase allowances against an indexation in line with the chief officer pay award, which was 3.2% for that year. This was agreed and paid to members in August, backdated to April.
- 2.5 As is usual practice, all members of the Council were contacted directly and asked for their views on the current levels of allowances paid to members.
- 2.6 As with last few years, a Microsoft form was sent out to members in the form of a survey to get their views on a range of topics. The form had 14 questions in total and asked members to provide their views on areas such as basic allowances, special responsibility allowances, travel allowances and their recommendations for the upcoming year. We received responses from 18 members of the Council – a slight increase on the previous few years.
- 2.7 The survey found that 50% of respondents were unhappy with the current level of basic members allowance, with 56% noting that they did not feel it adequately reflected the duties of a councillor. The main reasons cited for this was the amount of time members spent on casework and the expectation of residents. 61% of respondents noted they were happy with the current levels of special responsibility allowances, whilst 83% were happy with the travel and subsistence allowances.
- 2.8 All members of the Panel contributed their views and discussed each individual allowance in the scheme in turn to discuss whether they felt it needed reviewing.

Panel's Deliberations

- 3.1 Panel members reviewed anonymised responses from members, as well as benchmarking of allowances paid by surrounding councils of varying size and political control. Current and predicted financial information, such as inflation figures (CPI and RPI), were also reviewed to get a feel for the upcoming national financial picture.
- 3.2 The Panel heard that there had been a slight change to duties performed by some members since the last review, in particular by the Leader of the Council due to the upcoming matter of Local Government Reorganisation. They also heard about the increased workload as a result of the advancements the council were making with large projects such as Ambition Arnold and the proposed Leisure Transformation.

Basic Allowance

- 3.3 The Panel next noted that members had agreed to link both Basic and Special Responsibility Allowances to increase in line with Chief Officer's local authority pay awards as agreed in previous years. As a form of indexation, the council had agreed that the Chief Officer local authority pay award adjustment be applied to Basic and Special Responsibility Allowances for the next four years in accordance with the Local Authorities (Members Allowances) (England) Regulations 2003. The panel discussed this and agreed to suggest this only apply to basic allowances only.

Special Responsibility Allowances (SRAs)

- 3.4 The Panel reviewed each element of the level of Special Responsibility Allowances that were currently paid and benchmarked these against other councils in the area. Their review noted that no other district council included an allowance for a Business Manager in their scheme. Member noted that they still felt the role should be paid for by the political parties and not the local taxpayer, given its administrative nature and benefit to only particular parties and decided to make a recommendation once again on its removal from the scheme.
- 3.5 The Panel also reviewed the allowance for the Policy Advisor, which was not in place at any other district, and felt that the naming of the role made it seem misleading to the actual nature of the role. They felt the roles were more supportive of the Portfolio Holder, rather than expert advisors in particular policies. They stated their previous thought that the allowance did not need to be included in the scheme or funded by the taxpayer, so it was agreed that a recommendation for removal would be made this year.
- 3.6 Finally the Panel considered the allowances paid to co-opted members as well as mileage, subsistence, and dependent carers' allowances. The panel noted they were pleased that the previous recommendation to add in an allowance for a bicycle rate of 20p per mile was agreed by the council last year. They concluded that no other adjustments were deemed necessary, as the majority were on par with other authorities.

3.7 As a result of the benchmarking exercise which revealed that broadly Special Responsibility Allowances were in line with other comparable authorities, bar one exception, and reviewing the members comments, it was felt that no new information had been received to suggest a change to any other SRA. As such, the recommendation is that the current SRA's stay as they are for the 2026/27 year.

3.8 Following the meeting of the panel, additional information surrounding increased workload of the Leader of the Council was provided to the panel. The panel acknowledged the work of the Leader had increased, as a result of Local Government Reorganisation. However, after reviewing all of the information, they did not feel this warranted any further changes to remuneration, on top of the already approved indexation increase agreed by council.

Recommendations

- 1) That all Basic Allowances only, payable from 1 April 2026, should be increased in line with the senior officer pay award offer; and
- 2) That the allowance for Business Managers be removed from the scheme; and
- 3) That the allowance for Policy Advisors be removed from the scheme; and
- 4) No other changes are made for the 2026/27 year.

Section 29 – Members’ Allowances Scheme

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Gedling Borough Council, in exercise of the powers conferred by the Local Authorities (Members’ Allowances) (England) Regulations 2003 (“the Allowances Regulations”) and all other enabling powers hereby makes the following Scheme:

29.1 Citation

The Scheme may be cited as the Gedling Borough Council Members’ Allowance Scheme and shall come into effect on the Twenty-second Day of April Two thousand and three.

29.2 Interpretation

“Councillor” means an elected Member of the Gedling Borough Council.

“Co-opted Member” means any person who is not for the time being a Councillor and who is appointed as a member of any other Committee or Sub-Committee of the Council.

29.3 Basic Allowance

Subject to Paragraphs 7 and 8 for each year a basic allowance of the amount specified in Schedule 1 hereto shall be paid to each Councillor. An annual indexation increase, in line with Chief Officer local authority pay award, will be applied for the next four years between 2024/25 and 2027/28.

29.4 Special Responsibility Allowances

- (1) For each year a special responsibility allowance shall be paid to those Councillors who have the special responsibilities in relation to the Authority specified in Schedule 1 to this Scheme.
- (2) Subject to Paragraphs 7 and 8 the amount of each such allowance shall be the amount specified against that special responsibility in that Schedule.
- (3) No Councillor shall be paid more than one Special Responsibility Allowance at any one time and if at any time any Councillor shall hold more than one post attracting such an allowance, only the higher, or highest as the case may be, such allowance shall be payable.
- (4) An annual indexation increase, in line with Chief Officer local authority pay award, will be applied for the next four years between 2024/25 and 2027/28.

29.5 Co-optees Allowance

- (1) For each year an allowance shall be paid for each year to a co-opted Member in respect of attendance at conferences and meetings ("co-optees' allowance").
- (2) The co-optees' allowance shall be paid at the rate as specified in Schedule 1 to this scheme.

29.6 Dependents Carers Allowance

- (1) An allowance shall be paid to Councillors in respect of such expenses of arranging for the care of their children or dependents as are necessary incurred in a Councillor carrying out those duties specified in Schedule 2.

29.7 Travelling and Subsistence Allowance

- (1) For those duties designated as approved duties carried out by Councillors or co-opted members travelling and subsistence allowances shall be paid at the rates specified from time to time by the Council in accordance with Schedule 2 hereto.

29.8 Renunciation

A Councillor may by notice in writing given to the Chief Financial Officer elect to forego the whole or any part of his entitlement to an allowance under this Scheme.

29.9 Revision of Scheme

- . The Scheme of Allowances shall be amended and revised from time to time by the Council in accordance with Regulations in force for the time being under Section 99 Local Government Act 2000 and after consideration of a report by the Remuneration Panel appointed for the purpose of those Regulations.

29.10 Part-Year Entitlements and Backdating

- (1) When the term of office of a Councillor begins or ends otherwise than at the beginning or end of a year the entitlement of the Councillor to a basic allowance shall be to the payment of such part of the basic allowance as bears to the whole the same proportion as the number of days during which his term of office as member subsists bears to the number of days in that year.
- (2) Where this Scheme is amended as mentioned in Sub-Paragraph (2) and the term of office of a Councillor does not subsist throughout a period mentioned in Sub-Paragraph (2) the entitlement of any such Councillor to a basic allowance shall be to the payment of such part of the basic allowance referable to each such period (ascertained in accordance with that Sub-Paragraph) as bears to the whole the same proportion as the number of days during which his term of office as a Councillor subsists in that period bears to the number of days in that period.
- (3) Where a Councillor has during part but not throughout the whole of any year any such special responsibilities as entitle him or her to an allowance under Paragraph 4 of this Scheme that Councillor's entitlement shall be to payment of such part of that allowance as bears to the whole the same proportion as the number of days during which he has such special responsibilities bears to the number of days in that year.
- (4) Where this Scheme is amended as mentioned in Sub-Paragraph (2) and a Councillor has during part but does not have throughout the whole of any period mentioned in Sub-Paragraph (2) of that Paragraph any such special responsibilities as entitle him or her to an allowance under Paragraph 4 of this Scheme that Councillor's entitlement shall be to payment of such part of the allowances referable to each such period (ascertained in accordance with that Sub-Paragraph) as bear to the whole the same proportion as the number of days in that period during which he or she has such special responsibilities bears to the number of days in that period.
- (5) Where an amendment is made to the Scheme which affects an allowance payable for the year in which the amendment is made the entitlement to such allowance as amended shall apply with effect from the beginning of the year in which the amendment is made.

29.11 Payments and Claims

- (1) Payment shall be made in respect of allowances under Paragraphs 3 and 4 and of this Scheme (subject to Sub-Paragraph (2)) in instalments of one-twelfth of the amount specified in this Scheme on the Twenty Fifth day of each month.
- (2) Where a payment of one-twelfth of the amount specified in this Scheme in respect of allowances under Paragraphs 3 and 4 of the Scheme would result in the Councillor receiving more or less than the amount to which by virtue of Paragraph 8 he or she is entitled the payment shall be of such amount as will ensure that neither more nor less is paid than the amount to which he or she is entitled.

Gedling Borough Council Constitution

(3) A claim for an allowance under Paragraph 5 and 7 of this Scheme shall be made in writing in such form and supported by such evidence as the Chief Financial Officer of the Council shall require and shall be submitted to the said Chief Financial Officer within three months from the date on which an entitlement to each of the allowances arises.

29.12 Repayment of Allowances

Where payment of any allowance has been made in respect of any period during which the Councillor or Co-opted Member:

- (a) Ceases to be a member of the authority; or
- (b) Is in any other way not entitled to receive the allowance then such part of the allowance as relates to any such period shall be repaid to the Council.

29.13 Double Payment

Where a Councillor or Co-opted Member is a member of another local authority that Councillor or Co-opted Member may not receive allowances from more than one authority in respect of the same duties.

29.14 Parental Leave

Members have adopted a parental leave policy, which allows basic and special responsibility allowances to be paid in accordance with the policy which can be found here – [Parental Leave Policy for Councillors - Gedling Borough Council](#)

SCHEDULE 1 – CURRENT SCHEME (pay award NOT included)

From 1 April 2026 until 31 March 2027 inclusive:		
	Percentage of the Leader's Allowance	Per Annum (£)
Leader of Council	100%	16,910.80
Deputy Leader of the Council	80%	13,528.64
Cabinet Members	50%	8,455.40
Leader of Main Opposition Group	25% plus £176.22 per elected member*	5,813.68
Leader of Minority Opposition groups	Flat fee of £176.22 per elected member*	704.88 – (Lib Dem) 352.44 – (Indep)
Level One Committee Chair (Planning and Environment & Licensing Committees)	35%	5,918.78
Level Two Committee Chair (Audit & Overview and Scrutiny Committees)	25%	4,227.70
Level Three Committee Chair (Joint Consultative & Safety and Standards Committee)	10%	1,691.08
Chairing of Appeals & Retirement Committee and any other committee as the Vice-Chair on a stand in basis	-	£100 per meeting
Mayor	37.5%	6,341.55
Deputy Mayor	12.5%	2,113.85

1. From 1 April 2026 until 31 March 2027 the Basic Allowance payable to each Councillor	4,923.55
2. Co-opted Members	531.27
3. Dependent Carers Allowance of up to £9.30 per hour payable to cover childcare and dependents. The person providing the care may not be a close relative defined as spouse, partner (opposite or same sex cohabitantes), parents, children, brothers, sisters, grandparents and grandchildren. The paid care attendant must also sign a receipt to show that they have cared for the dependant during the hours claimed for.	
4. Travelling and subsistence payable at the currently in force NJC employee rate – 45p per mile for motor vehicles and 20p per mile for bicycles	

*based on current membership as of January 2026

SCHEDULE 2 - APPROVED DUTIES IN RESPECT OF WHICH TRAVELLING AND SUBSISTENCE ALLOWANCES ARE AVAILABLE

Attendance at:

- 1 Formal meetings of the Council, including Committees and Sub-Committees and any other authorised meeting of these bodies or event organised by these bodies (including joint committees), where the councillor has been appointed by the Council as a member or a substitute member.
- 2 Formal meetings of the Cabinet its sub committees and any other authorised meetings thereof where the councillor has been appointed by the Leader/Council as a member.
- 3 Ad-hoc formally constituted working groups/panels (e.g., scrutiny working groups) where the councillor is (a) a named member of the body or (b) is formally invited to participate
- 4 Meetings of Nottinghamshire County Council committees/sub committees where the councillor has been appointed by the Council as a member or a representative
- 5 Meetings of bodies to which the Council makes appointments except where the body itself pays allowances to the Council's representative (the approval relates to meetings of the body itself; its standing committees/sub committees but not to other activities of the body)
- 6 Meetings of any local authority association of which the Council is a member where the councillor is the appointed representative or nominated substitute
- 7 Any conference or training where attendance is authorised by the Council
- 8 Any Council premises, or other agreed location, for a meeting agreed with either a member in receipt of an SRA or an Officer for the purpose of discussing matters relating to Council business in which it is reasonable to expect the councillor to have an interest
- 9 Briefing meetings at the invitation of an Officer of the Council provided that the members of at least two political groups have been invited
- 10 An approved agenda setting meeting or member development/awareness raising/seminar activity organised by the Council
- 11 Official site visits by members of the Planning Committee
- 12 Any site visit or inspection visits undertaken by members approved by or on behalf of the Council

13 Tender opening meetings where invited by an Officer to attend

Performance of:

14 Duties carried out by a member holding an office for which a special responsibility allowance applies.

15 Any particular duty for which express authority is given by or on behalf of the Council in case of emergency.

16 Such other duty for which prior approval has been given by the Chief Executive, in consultation with the Leader.

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MINUTES APPEALS AND RETIREMENTS COMMITTEE

Friday 11 July 2025

Councillor Paul Wilkinson (Chair)

Councillor Roxanne Ellis
Councillor David Ellis
Councillor Andrew Dunkin

Councillor Paul Feeney
Councillor Darren Maltby
Councillor Grahame Pope

Officers in Attendance: L Beardsley, B Hopewell, N Osei, K Lindley, J Lovett, A Solley and S Troman

37 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Councillors Adams and Towsey-Hinton, Councillors Dunkin and Maltby attended as substitute.

38 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 8 APRIL 2025

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

39 DECLARATION OF INTERESTS

None.

40 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT

None.

41 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

42 COMMUNICATIONS AND COMMUNITIES RESTRUCTURE

The Director of Transformation introduced a report, which had been circulated in advance of the meeting, seeking to review and approve the potential exit costs associated with the Communications and Communities restructure ahead of final decisions being taken by the Head of Paid Service.

RESOLVED to:

- 1) Review the potential redundancy costs and pension strains for all team members;
- 2) Note that the actual costs will be determined based on who is recruited to each role, noting the likely impacts in relation to the management role and the Publications Officer role and the potential impacts depending on skillset matches across the wider team; and
- 3) Approve the provisional costs, within the likely maximum thresholds indicated in this report.

43

APPEAL AGAINST DISMISSAL (1)

The Assistant Director (Revenues & Welfare Services) introduced a report, which had been circulated in advance of the meeting, informing Members that an appeal against dismissal had been made by TB. The report also sought to ask the Committee for a decision to uphold or reject the appeal.

The Assistant Director presented the Council's reasons for the decision to dismiss TB. The Committee then heard from TB and their union representative, outlining their reasons for the appeal.

RESOLVED:

To reject the appeal against the dismissal and uphold the original decision to dismiss TB.

44

APPEAL AGAINST DISMISSAL (2)

The Director of Operations introduced a report, which had been circulated in advance of the meeting, informing Members that an appeal against dismissal had been made by JB. The report also sought to ask the Committee for a decision to uphold or reject the appeal.

The Director of Operations presented the Council's reasons for the decision to dismiss JB. The Committee then heard from JB and their representative, outlining their reasons for the appeal.

RESOLVED:

To reject the appeal against the dismissal and uphold the original decision to dismiss JB.

The meeting finished at 2.10 pm

Signed by Chair:
Date:

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MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 4 November 2025

Councillor Alison Hunt (Chair)

Present: Councillor Marje Paling
Councillor Rachael Ellis
Councillor Andrew Meads
Councillor Julie Najuk
Councillor Sue Pickering

Councillor Alex Scroggie
Councillor Martin Smith
Councillor Clive Towsey-Hinton
Councillor Paul Wilkinson

Absent: Councillor Roxanne Ellis

Officers in Attendance: C Allcock, B Hopewell, A Hutchinson and R Towlson

38 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 7 OCTOBER 2025.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

39 DECLARATION OF INTERESTS.

None.

40 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor Roxanne Ellis.

41 APPLICATION FOR STREET TRADING CONSENT FOR ARNOLD CHRISTMAS MARKET 2025

Consideration was given to a report of the Director of Place, which had been circulated in advance of the meeting, seeking approval for a Street Trading Consent for an Arnold Christmas Market to trade in a consent street.

RESOLVED to:

Approve the application for a Street Trading Consent for an Arnold Christmas Market to trade in a consent street in Arnold on:

- Friday 21 November 2025 10:00hrs until 19:30hrs

- Saturday 29th November 2025 – 09:00hrs until 15:00hrs
- Saturday 6th, 13th and 20th December 09:00hrs until 15:00hrs

Councillor Scroggie joined the meeting.

42 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

43 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

44 APPLICATION FOR A ONE YEAR HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE MH

Consideration was given to a report of the Corporate Director of Place, which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for MH.

MH attended the meeting and addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED:

To refuse MH's application for a Joint Hackney Carriage/Private Hire Driver's Licence.

MH was advised of the right of appeal against the decision of the Committee.

45 CHANGE OF CIRCUMSTANCES OF HACKNEY CARRIAGE/PRIVATE HIRE VEHICLE DRIVERS LICENCE NO. 1005. BF

Consideration was given to a report of the Director of Place, which had been circulated in advance of the meeting, regarding an application for a

one year Joint Hackney Carriage/Private Hire Drivers License and a change of circumstances following information received about the holder of a Joint Hackney Carriage/ Private Hire Driver's Licence.

BF did not attend the meeting.

It was noted that the application for a one year Joint Hackney Carriage/Private Hire Drivers License had been withdrawn.

Members considered the change of circumstances surrounding BF's current license.

RESOLVED:

Members noted that BF did not attend the meeting, and therefore they did not feel able to consider the information contained within the report. It was further noted that the licence was due to expire at midnight.

In light of the non-attendance and the imminent expiry of the licence, Members resolved to take no action at this time. This decision was made without consideration of the substantive merits of the Licensing Officer's report, so as not to prejudice any future determination should circumstances change.

The meeting finished at 5.22 pm

Signed by Chair:
Date:

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Agenda Item 15c

MINUTES OVERVIEW AND SCRUTINY COMMITTEE

Monday 17 November 2025

Councillor Catherine Pope (Chair)

Councillor David Brocklebank	Councillor Andrew Dunkin
Councillor Michael Adams	Councillor Rachael Ellis
Councillor Pauline Allan	Councillor Darren Maltby
Councillor Roy Allan	Councillor Ron McCrossen
Councillor Jim Creamer	Councillor Grahame Pope

Apologies for absence: Councillor Sam Smith and Councillor Russell Whiting

Officers in Attendance: M Avery, B Hopewell, E McGinlay and P Whitworth

Guests in Attendance: S Mee, D Cumberlidge, S Cox, K Francis, H Siddique, J Smith and C Williamson

21 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors Smith and Whiting.

22 DECLARATION OF INTERESTS.

None.

23 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 29 SEPTEMBER 2025.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

24 PARTNERSHIP REVIEW - CITIZENS ADVICE BUREAU

The Chair welcomed representatives from the Citizens Advice Bureau (CAB) to the Committee. As part of the council's Partnership Review Programme, the CAB delivered a presentation outlining their operational activities, current challenges, and the impact of their services on residents. Key highlights were as follows:

It was noted that the local CAB had been selected as a delivery partner in a new service providing support to residents with energy debt.

Recruitment had been scheduled to commence for up to twenty-two new members of staff. The roles had been described as skilled positions designed to expand the organisation's capacity to support residents with complex issues. It was further noted that these new roles had not only strengthened the organisation's ability to deliver vital services but had also created employment opportunities for local people.

The CAB reported that they had continued to take part in a wide range of community events to raise awareness of their services. They attended public events including the Arnot Hill event and the Kinshot Road Show, engaged in radio interviews, and participated in awareness-raising initiatives such as the "Credit Pause Café," which encouraged residents to feel comfortable discussing financial matters in a relaxed environment.

The CAB had highlighted the essential contribution made by volunteers, who had undertaken a variety of roles including advice provision, administration, research, fundraising, and trustee responsibilities. It was noted that volunteers had collectively contributed over nine thousand hours during the previous year, which had been formally recognised when the High Sheriff of Nottinghamshire had presented an award acknowledging their service. It was also explained that volunteering had helped individuals develop new skills and confidence, with some volunteers progressing into employment, including apprenticeship programmes.

Citizens Advice provided an overview of the Advice on Prescription program, which had been delivered for approximately three years across several primary care networks. This service enabled GPs and Social Prescribing to refer residents directly to Citizens Advice for support with non-medical challenges contributing to poor wellbeing. It was reported that the program had been highly valued by health professionals who often struggled to address these complex social issues during clinical appointments. The program was nominated for an Integrated Care Board Health Award.

The CAB shared case studies demonstrating the positive outcomes achieved through their services. One case involved a resident who received support to successfully claim a backdated severe disability payment amounting to approximately fourteen thousand pounds, enabling essential improvements to their home. Another case related to a resident who had been underpaid Employment Support Allowance; following support from Citizens Advice, the resident secured the correct entitlement, using the funds to install a walk-in shower. This adaptation not only improved their wellbeing but also prevented potential injuries.

The Chair then gave Members the opportunity to ask questions of the CAB.

Members queried what the CAB expected their main challenges would be over the next 12 months.

It was noted that the cost of living crisis would be the most difficult issue to contend with going forward.

Members had commended the work of the volunteers and had queried the methods used by the CAB to recruit new members.

It was noted that the CAB had opened recruitment programmes over a period of two to three weeks; however, it was further noted that recruitment had been less of an issue compared to the CAB's limited resources to support the volunteers.

Members queried how successful the managed migration programmes to Universal Credit were.

It was noted that the managed migration programme was expected to complete by early 2026 with great success.

Members had noted that charities were experiencing funding pressures and had asked what the CAB would have liked to achieve if such pressures were resolved.

It was noted that the CAB would have been empowered to help more residents if its funding streams had been increased. It was further noted that some social prescribing programmes had recently come to an end, which unfortunately had resulted in fewer people receiving essential support.

RESOLVED:

The Chair thanked the CAB for attending the meeting and the information provided.

25

PARTNERSHIP REVIEW - DEPARTMENT FOR WORK AND PENSIONS.

The Chair welcomed Sarah Cox, Partnership Manager, and colleagues from the Department for Work and Pensions (DWP) to the committee as part of the Council's partnership review programme. Sarah and colleagues gave an overview on the key areas of their work at the DWP, highlights of which were as follows:

Members noted that the Job Centre had worked in partnership with Inspire Learning to deliver Adult Learning courses. These included English language classes for individuals whose first language was not English, as well as IT skills sessions designed to enhance employability.

It was noted that the 50+ age group had been the largest demographic signing on at the Job Centre. This not only affected their financial security but also made them more vulnerable to health issues. The Job Centre, in partnership with Gedling Borough Council, had offered regular mid-life MOT health sessions at the Civic Centre.

Members noted that the DWP had regularly promoted the Council's outreach hubs across the borough, which provided local support and advice to residents who struggled to travel to the Civic Centre. Warm Home hubs had also been signposted for those who were most vulnerable or lonely.

It was noted that many residents had wished to become self-employed but were concerned that taking on such a venture could leave them financially struggling. The following support had been available to them:

- Those who were gainfully self-employed (working 50+ hours towards self-employment) had received a start-up period to allow time to reach a minimum income floor (approximately £1,600 per month).
- Free business surgeries, delivered in partnership with Gedling Borough Council, had offered one-to-one support and coaching for people during the start-up period. This included guidance on business planning, sustainability, growth strategies, and responding to business needs.

The Chair then gave Members the opportunity to ask questions of the DWP.

Members had asked what specific gaps the DWP had identified that they were unable to address for residents.

It was noted that work experience opportunities across the borough could have provided valuable experience for residents; however, such opportunities had not always been available. It was also noted that a lack of computer literacy among residents had posed a significant barrier to finding employment. While a number of providers had offered training, some residents had been resistant to pursuing it due to anxieties.

Members had asked how the fifty-plus age group could be better supported.

The DWP had emphasised the importance of confidence building and digital skills development. It was explained that gradual, supportive training had helped residents gain confidence in using digital tools.

Members had asked how homelessness referrals were followed up

The DWP had confirmed that Duty to Refer cases were followed up regularly and that officers maintained communication with housing services to track progress and ensure residents received appropriate support.

Members had queried how the DWP sought employer engagement for work experience opportunities.

The DWP had stated that partnerships with local employers and school advisers had continued to expand access to work experience opportunities.

RESOLVED:

To thank the DWP for attending the meeting and the information provided.

26

PROGRAMME OF PORTFOLIO HOLDER PERFORMANCE.

Members welcomed Councillor Jenny Hollingsworth, Portfolio Holder for Sustainable Growth and Economy to the meeting to examine her portfolio. Councillor Hollingsworth gave an update to members on some key happenings within her portfolio.

Some questions were received from Members in advance of the meeting, so Councillor Hollingsworth delivered a presentation to provide an update on the various areas of responsibility within her portfolio, and to answer questions.

It was noted that over ten million pounds had been collected since the introduction of the Community Infrastructure Levy in 2015. Of this amount, approximately six million pounds had been spent on community infrastructure, including over four million pounds on Colliers Way and 1.5 million pounds on Gedling Country Park. Around one million pounds had been allocated to neighbourhood infrastructure in non-parished areas, and roughly one million pounds had been passed on to the relevant parish councils in accordance with the regulations.

Members had noted that major planning applications had been under consideration in Bestwood. Chase Farm projects, including employment units, a pub restaurant, and a drive-through restaurant, had been ongoing. The development of land at Killisick Lane had been brought forward for the erection of 172 dwellings, along with a change of use at Stoke House on Stoke Lane to create 17 self-contained apartments.

It was noted that 396 applications for building regulations approval had been received for the year to date, and 21 dangerous structures had been reported and investigated by the Council. Three notices had been served to ensure that structural concerns were corrected immediately.

Members had noted that the Be Global Small Business Advice sessions had been held twice monthly at the Civic Centre, with an average of six businesses receiving support. The Business Advisor had visited all the borough's high streets, provided business support, and monitored the

health of the high streets, with follow-up support visits underway. The Business Grant Programme, delivered by Nottinghamshire County Council, had received a good level of uptake, and monthly business grant surgeries had taken place at the Civic Centre alongside monthly Grant Panels to determine grant awards.

It was noted that Futures' 'Transform Your Future' Programme had been delivered with a good level of uptake and had remained on track to deliver key UK Shared Prosperity Fund outcomes. Sector-based work academy programmes had also taken place with care providers, including Tender Loving Care Carlton and Blue Sky Care Newstead.

The Chair then gave Members the opportunity to ask questions of Councillor Hollingsworth's portfolio.

Members had queried whether the housing planned for development over the next decade had given due consideration to infrastructure such as GPs, schools, shops, and public transport.

It was noted that a great deal of work in collaboration with partners had been and would continue to be undertaken to ensure that the allocation of infrastructure was viable. It was further noted that the Council had set out its requirements in the local area development plan.

RESOLVED:

To thank Councillor Hollingsworth for the information provided.

27

O&S ANNUAL REPORT

The Democratic Services Manager introduced a report, which had been circulated in advance of the meeting, presenting the Overview & Scrutiny annual report to the committee.

RESOLVED to:

- 1) Note the report; and
- 2) Approve the report's submission to Council.

28

SCRUTINY WORK PROGRAMME.

The Democratic Services Manager had introduced a report, which had been circulated in advance of the meeting, providing an update on the scrutiny work programme.

It was noted that Members had expressed an interest in considering alternative options for scrutinising the work of the portfolio holders. Members had agreed to consider these options and email the

Democratic Services Manager so they could be collated into a report for Members to decide on the preferred direction going forward.

It was further noted that more information could have been circulated in advance of meetings to allow Members additional time to prepare questions.

RESOLVED:

To note the report.

29

ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 7.36 pm

Signed by Chair:

Date:

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MINUTES CABINET

Wednesday 19 November 2025

Councillor John Clarke (Chair)

Present: Councillor Jenny Hollingsworth Councillor Marje Paling
Councillor David Ellis Councillor Lynda Pearson
Councillor Kathryn Fox Councillor Henry Wheeler
Councillor Viv McCrossen

Absent:

Officers in Attendance: M Hill, F Whyley, M Avery, T Adams, S Troman,
D Reason, N Wall, L Juby and L Squires

45 APOLOGIES FOR ABSENCE.

No apologies for absence were received.

**46 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE
MEETING HELD ON 09.10.25**

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

47 DECLARATION OF INTERESTS.

None.

48 FORWARD PLAN

Consideration was given to a report of the Democratic Services Manager, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next six-month period.

Councillor Hollingsworth joined the meeting at 14:08

RESOLVED:

To note the report.

49 AMBITION ARNOLD

The Director of Place introduced a report which had been circulated prior to the meeting to seek approval of the RIBA stage 2 plans for a new

leisure centre, arts centre (including theatre and cinema) and library, and outline business case in readiness for future funding bid submissions or opportunities. To also note the outcome of the public consultation that shaped their development.

RESOLVED:

THAT CABINET:

1. Approves the RIBA Stage 2 plans and outline business case in support of a new arts centre (including a theatre and cinema), leisure centre and library for the purposes of supporting any future funding opportunities.
2. Notes the findings of the public consultation on the RIBA stage 2 plans which have been considered as part of the final plan proposals

50

GREATER CARLTON LONG TERM PLAN FOR NEIGHBOURHOODS

A report of the Assistant Director of Economic Growth and Regeneration was circulated prior to the meeting to seek approval, as the accountable body, of the '10 year Regeneration Plan' and '4 year Investment Plan' which outlines the Greater Carlton Neighbourhood Board's longer term strategic vision for Greater Carlton through the Plan for Neighbourhoods programme.

To also note the outcome of the Greater Carlton Long Term Plan for Towns public consultation and Greater Carlton Plan for Neighbourhoods targeted engagement that have been considered as part of the proposals.

RESOLVED:

THAT CABINET:

1. Approves the 10-year Regeneration Plan and 4 year Investment Plan, as the accountable body.
2. Notes the findings of the public and stakeholder consultation that have informed the development of the proposals.

51

GEDLING PLAN QUARTER 2 PERFORMANCE 2025/2026 REPORT

The Assistant Director of Digital, Data and Transformation circulated a report prior to the meeting to inform Cabinet in summary of the position against Performance Indicators and Annual Delivery Plan Actions in Quarter 2 of 2025/26.

RESOLVED:

THAT:

- 1) The progress against Improvement Performance Indicators for quarter 2 of 2025/26 be noted.
- 2) The progress against Annual Delivery Plan Actions be noted.

52

LEISURE MANAGEMENT OPTIONS

The Assistant Director of Communities, Leisure and Wellbeing circulated a report prior to the meeting to present the findings of the Leisure Management Options Appraisal (October 2025) set out in Appendix A, and to seek Cabinet approval for the preferred management model for Gedling Borough Council's leisure services.

RESOLVED:

THAT:

- 1) Cabinet notes the findings of the Gedling Borough Council Leisure Management Options Report.
- 2) Cabinet approves the preferred option to retain its leisure services under an in-house management model, delivered directly by the Council.

53

ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 2.54 pm

Signed by Chair:
Date:

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**MINUTES
APPEALS AND RETIREMENTS COMMITTEE**

Monday 24 November 2025

Councillor Paul Wilkinson (Chair)

Councillor David Ellis
Councillor Paul Feeney
Councillor Darren Maltby

Councillor Sam Smith
Councillor Grahame Pope

Officers in Attendance: B Hopewell, K Lindley and J Lovett

45 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

None.

46 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 11 JULY 2025.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

47 DECLARATION OF INTERESTS.

None.

48 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

49 EXCLUSION OF THE PRESS AND PUBLIC.

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraphs 1, 3 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

50 ARC REPORT - CUSTOMER SERVICES RESTRUCTURE

The Director of Transformation introduced a report, which had been circulated in advance of the meeting, seeking approval of the potential

exit costs associated with the Customer Services restructure ahead of final decisions being taken by the Head of Paid Service.

RESOLVED to:

Approve the provisional costs, within the likely maximum thresholds indicated in the report.

The meeting finished at 10.11 am

Signed by Chair:
Date:

**MINUTES
JOINT CONSULTATIVE AND SAFETY COMMITTEE**

Monday 24 November 2025

Councillor Jim Creamer (Chair)

Present:	Councillor Rachael Ellis Councillor Paul Hughes	Councillor Jane Allen
Unison:	Susan Buchanan	Alison Hunt
Absent:	Councillor Boyd Elliott, Councillor Ron McCrossen and Councillor Alex Scroggie	
Officers in Attendance:	B Hopewell, K Lindley, J Lovett and S Troman	

14 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor McCrossen.

15 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 22 APRIL, 11 JULY AND 26 AUGUST.

It was noted that only the minutes of the meeting held on 22 April could be approved due to absences at previous meetings.

RESOLVED:

That the minutes of the meeting held on 22 April, having been circulated, be approved as a correct record.

16 DECLARATION OF INTERESTS.

None.

17 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

18 EXCLUSION OF THE PRESS AND PUBLIC.

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely

disclosure of exempt information as defined in Paragraphs 1, 3 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

19

CONSULTATION CLOSURE REPORT - CUSTOMER SERVICES

The Director of Transformation introduced a report, which had been circulated in advance of the meeting, closing formal consultation on the proposals to reduce and reconfigure staffing in Customer Services.

No further comments or recommendations were received from Councillors for the consideration of the Chief Executive prior to authorising the implementation of any changes.

RESOLVED to:

Note the feedback from employees and trade union representatives made during the consultation period.

20

CONSULTATION CLOSURE REPORT - DEPOT ADMIN

The Director for Environment (Operations) introduced a report, which had been circulated in advance of the meeting, informing Members of the consultation closure on proposals to alter the structure of the Depot Admin Team.

No further comments or recommendations were made by Councillors for consideration by the Chief Executive who would authorise the implementation of any changes.

RESOLVED to:

Receive comments from employees and trade union representatives.

21

DISCLOSING BARRING SERVICE POLICY REVIEW

The Assistant Director of Workforce introduced a report, which had been circulated in advance of the meeting, seeking approval from the Committee to close formal consultation on the revisions to DBS policy.

RESOLVED to:

Acknowledge there was no feedback from the consultation period on the DBS Policy launched by the Appointments and Conditions of Service Committee on 18th June 2025.

The meeting finished at 6.04 pm

Signed by Chair:
Date:

MINUTES CABINET

Wednesday 26 November 2025

Councillor John Clarke (Chair)

Present: Councillor Jenny Hollingsworth Councillor Marje Paling
Councillor David Ellis Councillor Lynda Pearson
Councillor Kathryn Fox Councillor Henry Wheeler
Councillor Viv McCrossen

Absent:

Officers in Attendance: M Hill, F Whyley, T Adams and L Squires

54 APOLOGIES FOR ABSENCE

No apologies for absence were received.

55 DECLARATION OF INTERESTS

None.

56 LOCAL GOVERNMENT REORGANISATION IN NOTTINGHAM AND NOTTINGHAMSHIRE

The Chief Executive circulated a report prior to the meeting for Cabinet to consider the outcome of the Full Council debate on Local Government Reorganisation (LGR) and resolve the Council's position on which option to support as a final proposal for submission to Government by 28 November 2025.

RESOLVED:

THAT CABINET

- a. Having considered the recommendations from Full Council, approved the submission of Option 1e (a Northern unitary based on existing boundaries of Ashfield, Bassetlaw, Gedling, Mansfield, Newark & Sherwood; a Southern unitary based on existing boundaries of Broxtowe, Nottingham City, Rushcliffe) as this Council's preferred option for submission to Government by 28 November 2025.
- b. Delegated authority to the Chief Executive to make any minor amendments to the Option 1e submission if required prior to submission to government.

- c. Supported continued collaborative working with other local authorities across Nottingham and Nottinghamshire on implementation proposals for the new authorities.
- d. Noted the risks associated with Local Government Reorganisation and ensures that appropriate governance, communication, financial and management arrangements are put in place to mitigate potential impacts during the transition period.

57

ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT

None.

The meeting finished at 8.06 pm

Signed by Chair:
Date:

MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 2 December 2025

Councillor Alison Hunt (Chair)

Present: Councillor Marje Paling Councillor Julie Najuk
Councillor Stuart Bestwick Councillor Sue Pickering
Councillor Jim Creamer Councillor Alex Scroggie
Councillor Rachael Ellis Councillor Paul Wilkinson
Councillor Andrew Meads

Absent: Councillor Martin Smith and Councillor Clive Towsey-Hinton

Officers in Attendance: L Chaplin, A Hutchinson, R Towlson, Gamble and B Hopewell

46 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies were received from Councillors Towsey-Hinton and Martin Smith. Councillors Hughes and Bestwick attended as substitutes.

47 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 4 NOVEMBER 2025.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

48 DECLARATION OF INTERESTS.

None.

49 REQUEST FOR A VARIATION OF THE STREET TRADING CONSENT FOR THE ARNOLD MARKET AT EAGLE SQUARE ARNOLD.

Consideration was given to a report of the Director of Place, which had been circulated in advance of the meeting, seeking approval for a variation of Street Trading Consent for the Arnold Market to trade in a stationary van, cart, barrow or other vehicle.

RESOLVED to:

Approve the variation to the street trading consent granted to Gedling Borough Council for the Arnold Market on Eagles Square to depart from

section 4.1 of the Street Trading Policy to allow trading from a stationary van, cart, barrow or other vehicle.

50 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

51 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

52 APPLICATION FOR A ONE-YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE- BSS

Consideration was given to a report of the Corporate Director of Place which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for BS.

BS attended the meeting, and he addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED to:

Approve BS's application for a one year Joint Hackney Carriage/Private Hire Driver's Licence.

Issue a warning to the applicant that should their conduct fall short of the expected standard for Hackney Carriage Drivers, it would result in another appearance before the Committee.

53 APPLICATION FOR A ONE-YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE- JS

Consideration was given to a report of the Corporate Director of Place, which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for JS.

JS attended the meeting along with a family member and they both addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED:

To refuse JS's application for a Joint Hackney Carriage/Private Hire Driver's Licence.

JS was advised of the right of appeal against the decision of the Committee.

54

APPLICATION FOR A ONE-YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE-NZ

Consideration was given to a report of the Corporate Director of Place, which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for NZ.

NZ attended the meeting along with a friend and they both addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED:

To refuse NZ's application for a Joint Hackney Carriage/Private Hire Driver's Licence.

NZ was advised of the right of appeal against the decision of the Committee.

The meeting finished at 6.35 pm

Signed by Chair:
Date:

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MINUTES APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE

Wednesday 3 December 2025

Councillor John Clarke (Chair)

Councillor Michael Adams
Councillor David Ellis
Councillor Paul Hughes

Councillor Jenny Hollingsworth
Councillor Marje Paling
Councillor Viv McCrossen

Absent:

Officers in Attendance: M Hill, K Lindley, J Lovett and L Squires

44 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

No apologies for absence were received.

45 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 08/10/2025.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

46 DECLARATION OF INTERESTS.

None.

47 PAY POLICY STATEMENT 2026-27

The Assistant Director of Workforce circulated a report prior to the meeting to ask the Appointments and Conditions of Service Committee to approve the proposed Pay Policy Statement and method of implementation, and to recommend its referral to, and adoption by Council for subsequent publication on the Council's website.

RESOLVED:

THAT COMMITTEE

- 1) Approved the proposed Pay Policy Statement and associated pay arrangements for employees for 2026-27.
- 2) Referred the general content of the new Pay Policy Statement to Council for approval and subsequent publication on the Council's website.

48 EXCLUSION OF PRESS AND PUBLIC
49 CUSTOMER SERVICES STAFF RESTRUCTURE - CONSULTATION CLOSURE

The Director of Transformation circulated a report prior to the meeting to close the formal consultation on proposals to reduce and reconfigure staffing in Customer Services.

RESOLVED:

THAT COMMITTEE

- 1) Note the feedback from employees and trade union representatives made during the consultation period.
- 2) Make any appropriate recommendations for consideration by the Chief Executive to authorise the implementation of any changes.

50 DISCLOSURE BARRING SERVICE (DBS) POLICY - CONSULTATION CLOSURE

The Assistant Director of Workforce circulated a report prior to the meeting to seek approval from the Committee to implement the revised DBS Policy.

RESOLVED:

THAT COMMITTEE

- 1) Acknowledged there was no feedback from the consultation period on the DBS Policy launched by the Appointments and Conditions of Service Committee on 18th June 2025.
- 2) Noted verbal feedback from the Joint Consultative and Safety Committee to be provided at the meeting by the Assistant Director of Workforce, owing to the overlap of the JCSC meeting being held on 27th November and timescale for publishing these papers.

51 PERFORMANCE ASSESSMENT FOR THE DIRECTOR OF OPERATIONS

The Chief Executive circulated a report prior to the meeting in accordance with policy, to ask for views of the committee to inform the decision of the Chief Executive in relation to the performance element of pay for the Operations Director.

RESOLVED:

THAT

- 1) Members agreed with the Chief Executives proposal to increase the Director's pay onto the next pay point.

52

PERFORMANCE ASSESSMENT OF THE CEO

The Assistant Director of Workforce circulated a report prior to the meeting to introduce the annual performance review of the Chief Executive.

RESOLVED:

THAT COMMITTEE

- 1) Authorised the Leader, Deputy Leader and Opposition Leader (or other Members of the committee determined by the Committee) to deliver feedback to the Chief Executive in accordance with the pay policy shown at Appendix 1 and to implement any actions arising from the content of the feedback.
- 2) Considered the annual performance review of the Chief Executive within the framework template shown in Appendix 2 and to determine appropriate action relating to pay progression.

53

PERFORMANCE AND PAY ASSESSMENT - FROM MIKE HILL

The Assistant Director of Workforce circulated a report prior to the meeting to provide committee the performance and pay assessment of the Chief Executive.

RESOLVED:

- 1) Members shared views on the performance of the Chief Executive and completed the template for feedback on salary and performance with retention on the top pay point.

54

ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

The meeting finished at 10.13 am

Signed by Chair:
Date:

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MINUTES PLANNING COMMITTEE

Wednesday 3 December 2025

Councillor Roy Allan (Chair)

In Attendance: Councillor Paul Wilkinson Councillor Julie Najuk
Councillor Pauline Allan Councillor Lynda Pearson
Councillor Jane Allen Councillor Catherine Pope
Councillor Stuart Bestwick Councillor Grahame Pope
Councillor David Ellis Councillor Ruth Strong
Councillor Andrew Ellwood Councillor Russell Whiting
Councillor Helen Greensmith

Absent: Councillor Sam Smith and Councillor Henry Wheeler

Officers in Attendance: N Bryan, C Goodall, H Stylianou and L Widdowson

19 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors Sam Smith and Wheeler.

20 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 3 SEPTEMBER 2025

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

21 DECLARATION OF INTERESTS

Councillor Ellwood declared a pecuniary interest in item 6 on the agenda and confirmed he would leave the meeting during consideration of the item.

Councillor Roy Allan (The Chair) declared a non-pecuniary interest in item 4 on the agenda. He confirmed that he would withdraw from the meeting and asked Councillor Wilkinson as Vice Chair to assume the Chair for that item.

Councillor Roy Allan left the meeting.

Councillor Wilkinson assumed the Chair.

APPLICATION NO. 2014/0273 - LAND AT CORNER OF LONGDALE LANE AND KIGHILL LANE, RAVENSHEAD

Outline Planning Permission for up to 31 No. dwellings with all matters reserved.

The Development Manager introduced the report.

Councillor Ellwood left the meeting.

Councillor Ellwood re-joined the meeting.

RESOLVED that:

- (1) Planning permission be GRANTED subject to the completion of a satisfactory section 106 agreement which secures appropriate planning obligations and subject to the conditions set out in paragraph 5 below; and
- (2) Should a satisfactory section 106 agreement which secures appropriate planning obligations not be completed by 3rd June 2026, or any further extension of time agreed in writing between the applicant and the local planning authority, that it be delegated to the Assistant Director for Planning to REFUSE planning permission.

Conditions

- 1 Approval of the details of Access, Appearance, Landscaping, Layout and Scale (hereinafter called "the reserved matters") shall be obtained from the Local Planning Authority before the commencement of any phase of the development.
- 2 Application for the approval of reserved matters must be made not later than three years from the date of the outline permission and the development to which this permission relates must be begun within two years from the date of final approval of reserved matters.
- 3 No phase of development shall commence until a Phasing Schedule has been submitted and approved in writing by the Local Planning Authority. The development hereby approved shall be carried out in phases in accordance with the approved Phasing Schedule

- 4 The detailed plans and particulars to be submitted as reserved matters in relation to scale shall include details of existing and proposed site levels in relation to adjacent properties. The development shall be implemented strictly in accordance with the approved details.
- 5 No development shall commence within any phase unless or until a detailed design of the access to serve that phase has been submitted to and approved in writing by the local planning authority. The development shall be undertaken in accordance with details approved.
- 6 No part of the development hereby permitted, within a phase, shall be brought into use until the visibility splays of 2.4m x 47m, serving that phase, are provided in accordance with details to be first submitted and approved in writing by the Local Planning Authority. The area within the visibility splays referred to in this Condition shall thereafter be kept free of all obstructions, structures or erections exceeding 0.6metres in height.
- 7 No part of the development hereby permitted, within a phase of development, shall be brought into use until a 2.00m wide footway has been provided across the site frontage, within that phase of development, on Longdale Lane, in accordance with details to be first submitted and approved in writing by the Local Planning Authority.
- 8 The formal written approval of the Local Planning Authority is required prior to commencement of any development, within a phase of development, in the site curtilage with regard to parking and turning facilities, access widths, gradients, surfacing, street lighting, structures, visibility splays and drainage (hereinafter referred to as reserved matters.) The development shall be undertaken in accordance with the approved details.
- 9 Details of measures to prevent the deposit of debris upon the adjacent public highway shall be submitted and approved in writing by the Local Planning Authority prior to any works commencing within a phase of development on site. The approved measures shall be implemented prior to any other works commencing on the phase of development.
- 10 No part of the development hereby permitted, within a phase of development, shall be occupied until a Travel Plan has been submitted to and approved in writing by the local planning authority. The Travel Plan shall set out proposals (including targets, a timetable and enforcement mechanism) to promote travel by sustainable modes which are acceptable to the local planning authority and shall include arrangements for monitoring of progress of the proposals. The Travel Plan shall be

implemented strictly in accordance with the timetable set out in that plan.

- 11 A plan showing satisfactory arrangements for refuse collection shall be submitted with the 'layout' reserved matter.
- 12 No development shall take place, within a phase of development, until a Construction Environmental Method Statement has been submitted to, and approved in writing by, the local planning authority. The approved Statement shall be adhered to throughout the construction period. The Statement shall provide for: (i) the parking of vehicles of site operatives and visitors; (ii) loading and unloading of plant and materials; (iii) storage of plant and materials used in constructing the development; (iv) the erection and maintenance of security hoarding including decorative displays and facilities for public viewing, where appropriate; (v) wheel washing facilities; (vi) measures to control the emission of dust and dirt during construction; (vii) a scheme for recycling/disposing of waste resulting from construction works.
- 13 Before development is commenced, within a phase of development, there shall be submitted to and approved in writing by the Local Planning Authority details of a surface water drainage scheme for that phase based on sustainable drainage principles and an assessment of the hydrological and hydrogeological context of the development. The scheme shall subsequently be implemented in accordance with the approved details before the development is completed and shall be retained for the lifetime of the development. The scheme to be submitted shall demonstrate: (1) The utilisation of holding sustainable drainage techniques which incorporate at least two differing forms of SuDS treatment in accordance with Table 3.3 of CIRIA C697 'The SuDS Manual' prior to discharging from the site; (2) The limitation of surface water run-off to the equivalent Greenfield runoff rate; (3) The ability to accommodate surface water run-off on-site up to the critical 1 in 100 year event plus an appropriate allowance for climate change, based upon the submission of drainage calculations; and (4) Responsibility for the future maintenance of drainage features.
- 14 Before development is commenced, within a phase of development, there shall be submitted into and approved in writing by the Local Planning Authority an Arboricultural Impact Assessment and Mitigation Strategy. The mitigation strategy shall include (1) A tree protection plan to graphically show the locations of any tree and details of root protection barriers, and protective fencing to be erected along the southeast, southwest and northwest boundaries of the application site; (2) Arboricultural impact assessment identifying what impacts might arise from the proposed works; (3) Arboricultural Method Statement to give

guidance on aspects of proposed works which were identified within the Arboricultural impact assessment which provides guidance as to how works might be mitigated or compensated for; (4) Details of any special engineering works and surfacing required near trees. The approved measures of protection shall be implemented strictly in accordance with the approved details for the duration of the construction period.

15 No external artificial lighting shall be provided, within a phase of development, until there has been submitted to and approved in writing by the Borough Council details of a 'bat friendly' lighting scheme to ensure that artificial lighting (including any construction site lighting and compound lighting), avoids illuminating boundary features such as hedgerows and other areas of retained or created habitat. The scheme shall be implemented strictly in accordance with the approved details.

16 The detailed plans and particulars to be submitted as reserved matters in relation to ecology shall include a Phase 1: Habitat Survey and Ecological Assessment in relation to each phase of development. Detail shall include a survey for reptiles on field margins. In particular the assessment shall include precise details of any mitigation measures required and measures of how any reptiles would be cleared sensitively prior to development. The mitigation measures shall be implemented strictly in accordance with the approved details before the development is first commenced.

17 The detailed plans and particulars to be submitted as reserved matters in relation to appearance shall include details of the materials to be used in the external elevations and roofs of the proposed buildings. The development shall be carried out strictly in accordance with the approved details, which shall be retained for the lifetime of the development.

18 The detailed plans and particulars to be submitted as reserved matters in relation to landscaping shall include: (a) details of the size, species, positions and density of all trees and shrubs to be planted, which shall consist of native species, ideally of local provenance, where possible; (b) details of any mitigation measures, compensatory habitat, or wildlife corridors; (c) details of the boundary treatments, including those to individual plot boundaries; (d) the proposed means of surfacing access roads, car parking areas, roadways and the frontages of properties such as driveways and footpaths to front doors and (e) a programme of implementation. The development shall be implemented in accordance with the approved details.

- 19 If within a period of five years beginning with the date of the planting of any tree or shrub, approved as reserved matters in relation to landscaping, that tree or shrub, or any tree or shrub that is planted in replacement of it, is removed, uprooted or destroyed or dies, or becomes in the opinion of the Borough Council seriously damaged or defective, another tree or shrub of the same species and size as that originally planted shall be planted at the same place.
- 20 Development must not commence, within a phase of development, until the following has been complied with: Site Characterisation: An assessment of the nature and extent of any potential contamination has been submitted to and approved in writing by the Local Planning Authority. This assessment must be undertaken by a competent person, and shall assess any contamination on the site, whether or not it originates on the site. Moreover, it must include; a survey of the extent, scale and nature of contamination and; and assessment of the potential risks to: human health, property, adjoining land, controlled waters, ecological systems, archaeological sites and ancient monuments. Submission of Remediation Scheme: Where required, a detailed remediation scheme (to bring the condition suitable for the intended use by removing unacceptable risks to critical receptors) should be submitted to and approved in writing by the Local Planning Authority. The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, an appraisal of remedial options, and proposal of the preferred option(s), and a timetable of works and site management procedures.
- 21 In the event that remediation is required to render the development suitable for use, the agreed remediation scheme shall be implemented in accordance with the approved timetable of works. Prior to occupation of any building(s) a Verification Report (That demonstrates the effectiveness of the remediation carried out) must be submitted and approved in writing by the Local Planning Authority.
- 22 In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning Authority and once the Local Planning Authority has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site. An Assessment must be undertaken in accordance with the requirements above, and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority.

23 From the date of first occupation every property built on the site with one or more dedicated vehicle parking spaces and/ or a garage shall be provided with access to an electric vehicle (EV) charge point. Charge points must have a minimum power rating output of 7kW on a dedicated circuit, capable of providing a safe overnight charge to an electric vehicle.

All EV charging points shall meet relevant safety and accessibility requirements and be clearly marked with their purpose; which should be drawn to the attention of new residents in their new home welcome pack / travel planning advice.

Reasons

- 1 To comply with the requirements of Section 92 of the Town and Country Planning Act 1990. The application is expressed to be in outline only in accordance with Article 5 of the Town and Country Planning (Development Management Procedure)(England) Order 2015.
- 2 To comply with the requirements of Section 92 of the Town and Country Planning Act 1990.
3. To enable the site to be developed in a phased manner
- 4 To ensure a satisfactory development in accordance with the aims of Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014)
- 5 In the interest of highway safety and in accordance with Policy LPD61.
- 6 To ensure an adequate form of development in the interests of highway safety in accordance with Policy LPD35.
- 7 To ensure an adequate form of development in the interests of highway safety in accordance with Policy LPD35.
- 8 To ensure an adequate form of development in the interests of highway safety in accordance with Policy LPD35.
- 9 In the interest of Highway Safety and in accordance with Policy LPD61.
- 10 To ensure an adequate form of development in the interests of highway safety in accordance with Policy LPD35.
- 11 To ensure an adequate form of development in the interests of highway safety in accordance with Policy LPD35.

- 12 To protect the residential amenity of the area in accordance with the aims of Section 11 of the National Planning Policy Framework and Policy 32 of the Local Planning Document.
- 13 To prevent the increased risk of flooding; to improve and protect water quality; to improve habitat and amenity; to ensure the future maintenance of the sustainable drainage structures; and to protect the water environment from pollution, in accordance with the National Planning Policy Framework and Policies 1 and 17 of the Aligned Core Strategy Submission Documents.
- 14 To minimise any potential impacts on biodiversity and the landscape in accordance with Section 11 of the National Planning Policy Framework, Policy 17 of the Aligned Core Strategy for Gedling Borough (September 2014), and LPD18.
- 15 To minimise any potential impacts on biodiversity in accordance with Section 11 of the National Planning Policy Framework and Policy 17 of the Aligned Core Strategy for Gedling (September 2014).
- 16 To minimise any potential impacts on biodiversity in accordance with Section 11 of the National Planning Policy Framework, Policy 17 of the Aligned Core Strategy for Gedling (September 2014), and LPD18.
- 17 To ensure a satisfactory development in accordance with the aims of Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014) and Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 18 To ensure that the landscaping of the proposed development accords with Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014)
- 19 To ensure a satisfactory development, in accordance with Policy 10 of the Aligned Core Strategy for Gedling Borough
- 20 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of LPD7.
- 21 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of LPD7.
- 22 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of LPD7.

23 In the interest of sustainable travel

Notes to Applicant

The applicant should note that notwithstanding any planning permission that if any highway forming part of the development is to be adopted by the Highways Authority. The new roads and any highway drainage will be required to comply with the Nottinghamshire County Council's current highway design guidance and specification for roadworks.

It is strongly recommended that the developer contact the Highway Authority at an early stage to clarify the codes etc. with which compliance will be required in the particular circumstance, and it is essential that design calculations and detailed construction drawings for the proposed works are submitted to and approved by the County Council (or District Council) in writing before any work commences on site.

In order to carry out the off-site works required you will be undertaking work in the public highway which is land subject to the provisions of the Highways Act 1980 (as amended) and therefore land over which you have no control. In order to undertake the works you will need to enter into an agreement under Section 278 of the Act. All correspondence with the Highway Authority should be addressed to: TBH - NCC (Highways Development Control) (Floor 8), Nottinghamshire County Council, County Hall, Loughborough Road, West Bridgford, Nottingham, NG2 7QP.

The Environment Agency advises that surface water run-off should be controlled as near to its source as possible through a sustainable drainage approach to surface water management. Sustainable Drainage Systems (SuDS) are an approach to managing surface water run-off which seeks to mimic natural drainage systems and retain water on-site, as opposed to traditional drainage approaches which involve piping water off-site as quickly as possible.

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL IS PAYABLE on the development hereby approved. The actual amount of CIL payable will be calculated when a decision is made on the subsequent reserved matters application.

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework (2024). Negotiations have taken place during the determination of the application to address adverse impacts identified by officers. Amendments have subsequently been

made to the proposal, addressing the identified adverse impacts, thereby resulting in a more acceptable scheme and a favourable recommendation.

No removal of hedgerows, trees or shrubs which have the potential to support nesting birds shall take place between 1st March and 31st August inclusive, unless a competent ecologist has undertaken a careful, detailed check for active birds' nests immediately before clearance works commence and provided written confirmation that no birds will be harmed and/or that there are appropriate measures in place to protect nesting bird interest on site. Any such written confirmation should be submitted to the local planning authority. As you will be aware all birds, their nests and eggs (except pest species) are protected by the Wildlife and Countryside Act 1981 (and as amended).

Advice regarding travel plans can be obtained from the Travel Plans Officer at Nottinghamshire County Council, County Hall, Loughborough Road, West Bridgford, Nottingham.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

Informative: The developer is encouraged to consider upgrading the EV charging facilities to incorporate mode 3 charging capability as this will help future proof the development and improve its sustainability. A suitable electrical socket can be provided to allow 'Mode 3' charging of an electric vehicle, allowing Smart charging of electric vehicles.

All electrical circuits/installations shall comply with the electrical requirements of BS7671:2008 as well as conform to the IET code of practice on Electrical Vehicle Charging Equipment installation (2015).

Reasons for Decision

The development has been considered in accordance with the National Planning Policy Framework, the Aligned Core Strategy for Gedling Borough (September 2014) The Local Planning Document Part 2 where appropriate. In the opinion of the Borough Council, the proposed development largely accords with the relevant policies of these frameworks and plans. Where the development conflicts with the Development Plan, it is the opinion of the Borough Council that other material considerations indicate that permission should be granted. The

benefits of granting the proposal outweigh any adverse impact of departing from the Development Plan.

Councillor Roy Allan re-joined the meeting and re-took the Chair.

23

APPLICATION NO. 2022/0501 - LAND OFF HAYDEN LANE, LINBY

Full Planning Permission for 131 dwellings with access from Delia Avenue and Dorothy Avenue.

The Development Manager informed members of two additional letters of objection that had been received since the publication of the report, one in relation to the time given to respond to the letter and the other raised similar concerns to those already contained in the committee report around noise impact from traffic passing through Delia and Dorothy Avenue, and neither raised any new issues that hadn't already been considered.

He then went on to introduce the report.

RESOLVED that:

1. Planning permission be GRANTED subject to the completion of a satisfactory section 106 agreement which secures appropriate planning obligations and subject to the conditions set out below; and
2. Should a satisfactory section 106 agreement which secures appropriate planning obligations not be completed by 03rd June 2026, or any further extension of time agreed in writing between the applicant and the local planning authority, that it be delegated to the Assistant Director for Planning to REFUSE planning permission.

Conditions

- 1 The development hereby permitted shall commence before the expiration of 3 years from the date of this permission.
- 2 The development authorised by this permission shall be carried out in complete accordance with the approved drawings and specification listed below:
Site Location Plan, Scale 1:2500, Plan Ref: 3710-01
Location Plan, Submitted 14th April 2022
Planning Layout, Scale 1:500, Plan Ref: HUCK-SK-001-O
Planning Layout, Submitted 5th October 2023
Design and Access Statement, Submitted 14th April 2022
House Type B1 Plans and Elevations, Scale 1:100, Plan Ref: 3710 45 House Type B1, Submitted 30th November 2022
House Type P Plans and Elevations, Scale 1:100, Plan Ref: 3710 46 House Type P, Submitted 30th November 2022
House Type Q Plans and Elevations, Scale 1:100, Plan Ref: 3710 47 House Type Q, Submitted 30th November 2022
House Type R Plans and Elevations, Scale 1:100, Plan Ref: 3710 48 House Type R, Submitted 30th November 2022
House Type A Plans and Elevations Scale 1:100, Plan Ref: 3710 30 House Type A, Submitted 14th April 2022
House Type B Plans and Elevations Scale 1:100, Plan Ref: 3710 31 House Type B, Submitted 14th April 2022
House Type C Plans and Elevations, Scale 1:100, Plan Ref: 3710 32 House Type C, Submitted 14th April 2022
House Type D Plans and Elevations, Scale 1:100, Plan Ref: 3710 33 House Type D, Submitted 14th April 2022
House Type E Plans and Elevations, Scale 1:100, Plan Ref: 3710 34 House Type E, Submitted 14th April 2022
House Type F Plans and Elevations, Scale 1:100, Plan Ref: 3710 35 House Type F, Submitted 14th April 2022
House Type H Plans and Elevations, Scale 1:100, Plan Ref: 3710 37 House Type H, Submitted 14th April 2022
House Type I Plans and Elevations, Scale 1:100, Plan Ref: 3710 38 House Type I, Submitted 14th April 2022
House Type J Plans and Elevations, Scale 1:100, Plan Ref: 3710 39 House Type J, Submitted 14th April 2022
House Type L Plans and Elevations, Scale 1:100, Plan Ref: 3710 41 House Type L, Submitted 14th April 2022
House Type M Plans and Elevations, Scale 1:100, Plan Ref: 3710 42 House Type M, Submitted 14th April 2022
House Type O Plans and Elevations, Scale 1:100, Plan Ref: 3710 44 House Type O, Submitted 14th April 2022,
House Type Chawton, Submitted 6th October 2023 Plan Ref: 1142,
House Type Kingston 1192 Submitted 6th October 2023,
Double Garage Plans and Elevations, Scale 1:100, Plan Ref: 3710-50
Double Garage, Submitted 4th May 2022 Single Garage Plans and Elevations, Scale 1:100, Plan Ref: 3710-51

Single Garage Submitted 4th May 2022 Open Space Plan, Scale 1:500,
Plan Ref: HUCK-PL-002 D Open Space Plan, Submitted 6th September 2023
Site Access Plan, Scale 1:500, Plan Ref: 19000-HUCK-5-100-B Site Access Plan, Submitted 30th September 2023
Refuse Vehicle Tracking, Scale 1:500, Plan Ref: 19000-HUCK-5-615-F Refuse Vehicle Tracking, Submitted 30th August 2023
Delivery Vehicle Tracking, Scale 1:500, Plan Ref: 19000-HUCK-5-616 Delivery Vehicle Tracking, Submitted 5th May 2023
Levels and Drainage Strategy, Scale 1:500, Plan Ref: 19000-HUCK-5-SK001-D Levels and Drainage Strategy, Submitted 16th June 2023
Surface Water Flood Routing Plan, Scale 1:500, Plan Ref: 19000-HUCK-5-SK005-B Surface Water Routing Plan, Submitted 16th June 2023
Car Parking Plan, Scale 1:500, Plan Ref: HUCK-PL-004-D Car Parking, Submitted 9th May 2023
Arboricultural Impact Assessment, Doc Ref: BG21.281.1. Land off Hayden Lane, Hucknall, Rev 5, Submitted 17th February 2023
Ecological Impact Assessment, Doc Ref: BG21.281 Hayden Lane, Hucknall, Rev 2, Submitted April 2022
Biodiversity Impact Assessment, Doc Ref: BG21.281.4 Hayden Lane, Hucknall, Rev 3, Submitted April 2022
Landscape Masterplan, Doc Ref: BG21.281 Hayden Lane, Hucknall, Landscaping Masterplan Rev 2, Submitted November 2022
Landscape and Visual Impact Assessment, Doc Ref: BG21.281.3 Hayden Lane, Hucknall, Submitted April 2022
Archaeology Desk Based Assessment and Heritage Report, Doc Ref: BG21.281.4 Hayden Lane, Hucknall, Submitted April 2022
Transport Assessment, Doc Ref: 19000 Hucknall, Submitted 8th June 2022
Green Travel Plan Doc Ref: 19000 Hucknall, Submitted April 2022

- 3 No building shall be erected until samples of the materials to be used in the construction of the external surfaces of the development hereby permitted have been submitted to and approved in writing by the Local Planning Authority. Development shall be carried out in accordance with the approved details.
- 4 No development shall take place until details of all materials to be used for hard surfaced areas within the site including roads, footpaths, recreation areas, and car parking areas have been submitted to and approved in writing by the Local Planning Authority. Development shall be carried out in accordance with the details so approved.

- 5 Occupation of any proposed dwellings shall not take place until such time as the site access arrangement as shown on drawing number 19000-HUCK-5-100 Revision B has been provided.
- 6 Occupation of the proposed dwellings shall not take place until their respective driveway has been surfaced in a bound material (not loose gravel) for a minimum distance of 5.0 metres behind the highway boundary, and which shall be constructed with provision to prevent the discharge of surface water from the driveway to the public highway. The bound material and the provision to prevent the discharge of surface water to the public highway shall be retained for the lifetime of the development.
- 7 Prior to the commencement of the development hereby approved, a Construction Management Plan (CMP) shall be submitted to and approved by the Local Planning Authority. The CMP shall provide details of, but not limited to, the following: a) Details of noise, dust and vibration suppression b) Details of any compound and welfare areas to include their location and appearance, heights of any cabins to be sited, and details of any associated external lighting. c) Details of on-site materials storage areas d) Details of on-site construction parking and manoeuvring area, including loading and unloading of plant and materials e) Details of any crusher to be used on site f) Details of any piling which is required g) Details of reasonable avoidance measures (RAMs) in respect of protected species h) the erection and maintenance of security hoarding including decorative displays and facilities for public viewing, where appropriate i) Details of wheel washing facilities during construction j) A scheme for recycling/disposing of waste resulting from demolition and construction works. k) Details of the routing of deliveries and construction vehicles to site and any temporary access points. l) Details of any hoarding to be erected. The development shall be carried out in accordance with the approved details for its entire construction phase.
- 8 Development shall not commence until a programme of archaeological work including a Written Scheme of Investigation has been submitted to and approved by the local planning authority in writing. The scheme shall include an assessment of significance and research questions; and: 1. The programme and methodology of site investigation and recording 2. The programme for post investigation assessment 3. Provision to be made for analysis of the site investigation and recording 4. Provision to be made for publication and dissemination of the analysis and records of the site investigation 5. Provision to be made for archive deposition of the analysis and records of the site investigation 6. Nomination of a competent person or persons/organisation to undertake the works set out within the Written Scheme of Investigation. Thereafter, the development

shall only commence in accordance with the Written Scheme of Investigation as approved.

- 9 No part of the development hereby approved shall commence until a detailed surface water drainage scheme based on the principles set forward by the approved Flood Risk Assessment (FRA) and Drainage Strategy Land at Hayden Lane, Hucknall, Nottingham: Revision A, November 2022, Woods Hardwick., has been submitted to and approved in writing by the Local Planning Authority in consultation with the Lead Local Flood Authority. The scheme shall be implemented in accordance with the approved details prior to completion of the development. The scheme to be submitted shall: Demonstrate that the development will use SuDS throughout the site as a primary means of surface water management and that design is in accordance with CIRIA C753 and NPPF Paragraph 169. Limit the discharge generated by all rainfall events up to the 100 year plus 40% (climate change) critical rain storm to QBar rates for the developable area. Provide detailed design (plans, network details, calculations and supporting summary documentation) in support of any surface water drainage scheme, including details on any attenuation system, the outfall arrangements and any private drainage assets. Calculations should demonstrate the performance of the designed system for a range of return periods and storm durations inclusive of the 1 in 1 year, 1 in 30 year and 1 in 100 year plus climate change return periods. No surcharge shown in a 1 in 1 year; No flooding shown in a 1 in 30 year.; For all exceedance to be contained within the site boundary without flooding properties in a 100 year plus 40% storm. Evidence to demonstrate the viability (e.g Condition, Capacity and positive onward connection) of any receiving watercourse to accept and convey all surface water from the site. Details of STW approval for connections to existing network and any adoption of site drainage infrastructure. Evidence of approval for drainage infrastructure crossing third party land where applicable. Provide a surface water management plan demonstrating how surface water flows will be managed during construction to ensure no increase in flood risk off site. Evidence of how the on-site surface water drainage systems shall be maintained and managed after completion and for the lifetime of the development to ensure long term effectiveness.
- 10 All construction and/or demolition works on the site and all deliveries of construction materials to the site must only take place between the following hours: 0700 and 1900 on Mondays to Fridays (inclusive), and; 0800 and 1700 on Saturdays. There shall be no construction, demolition or associated deliveries whatsoever on the site on Sundays or on Bank or Public Holidays.

- 11 The development hereby permitted must not be occupied or first brought into use until full details and timings of the biodiversity enhancements and protection measures as set out in the submitted Ecological Impact Assessment, Doc Ref: BG21.281 Hayden Lane, Hucknall, Rev 2, Submitted April 2022 and Biodiversity Impact Assessment, Doc Ref: BG21.281.4 Hayden Lane, Hucknall, Rev 3, Submitted April 2022 have been submitted to and approved by the Local Planning Authority. Thereafter, the approved biodiversity improvements must be retained and be appropriately maintained on the site throughout the lifetime of the development.
- 12 Notwithstanding the details contained within the landscape proposals contained on plan reference: Landscape Masterplan, Doc Ref: BG21.281, the development hereby permitted must not be occupied or first brought into use until a further details of the Landscaping Scheme, have been submitted to and approved in writing by the Local Planning Authority. They shall include: a. details of all hard and soft landscaping features to be used and include the following: b. Detailed plans showing the location of all new trees and shrubs to be planted, including the number and/or spacing of shrubs in each shrub bed or hedgerow. c. A schedule of the new trees and shrubs (using their botanical/latin names) to be planted including their size at planting (height or spread for shrubs, height or trunk girth for trees); d. Plans showing the proposed finished land levels/contours of landscaped areas; e. Details of all proposed hard surfaces areas, retaining structures, steps, means of enclosure, surface finishes and any other hard landscaping features; f. Details of the protection measures to be used of any existing landscape features to be retained. The approved Landscaping Scheme must be carried out and completed in accordance with the approved details no later than during the first planting season (October - March) following either the substantial completion of the development hereby permitted or it being first brought into use, whichever is sooner. If, within a period of 5 years of from the date of planting, any tree or shrub planted as part of the approved Landscaping Scheme is removed, uprooted, destroyed, dies or become diseased or damaged then another tree or shrub of the same species and size as that originally planted must be planted in the same place during the next planting season following its removal. Once provided all hard landscaping works shall thereafter be permanently retained throughout the lifetime of the development.
- 13 No development shall take place above damp proof course level until detailed drawings including materials, design, and heights of all boundaries treatments have been submitted to and approved by the Local Planning Authority. No dwelling shall be occupied until such time as all boundary treatments are in place, which shall remain for the lifetime of the development.

- 14 From the date of first occupation every dwelling built on the site shall be provided with access to electric vehicle (EV) charge point(s) in line with Part S of the Building Regulations. All EV charging points shall meet relevant safety and accessibility requirements and be clearly marked with their purpose; which should be drawn to the attention of new residents in their new home welcome pack / travel planning advice.
- 15 The development hereby permitted must not be commenced until the tree protection measures as set out in the submitted Arboricultural Impact Assessment, Doc Ref: BG21.281.1 have been implemented in accordance with those approved details. Thereafter, all works to existing trees hereby given consent must be carried out in accordance with British Standard BS 3998:2010 Tree work - Recommendations. The approved tree protection measures must remain in place on the site throughout the construction of the development hereby permitted. No materials, supplies, plant, machinery, soil heaps, changes in ground levels or construction activities are permitted within the protected area(s) without the written agreement of Local Planning Authority.
- 16 In the event that contamination is found at any time when carrying out the approved development it must be reported in writing immediately to the Local Planning Authority and once the Local Planning Authority has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site. An assessment must be undertaken in accordance with the requirements of the Local Planning Authority, and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority.

Reasons

- 1 To comply with the requirements of Section 91(1) of the Town and Country Planning Act 1990 (as amended).
- 2 To define the permission and for the avoidance of doubt.
- 3 To ensure the appearance of the development is satisfactory having regard to policies ASC10 and LPD26.
- 4 To ensure the appearance of the development is satisfactory having regard to policies ASC10 and LPD26.
- 5 In the interest of highway safety.

- 6 In the interest of highway safety.
- 7 To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality within the Borough, and takes into consideration the National Planning Policy Framework and policy LPD11 of the Councils Local Plan.
- 8 To protect and record any potential heritage remains having regard to Policy LPD 30 - Archaeology of the adopted Local Plan.
- 9 A detailed surface water management plan is required to ensure that the development is in accordance with NPPF and local planning policies. It should be ensured that all major developments have sufficient surface water management, are not at increased risk of flooding and do not increase flood risk off-site.
- 10 To ensure that the occupiers of neighbouring properties are not adversely affected by unacceptable noise pollution from the development hereby permitted, and to comply with policies ASC10 and LPD26.
- 11 To ensure the development contributes to the enhancement of biodiversity on the site having regard to Policy 18 - Protecting and Enhancing Biodiversity of the adopted Local Plan and Chapter 15 (Conserving and enhancing the natural environment) of the National Planning Policy Framework (July 2024).
- 12 To ensure the development creates a visually attractive environment and to safeguard against significant adverse effects on the landscape character of the area having regard to Policy LDP19 - Landscape Character and Visual Impact.
- 13 To define the permission, to protect neighbouring amenity and to comply with policies ASC10 and LPD26.
- 14 To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality within the Borough, and takes into consideration the National Planning Policy Framework and policy LPD11 of the Councils Local Plan.
- 15 To ensure the adequate protection of the existing trees and hedgerows on the site during the construction of the development having regard to having regard to Policy LDP19 - Landscape Character and Visual Impact of the adopted Local Plan and Chapter 15 (Conserving and Enhancing the Natural Environment) of the National Planning Policy Framework (July 2024).

16 To ensure the development is safe and suitable for use.

Reasons for Decision

The principle of the development accords with the objectives of national and local planning policies, in particular as the site is a housing allocation in the adopted Local Planning Document. It is considered that the proposed 164 dwellings could be accommodated on the site in a manner that would not cause undue harm to visual and residential amenity, highway safety and ecological interests or would cause flood risk concerns. It is therefore considered that the granting of planning permission would fully accord with the objectives of the relevant planning policies set out in the National Planning Policy Framework, Aligned Core Strategy, Local Planning Document and Supplementary Planning Documents.

Notes to Applicant

1. Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 39 of the National Planning Policy Framework (2018). Negotiations have taken place during the determination of the application to address adverse impacts identified by officers. Amendments have subsequently been made to the proposal, addressing the identified adverse impacts, thereby resulting in a more acceptable scheme and a favourable recommendation.
2. The applicant should note that notwithstanding any planning permission that if any highway forming part of the development is to be adopted by the Highways Authority, then the new roads and any highway drainage will be required to comply with the Nottinghamshire County Council's current highway design guidance and specification for roadworks. The Advanced Payments Code in the Highways Act 1980 applies and under section 219 of the Act payment will be required from the owner of the land fronting a private street on which a new building is to be erected. The developer should contact the Highway Authority with regard to compliance with the Code, or alternatively to the issue of a Section 38 Agreement and bond under the Highways Act 1980. A Section 38 Agreement can take some time to complete. Therefore, it is recommended that the developer contact the Highway Authority as early as possible. It is strongly recommended that the developer contact the Highway Authority at an early stage to clarify the codes etc. with which compliance will be required in the particular circumstance, and it is essential that design calculations and detailed construction drawings for the

proposed works are submitted to and approved by the County Council (or District Council) in writing before any work commences on site. Correspondence with the Highway Authority should be addressed to: hdc.south@nottscc.gov.uk It is an offence under S148 and S151 of the Highways Act 1980 to deposit mud on the public highway and as such you should undertake every effort to prevent it occurring.

3. Please note that should protected species be found on site during the development there would be a requirement to seek the advice of a suitably qualified ecologist and comply with the Wildlife and Countryside Act.
4. The developer is encouraged to consider upgrading the EV charging facilities to incorporate mode 3 charging capability as this will help future proof the development and improve its sustainability. A suitable electrical socket can be provided to allow 'Mode 3' charging of an electric vehicle, allowing Smart charging of electric vehicles. All electrical circuits/installations shall comply with the electrical requirements of BS7671:2008 as well as conform to the IET code of practice on Electrical Vehicle Charging Equipment installation (2015).
5. The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL IS PAYABLE on the development hereby approved as is detailed below. Full details about the CIL Charge including, amount and process for payment will be set out in the Regulation 65 Liability Notice which will be sent to you as soon as possible after this decision notice has been issued. If the development hereby approved is for a self-build dwelling, residential extension or residential annex you may be able to apply for relief from CIL. Further details about CIL are available on the Council's website or from the Planning Portal: www.planningportal.gov.uk/planning/applications/howtoapply/whatstosubmit/cil
6. It is an offence under S148 and S151 of the Highways Act 1980 to deposit mud on the public highway and as such you should undertake every effort to prevent it occurring.

7. The applicant is reminded that this permission is also subject to another planning application in respect of the access arrangement within the administrative area of Ashfield District Council (Ref: V/2022/00350). The applicant should also note that there is a planning obligation made under the provisions of Section 106 of the Town and Country Planning Act 1990 (as amended) the purpose of which is to exercise controls to secure the proper planning of the area. The planning obligation runs with the land and not with any person or company having an interest therein.

24

**APPLICATION NO. 2022/0987 - LAND OFF TEAL CLOSE,
NETHERFIELD**

Residential development of 16 dwellings, public open space, landscaping, access and associated infrastructure - Re-plan of Plots 583 to 597 as approved by Reserved Matters Approval 2019/0560.

Cllr Ellwood left the meeting.

The Development Manager introduced the report and recommended that the application be granted planning permission, subject to the following updated conditions 1, 2 and 12:

1. The development hereby permitted shall commence before the expiration of 5 years from the date of this permission.
2. This permission shall be read in accordance with the following plans:
 - Planning Layout RG3/PL/01 Rev D
 - Charter Plan RG3/CC/CP/01/F

All the other plans remain unchanged in this condition.

12. Prior to above ground construction works commencing precise details of soft and hard landscaping works shall be submitted to and approved in writing by the local planning Authority. This shall include landscape plans and particulars including the size, species and positions of trees/hedges to provide screening to the side garden area together with a programme for implementation. The development shall be carried out in accordance with the approved details. If within a period of five years beginning with the date of the planting of any tree or shrub approved in relation to this permission that tree or shrub that is planted in replacement of it, is removed, uprooted or destroyed or dies or becomes in the opinion of the Local Planning Authority seriously damaged or defective, another tree or shrub of the same species and size as that originally planted shall be planted at the same place.

Councillor Ellwood re-joined the meeting.

RESOLVED that:

- 1) Planning permission be GRANTED subject to the completion of a satisfactory section 106 agreement which secures appropriate planning obligations and subject to the conditions set out below; and
- 2) Should a satisfactory section 106 agreement which secures appropriate planning obligations not be completed by 03rd June 2026, or any further extension of time agreed in writing between the applicant and the local planning authority, that it be delegated to the Assistant Director for Planning to REFUSE planning permission

Conditions

- 1 The development hereby permitted shall commence before the expiration of 5 years from the date of this permission.
- 2 This permission shall be read in accordance with the following plans:

Location Plan
Planning Layout RG3/PL/01 Rev D
Charter Plan RG3/CC/CP/01/F
Open Space Plan RG3/CC/CP/01 Rev C

Housetypes

Broadhaven BrH_MA_Det_R21-901 Rev No.00
Broadhaven BrH_MA_Det_R21-904 Rev No.00
Broadhaven BrH_MA_Det_R21-905 Rev No.00

Cullen Detached Cul_MA_DET_R21-901 Rev No.00
Cullen Detached Cul_MA_DET_R21-904 Rev No.00
Cullen Detached Cul_MA_DET_R21-905 Rev No.00

Heysham Detached HeY_MA_DET_R21 -901 Rev No.00
Heysham Detached HeY_MA_DET_R21 -904 Rev No.00
Heysham Detached HeY_MA_DET_R21 -905 Rev No.00

Hollicombe Detached HoC_MA_DET_R21 -901 Rev No.00
Hollicombe Detached HoC_MA_DET_R21 -904 Rev No.00
Hollicombe Detached HoC_MA_DET_R21 -905 Rev No.00

Kingsand Detached KgS_MA_DET_R21 -901 Rev No. 00
Kingsand Detached KgS_MA_DET_R21 -904 Rev No. 00

Seacombe Detached Se_MA_DET_R21 -901 Rev No. 00
Seacombe Detached Se_MA_DET_R21 -904 Rev No. 00

Seacombe Detached Se_MA_DET_R21 -905 Rev No. 00

Turnberry Detached TuN_MA_DET_R21 -901 rev No. 00
Turnberry Detached TuN_MA_DET_R21 -904 rev No. 00

Alnmouth Semi Detached AI-C_MA_End_R21-901

Single Garage Hucknall
Double and Paired Garages Hucknall

The development shall thereafter be undertaken in accordance with these plans.

- 3 No part of the development hereby permitted shall be brought into use until all drives and parking areas are surfaced in a bound material (not loose gravel). The surfaced drives and parking areas shall then be maintained in such bound material for the life of the development.
- 4 No part of the development hereby permitted shall be brought into use until the access driveways and parking areas are constructed with provision to prevent the unregulated discharge of surface water from the driveways and parking areas to the public highway. The provision to prevent the unregulated discharge of surface water to the public highway shall then be retained for the life of the development.
- 5 From the date of first occupation every property built on the site shall be provided with access to electric vehicle (EV) charge point(s) in line with Part S of the Building Regulations. All EV charging points shall meet relevant safety and accessibility requirements and be clearly marked with their purpose; which should be drawn to the attention of new residents in their new home welcome pack / travel planning advice.
- 6 Prior to the commencement of development hereby approved a Construction Environmental Management Plan (CEMP) for the development shall be submitted to and approved in writing by the Local Planning Authority. The CEMP shall include the following details; (1) the hedgerow and tree protection measures that shall be implemented for all retained woodland, trees and hedgerows approved as part of the landscaping pursuant to this application. A statement shall also be provided which details how the protection measures shall be implemented so as to minimise damage and disturbance to habitats within the vicinity and the species they support. The protection measures shall accord with current British Standards in relation to design, demolition and construction (BS5837:2012 or any subsequent revision); (2) the measures that shall be implemented during the construction of the

development so as to minimise water runoff and works pollution entering watercourses; and (3) the measures that shall be implemented so as to avoid any disturbance to nesting birds during construction.(4) details of traffic routes for Heavy Good Vehicular movements during the construction of the development. (5) details of wheel washing facilities to be used by vehicles entering and leaving site during the construction of the development ; and (6) details of how the principle of Best Practicable Means shall be applied in relation to minimising impact on the surrounding area during the construction of the development in relation to noise and vibration and safeguarding air quality. The approved CEMP and all details therein shall be implemented in accordance with the approved details.

- 7 Prior to the commencement of the development the following must be complied with:

Site Characterisation

An assessment of the nature and extent of any potential contamination has been submitted to and approved in writing by the Local Planning Authority. This assessment must be undertaken by a competent person, and shall assess any contamination on the site, whether or not it originates on the site. Moreover, it must include; a survey of the extent, scale and nature of contamination; and an assessment of the potential risks to: human health, property, adjoining land, controlled waters, ecological systems, archaeological sites and ancient monuments.

Submission of Remediation Scheme

Where required, a detailed remediation scheme (to bring the site to a condition suitable for the intended use by removing unacceptable risks to critical receptors) should be submitted to and approved in writing by the Local Planning Authority. The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, an appraisal of remedial options, and proposal of the preferred option(s), and a timetable of works and site management procedures.

- 8 In the event that remediation is required to render the development suitable for use, the approved remediation scheme shall be implemented in accordance with the approved timetable of works. Prior to occupation of any building(s) a Verification Report (that demonstrates the effectiveness of the remediation carried out) must be submitted and approved in writing by the Local Planning Authority.
- 9 In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning Authority and once the Local Planning Authority has identified the

part of the site affected by the unexpected contamination development must be halted on that part of the site. An assessment must be undertaken in accordance with the requirements above, and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority.

- 10 Prior to the commencement of development details of the existing and proposed ground levels of the site and finished floor levels of the dwellings shall be submitted to and approved in writing by the Local Planning Authority. The development shall thereafter be undertaken in accordance with the approved details.
- 11 No development shall be commenced until details of the means of surface and foul drainage have been submitted to and approved in writing by the local planning authority. The development shall be undertaken in accordance with the approved details.
- 12 Prior to above ground construction works commencing precise details of soft and hard landscaping works shall be submitted to and approved in writing by the local planning Authority. This shall include landscape plans and particulars including the size, species and positions of trees/hedges to provide screening to the side garden area together with a programme for implementation. The development shall be carried out in accordance with the approved details. If within a period of five years beginning with the date of the planting of any tree or shrub approved in relation to this permission that tree or shrub that is planted in replacement of it, is removed, uprooted or destroyed or dies or becomes in the opinion of the Local Planning Authority seriously damaged or defective, another tree or shrub of the same species and size as that originally planted shall be planted at the same place.

Reasons

- 1 To define the permission and for the avoidance of doubt.
- 2 To define the permission and for the avoidance of doubt.
- 3 To reduce the possibility of deleterious material being deposited on the public highway.
- 4 To ensure surface water from the site is not deposited on the public highway causing dangers to road users.
- 5 To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality within the Borough, and takes into consideration the National Planning Policy Framework and policy LPD11 of the Councils Local Plan.

- 6 To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality within the Borough, and takes into consideration the National Planning Policy Framework and policy LPD11 of the Councils Local Plan.
- 7 To ensure the development is safe and suitable for use, thereby taking into consideration paragraph 196 of the National Planning Policy Framework and policy LPD7 of the Councils Local Plan
- 8 To ensure the development is safe and suitable for use, thereby taking into consideration paragraph 196 of the National Planning Policy Framework and policy LPD7 of the Councils Local Plan
- 9 To ensure the development is safe and suitable for use, thereby taking into consideration paragraph 196 of the National Planning Policy Framework and policy LPD7 of the Councils Local Plan
- 10 To ensure a satisfactory form of development.
- 11 To ensure a satisfactory means of surface and foul drainage for the site.
- 12 To comply with policies LPD18 and LPD19 of the Local Planning Document.

Notes to Applicant

The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 39 of the National Planning Policy Framework (2019).

All electrical circuits/installations shall comply with the electrical requirements of BS7671:2008 as well as conform to the IET code of practice on Electrical Vehicle Charging Equipment installation (2015) and The Electric Vehicles (Smart Charge Points) Regulations 2021.

The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework. During the processing of the application discussions took place with the applicant to make amendments to the application to ensure a positive outcome could be achieved.

Detached dwelling with associated car parking, dropped kerbs and amenity space.

RESOLVED:

To note the information.

**26 APPEAL SUMMARY REF: APP/N3020/W/25/3361750 - 284
LONGDALE LANE, RAVENSHEAD**

New two-storey equestrian teaching facility for the disabled adjacent to an existing menage.

RESOLVED:

To note the information.

**27 APPEAL SUMMARY REF: APP/N3020/D/24/3353212 - THE
HEADLANDS, CHURCH LANE, LINBY**

Proposed single storey rear extension and loft conversion with pitched roof design

RESOLVED:

To note the information.

**28 APPEAL SUMMARY REF: APP/N3020/D/25/3369980 - 289
OAKDALE ROAD, CARLTON**

Hip to gable second floor conversion with dormer.

RESOLVED:

To note the information.

**29 APPEAL SUMMARY REF: APP/N3020/W/25/3369656 - 67 QUEENS
AVENUE, GEDLING**

Erect a new 2-bed dwelling.

RESOLVED:

To note the information.

30 APPEAL SUMMARY REF: APP/N3020/W/25/3366727 - ROSE COTTAGE, GOOSDALE LANE, BESTWOOD

Change of use from garage to dwelling.

RESOLVED:

To note the information.

31 FUTURE PLANNING APPLICATIONS

RESOLVED:

To note the information.

32 PLANNING DELEGATION PANEL ACTION SHEETS

RESOLVED:

To note the information.

33 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.27 pm

Signed by Chair:
Date:

MINUTES AUDIT COMMITTEE

Tuesday 9 December 2025

Councillor Ron McCrossen (Chair)

Councillor Paul Hughes	Councillor Martin Smith
Councillor Alison Hunt	Councillor Sam Smith
Councillor Catherine Pope	Jonathan Causton

Absent: Councillor Ruth Strong

Officers in Attendance: T Adams, F Whyley and C Goodall

Guests in Attendance: M Armstrong (BDO) and Jennifer Norman (Mazars)

19 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Councillors Barnes, Bestwick, Greensmith and Strong.

Councillors C Pope, M Smith and S Smith attended as substitutes.

20 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 16 SEPTEMBER 2025

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

21 DECLARATION OF INTERESTS

None.

22 EXTERNAL AUDITORS (MAZARS) - DRAFT ANNUAL REPORT

The Chief Finance Officer & Section 151 introduced a report, which had been circulated in advance of the meeting, informing Members of the progress of the External Audit for the 2024/25 Statement of Accounts.

The External Auditor then summarised the report.

RESOLVED to:

- 1) Note the External Audit Draft Annual Report attached at Appendix 1 as presented by Mazars.
- 2) Note the recommendations set out in each section in the report.

23

INTERNAL AUDITORS (BDO) - PROGRESS REPORT

The Internal Audit Partner introduced a report, which had been circulated in advance of the meeting, summarising the outcome of internal audit activity completed by the BDO Internal Audit Team for the period October to December 2025.

RESOLVED to:

- 1) Note the progress of the delivery against the 2025/26 Internal Audit Plan, including the confidential Main Financial Systems Report which would be presented in a confidential session.

24

UPDATE OF RISK MANAGEMENT FRAMEWORK

The Deputy Chief Executive introduced a report, which had been circulated in advance of the meeting, seeking approval to recommend updates to the Risk Management Strategy to Cabinet for adoption.

RESOLVED to:

- 1) Recommend to Cabinet, the adoption of the amended Risk Management Framework at Appendix 1 to this report.

25

CORPORATE RISK MANAGEMENT REVIEW - QUARTER 2 JULY - SEPTEMBER 2025

The Chief Finance and Section 151 Officer introduced a report, which had been circulated in advance of the meeting, updating members on the current level of assurance that could be provided against each corporate risk.

RESOLVED to:

- 1) Note the current risk level and actions identified within the Corporate Risk Register.

26

ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT

None.

The meeting finished at 6.25 pm

Signed by Chair:
Date:

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Agenda Item 15I

MINUTES CABINET

Thursday 11 December 2025

Councillor Jenny Hollingsworth (Chair)

Present: Councillor Kathryn Fox Councillor Lynda Pearson
Councillor Viv McCrossen Councillor Henry Wheeler
Councillor Marje Paling

Apologies: Councillor John Clarke and Councillor David Ellis

Officers in Attendance: M Avery, T Adams, N Osei, S Troman, L Squires, J Gray and L Widdowson

58 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillor Clarke and Councillor Ellis.

59 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 19.11.25 AND 26.11.25

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

60 DECLARATION OF INTERESTS.

Declarations of interest were received from Councillor Pearson, Councillor McCrossen, Councillor Fox and Councillor Paling regarding the Community Infrastructure Levy (CIL) Non-Parish Funding – Local Infrastructure Schedule, Project Assessments and Proposed Funding Allocations report as it related to their wards.

61 FORWARD PLAN

Consideration was given to a report of the Democratic Services Manager, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next four month period.

RESOLVED:

To note the report.

62 COMMUNITY INFRASTRUCTURE LEVY (CIL) NON- PARISH FUNDING – LOCAL INFRASTRUCTURE SCHEDULE, PROJECT

ASSESSMENTS AND PROPOSED FUNDING ALLOCATIONS

The Community Infrastructure Levy Officer circulated a report prior to the meeting to seek approval for the commencement of a four-week public consultation on the projects shortlisted to receive CIL Neighbourhood Funding in the 'CIL Non-Parish Funding - Local Infrastructure Schedule, Project Assessments and Proposed Funding Allocations document.

RESOLVED:

THAT:

- 1) Cabinet approves the commencement of a public consultation commencing in early 2026 for a period of 4 weeks on the projects nominated for CIL Non-Parish Funding.

63 REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) ANNUAL AUDIT

The Legal Services Manager circulated a report prior to the meeting to update Members as to the Council's use of powers under RIPA from 1 April 2024 to 31 March 2025 in line with the Council's RIPA Policy.

RESOLVED:

THAT CABINET

- 1) Notes the content of this report.

64 AUTHORITY MONITORING REPORT APRIL 2024 - MARCH 2025

The Planning Policy Manager circulated a report prior to the meeting to inform Cabinet of Gedling Borough Council's Authority Monitoring Report April 2024 – March 2025.

RESOLVED:

THAT

- 1) Cabinet receives and notes the content of the Authority Monitoring Report April 2024-2025.

65 FIVE YEAR HOUSING LAND SUPPLY ASSESSMENT 2025

The Planning Policy Manager circulated a report prior to the meeting to inform Cabinet of the latest five-year housing land supply assessment.

RESOLVED:

THAT CABINET

- 1) Noted the Gedling Borough Five Year Housing Land Supply Assessment 2025 attached as Appendix A.

66

INFRASTRUCTURE FUNDING STATEMENT 2024/25

The Community Infrastructure Levy and Section 106 Monitoring Officer circulated a report prior to the meeting to provide members with information on the monies collected through the Community Infrastructure Levy (CIL) and Section 106 planning obligations, how they are administrated and future expenditure priorities in relation to the monies collected.

To seek approval for the publication of the Infrastructure Funding Statement for 2024/25 attached in Appendix A.

RESOLVED:

THAT

- 1) Cabinet notes the report.
- 2) Cabinet agrees to the publication of the Infrastructure Funding Statement for 2024/25 as detailed in Appendix A.

67

ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 2.30 pm

Signed by Chair:
Date:

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Decisions made under delegated authority

Business (click to view decision)	Summary	Ref	Date	Portfolio	Was decision made under urgency provisions?
Granting of a Lease for Gedling Country Park Café	To seek approval to grant a Lease for premises known as Gedling Country Park Café	D1689	07/01/2026	Leader of the Council	No
Transfer of S106 Developer Contributions for Open Space Development Projects	To seek approval to transfer the Maintenance portion of the “Open Spaces Off Site Contribution” received under Section 106 Agreements to the relevant Parish Councils to be used towards the maintenance of previously approved capital projects; and To establish by virement the revenue programme budgets for the maintenance of Open Spaces funded through capital Section 106 Contributions by relevant Parish Councils.	D1699	07/01/2026	Leader of the Council	No
Calculation of the Council Tax Base for 2026/27	To seek approval of the council tax base for the financial year 2026/27.	D1702	29/12/2025	Leader of the Council	No
Christmas & New Year Closure of Community Centres for 2025	To seek approval that Community Centres are closed from Thursday 18th December 2025 to Thursday 1st January 2026 inclusive, over the forthcoming Christmas and New Year period.	D1688	28/11/2025	Leader of the Council	No

https://democracy.gedling.gov.uk/ieDecisionDetails.aspx?ID=1682	To seek approval for street names to be used at the land of at Top Wighay Farm, Wighay Road, Linby.	D1682	28/11/2025	Portfolio Holder for Sustainable Growth and Economy	No
Proposed Street Names for the Land at Top Wighay Farm, Wighay Road, Linby	To seek approval for street names to be used at the land of at Top Wighay Farm, Wighay Road, Linby.	D1693	20/11/2025	Portfolio Holder for Sustainable Growth and Economy	No
Frederick Avenue Car Park, Carlton - Telecoms Mast Request Via Agreement to Enter into a Code Agreement	To seek approval to enter into a Code Agreement with Cornerstone Telecommunications Infrastructure Ltd	D1673	13/11/2025	Leader of the Council	No
Granting of a new lease for 5/5a Beechwood Road, Arnold, NG5 8BA	To approve to grant a new lease for premises at 5/5a Beechwood Road, Arnold, NG5 8BA to Mr Amrish Patel.	D1647	06/11/2025	Leader of the Council	No